

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Social Welfare Department – **JnanaBhumi**- Smart Portal for Integrated Delivery of Services relating to Education and Scholarships– Orders – Issued.

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**SOCIAL WELFARE (EDN.2) DEPARTMENT**

**G.O.Ms.No.45**

**Dated: 09-06-2017.**  
Read the following: -

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-2016.
- 2) Workshop with all stakeholder Departments/Affiliating Authorities held on 28-12-16 at Vijayawada.
- 3) Review Meeting held by the Hon'ble Chief Minister on 9-2-2017 & 4-4-2017
- 4) Consultative Workshop with all stakeholder Departments/Affiliating Authorities held on 3-5-2017 at Secretariat, Velagapudi.
- 5) Lr.Rc. No. D/2197 /2016, dated 09.06.2017 of the Director Social Welfare

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**ORDER:**

In the reference 1<sup>st</sup> read above, Government have issued comprehensive guidelines, after consulting all the stakeholder departments, for revamping the Post Matric Scholarship (PMS) system in order to align it with the mandate given by the Hon'ble Chief Minister for making the system predictable & providing hassle-free services for all the stakeholders, duly ensuring the Monthly release of MTF, Quarterly release of RTF, capturing the Biometric attendance & Academic performance of all the students & for making the Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

2. Accordingly, the Social Welfare Department (Nodal Department for implementation of Post-Matric Scholarships) has simplified & streamlined the PMS system and deployed the APePASS version 2.0 software for processing the Post-Matric Scholarships during the academic year 2016-17.

3. During the review meetings held on 09-02-2017 & 04-04-2017, the Hon'ble Chief Minister has directed that the provisions contained in G.O.Ms.No.103, Social Welfare(Edn.2) Department, dated 24-10-2016 be implemented in letter and spirit & in-toto from the academic year 2017-18 & to develop a smart portal for providing the integrated & seamless delivery of services relating to Education and Scholarships for both the students & the educational institutions to attain synergies.

4. In view of the above directive, the Social Welfare Department has incepted a detailed Business Process Re-engineering of the APePASS Version 2.0 software, deployed during the academic year 2016-17, and has through the APCFSS (Andhra Pradesh Centre for Financial Systems & Services) developed a comprehensive, modular, intuitive, robust & high-fidelity Web portal integrating the services relating to Education and Scholarships.

5. A Consultative Workshop was held by the Social Welfare Department on 3-05-2017 with all the stakeholders relating to Post-Matric Scholarships viz. the concerned Principal Secretaries/ Heads of Departments /Affiliating Authorities /Registrars of all Universities and the modules, features & functionality of the integrated Web portal were explained, demonstrated & discussed in detail.

6. During the aforementioned Consultative Workshop, the representatives of all the concerned stakeholders relating to the Post-Matric Scholarships viz. a) Departments (Higher Education, Technical Education, School Education, Labour Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education etc.,) b) Boards (AP Paramedical Board/Board of Intermediate Education), c) Affiliating Authorities/Universities (Acharya N.G. Ranga Agriculture University, Acharya Nagarjuna University, Andhra

University, Dr. N.T.R. Health University, JNTU Kakinada, JNTU Ananthapur, Krishna University, Dr.B.R. Ambedkar University, Rayalaseema University, Sri Padmavathi Mahila University, Sri Venkateswara University, Sri Venkateswara Vedic University, Sri Venkateswara Veterinary University, Yogi Vemana University, Vikram Simhapuri University, Adikavi Nannaya University, Dr. Y.S.R. Horticulture University, Sri Krishna Devaraya University, Dravidian University, Dr. Abdul Haq Urdu University, Damodaram Sanjeevaiah Law University and others) and e) the Andhra Pradesh State Council for Higher Education (APSCHE) have given their consent to onboard onto the Web portal from the academic year 2017-18 & have also conveyed consent for onboarding of all their Affiliated Educational Institutions/Colleges on the Web portal.

7. The Hon'ble Chief Minister has unveiled the logo and launched the website of the Smart Web portal christened as "**JnanaBhumi**" (land of knowledge) [[www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in)] on 31<sup>st</sup> May, 2017 at Vijayawada and in continuation of the orders issued in the reference 1<sup>st</sup> cited, the following instructions are hereby issued regarding operationalization of JnanaBhumi Web portal (hereinafter referred as JnanaBhumi) from the academic year 2017-18:

#### **A) SCOPE OF JnanaBhumi.**

- 1) The implementation of JnanaBhumi, shall be mandatory, from the academic year 2017-18, for all Departments /Boards /Affiliating Authorities / Universities & APSCHE and their affiliated educational institutions / colleges, (hereinafter referred as JnanaBhumi institutions) desirous of availing the Post Matric Scholarship scheme of the Government of Andhra Pradesh.
- 2) JnanaBhumi institutions shall mandatorily implement the following JnanaBhumi modules: a) Institution Module b) Affiliating Authority Module c) Welfare Department Module d) Student module, as applicable (hereinafter referred to as "Core Modules")
- 3) All the Departments /Boards/Affiliating Authorities / Universities & APSCHE can develop and deploy customised modules/services in JnanaBhumi (hereinafter referred as "Additional Modules/Services") & which shall be mandatory for all their respective affiliated educational institutions/colleges and students to onboard/ implement.

#### **B) CORE MODULES & SERVICES.**

The following are the details of the Core Modules of JnanaBhumi and the services currently available in them:

- 1) **Institution Module (IM):** 1.1) College Registration 1.2) Student Admission, 1.3) Student Attendance, 1.4) Student Academics 1.5) Section Creation
- 2) **Affiliating Authorities Module (AAM):** 2.1) Confirmation of College Registration 2.2) Masters of Colleges, Courses and College & Course Mapping 2.3) Population of Course Fee structure
- 3) **Welfare Department Module (WDM):** 3.1) Student Scholarship, 3.2) Reports and Analytics
- 4) **Student Module (SM):** 4.1) Confirmation of Scholarship Details 4.2) Document Locker 4.3) Attendance & Academic information

#### **C) INTEGRATION OF EDUCATION & SCHOLARSHIP SERVICES:**

JnanaBhumi is a smart portal [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) for integrated delivery of services relating to Education and Scholarships. This portal integrates the workflow in the educational institutions with the scholarship lifecycle to create synergies and create value addition to the educational institutions and students as detailed below:

1. The workflow in the JnanaBhumi & the processing of the Post-Matric scholarship is integrated with the admission of the students into the educational institutions.

2. The system of online registration earlier prescribed in the APePASS web portal stands dispensed from the academic year 2017-18 onwards. The student need not apply online for availing Post-Matric Scholarships but shall submit JnanaBhumi Scholarship Application Form(J-SAF), a physical form available free of cost at the College Admission in-charge office, at the time of submitting the admission form for the College. The J-SAF can also be downloaded at [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) . Basing on the details submitted by the student in J-SAF the educational institutions shall process the claim. The detailed instructions and details of J-SAF are enclosed in the Annexure.
3. The Post-Matric Scholarships claims, belonging to the periods prior to the academic year 2017-18, will continue to be processed in the APePASS portal.
4. The Principal of the concerned JnanaBhumi institution shall be the owner of the Institution Module and its services.
5. The Principal shall compulsorily enter in JnanaBhumi, the details of all Fresh and Renewal applications pertaining to the year 2017-18, irrespective of whether they are applying for Post-Matric Scholarships or not.
6. The Principal shall simultaneously process, as per the prescribed workflow, the details of the students who have applied for Post-Matric Scholarships in J-SAF and forward the same electronically to the Welfare Departments.
7. The Welfare Departments shall process and sanction the scholarship claims as per the eligibility of the applicants.

#### **D) ATTENDANCE AND ACADEMICS**

1. The Daily Biometric Attendance process, as defined in Para 5(III)(b) of G.O. Ms. No.103, SW(Edn.2) Department, dated 24-10-16 shall be implemented as per the date notified by each Affiliating Authority. Pending the implementation of the Daily Biometric Attendance capture, the affiliating authorities shall ensure that the educational institutions capture the daily attendance of the students by implementing the Daily Manual Attendance module of JnanaBhumi.
2. The attendance, so recorded, shall be used for payment of the monthly Maintenance Fee(MTF) of the students, as per the procedure prescribed at Para 5 (VI)(c), from the date notified for this purpose.
3. All the concerned educational institutions shall upload the Academic Performance record of the students in the Student Academics service of the Institution Module immediately after the declaration of the results of the Semester/ End of Year examinations, as applicable to the course.
4. Compliance by JnanaBhumi institutions
  - a. The concerned affiliating authorities shall be responsible for ensuring the implementation of the process changes/amendments made in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, etc. entrusted to them.
  - b. All the concerned affiliating authorities shall ensure that all the details for the processing of the Post-Matric Scholarship claims in JnanaBhumi shall be entered & processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of admission of the student.
  - c. In case of established willful delay/non-compliance with Para (D)(4.a) or (4.b) above, by an affiliated educational institution/college, the concerned affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the Commissioner, Social Welfare (Nodal Officer for Post Matric Scholarships) for the debarring of the institution from participating in the Post- Matric Scholarships Scheme.

**E) DIGITAL SIGNATURE.**

1. The usage of Digital Signature Key(DSK) shall be compulsory for all concerned stakeholders, including educational institutions, wherever mandated by the workflow.
2. The DSK already being utilized for submitting documents to the EPFO by the JnanaBhumi institutions or the DSK utilized in eOffice software of NIC can be used for the purpose of JnanaBhumi.
3. The digitally signed documents shall be accepted by all the concerned stakeholder departments, including the Treasury Department.

**F) MANDATORY COMPLIANCES & RESPONSIBILITIES OF STAKEHOLDERS**

1	<b>COMMON TO ALL JNANABHUMI INSTITUTIONS</b>	<b>TIMELINE</b>
A	Attend all Trainings/Workshops/Meetings organized by Social Welfare Departments with respect to JnanaBhumi.	Continuous
B	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
C	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
D	Issue Public Notification to students highlighting the changes in the process, documents and timelines brought in through this Order.	On or Before 16 <sup>th</sup> June
E	<i>The instructions issued in GO 103,SW(Edn.2)Department, dated 24-10-2016, which do not stand modified by the present order shall continue to be in force/operation. All process definitions as defined in the said G.O. shall continue to be operational.</i>	
2	<b>ALL AFFILIATING AUTHORITIES &amp; THEIR AFFILIATED EDUCATIONAL INSTITUTIONS/COLLEGES</b>	<b>TIMELINE</b>
A	All Affiliating Authorities shall issue Notifications to their respective affiliated educational institutions/colleges to adhere to the common instructions, roles and responsibilities and timelines contained in this GO, if they are desirous of availing the Post-Matric Scholarship Scheme of the Government of Andhra Pradesh.	On or Before 16 <sup>th</sup> June
B	All affiliating authorities & their affiliated institutions shall mandatorily comply with the Periodic Audit Framework of JnanaBhumi.	As and when Notified by Social Welfare Department
C	Affiliating Authority shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi web portal	On or before start of Academic Calendar
D	Digital Signature Key of the Principals should be registered in the Institution Module. Digital Signature key of the University Registrar should be registered in the Affiliating Authority Module.	19 <sup>th</sup> June
E	Affiliating Authorities shall follow the process of designating the Maker, Checker and Approver of the eDocuments to be approved in the workflow relating to the services in the Affiliating Authority Module	19 <sup>th</sup> June
F	Affiliating authorities should enter the Master data of Course Fee, Colleges, Courses and All Courses of College mapping.	22 <sup>nd</sup> June
G	Affiliating authorities should approve the affiliated educational institution/college registrations entered by the respective Principals in their Institution module.	30 <sup>th</sup> June
H	Reimbursement of Tuition Fees(RTF) for Q4/ 2016-17 will be released to the Educational Institutions/Colleges that complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103,SW (Edn.2) Department, dated 24-10-2016 & after successful completion of the JnanaBhumi on boarding process.	On or before 30 <sup>th</sup> June

3	ENABLING DEPARTMENTS/SERVICE PROVIDERS	
A	The Treasury & Accounts Department shall make necessary arrangements for the acceptance of Digitally signed Post-Matric Scholarship Bills and supporting documents	-
B	APCFSS shall undertake security measures for preventing intrusion & malware and take up periodic security audits of the JnanaBhumi ecosystem. Additional Modules/Services will be taken up by APCFSS, up on mutually agreeable rates.	Continuous
C	The cost of development and maintenance of the JnanaBhumi Core Modules & their corresponding services mentioned in Section B shall be borne by the Department of Social Welfare Department.	
D	The cost of development and maintenance of the bespoke JnanaBhumi Additional Modules & services mentioned in Section B shall be borne by the concerned Departments as mutually agreed with APCFSS.	-
E	JnanaBhumi trainings shall be provided to the users by the Social Welfare Department as per a defined schedule & also as and when requested by the user Departments/Institutions.	Continuous
F	The requisite JnanaBhumi User Manuals, as updated from time to time, shall be made available on the JnanaBhumi website by the Social Welfare Department.	Continuous

## **G. ROLES & RESPONSIBILITIES**

### **1) STUDENT - ROLES & RESPONSIBILITIES**

#### **1 A) APPLYING FOR SCHOLARSHIP**

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	<p>All New Admissions Students should bring the following document identification numbers/ Documents/IDs while applying for Post-Matric Scholarships along with their filled in J-SAF (JnanaBhumi Scholarship Application Form):</p> <ol style="list-style-type: none"> <li>1 White Ration Card number</li> <li>2 MeeSeva Income Certificate number (for Non – white ration card holders)</li> <li>3 MeeSeva Caste Certificate number</li> <li>4 Aadhaar number</li> <li>5 *Copy of 1<sup>st</sup> Page of Bank Passbook containing Account No. and Name</li> <li>6 Mobile number</li> <li>7 Email ID</li> </ol> <p><b>*(Important: Ensure that the Bank Account is AADHAR linked/seeded)</b></p>	On/Before Date of Admission
E <sub>1</sub>	<p>All New Admission Students should submit the JnanaBhumi Scholarship Application Form(J-SAF) (enclosed in Annexure) at the concerned College Admission incharge office in the respective college and retain the student copy of the same application. J-SAF is a physical form available at the concerned College Admission incharge office in the respective College.</p> <p>The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.</p> <p><b>* (NOTE: Student Mobile Number and Email ID registered at the time of admission in the scholarship application shall be used for all communication and authentication. Hence this mobile number service has to be continued by the Student.)</b></p>	On/Before Date of Admission

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>2</sub>	Students should submit the final list of scholarship related documents/document identification numbers/IDs as mentioned in E <sub>0</sub> .	Within (7) working days of Student Date of Admission
E <sub>3</sub>	All New Admission Students shall login to the Student Module post the submission of Scholarship documents & check, update/confirm their personal, academic and scholarship details in their login.	Within (7) working days of Date of Admission
E <sub>4</sub>	All New Admission Students Post confirmation/update of scholarship related details in the respective Student Module and all the Renewal Students shall be summoned in convenient batches by the college administration for Biometric authentication for submitting the online scholarship information and application.	Within (15) days of Date of Admission
E <sub>5</sub>	At the E <sub>4</sub> stage, the Renewal students can make a onetime request to the college admission / college scholarship incharge for modification of their Mobile number, Email ID and Bank Account Number and these details shall be updated by the college admission / scholarship incharge. The student shall receive a One Time Password (OTP) as an SMS to the latest mobile number in the system at the time of E <sub>5</sub> and this should be shared with the college admission / scholarship incharge. This OTP received and the students' biometric shall be used to submit the student scholarship application.	Within (15) days of Date of Admission

### 1 B) STUDENTS NOT APPLYING FOR SCHOLARSHIP

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	All New Admissions students and 2 <sup>nd</sup> year & above students shall bring their AADHAR number, mobile number, Email ID along with the documents as mentioned by their colleges in their instructions of college application for new students.	On/Before Date of Admission
E <sub>1</sub>	The New Admission students should confirm their disinclination to avail the scholarship by submitting the JnanaBhumi - Scholarship Application Form(J-SAF) with the respective documents/document numbers prescribed in the form. (Annexure)  The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On/Before Date of Admission

### 2) ALL EDUCATIONAL INSTITUTIONS/COLLEGES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous
E <sub>2</sub>	Shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi web portal.	On or before start of Academic Calendar
E <sub>3</sub>	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
E <sub>4</sub>	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
E <sub>5</sub>	Provide J-SAF(JnanaBhumi - Scholarship Application Form in Annexure) at the time of admission, free of cost to the students at their admission incharge's office. The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On or Before 16 <sup>th</sup> June
E <sub>6</sub>	Register the Digital Signature Key of the Principal of the education institution/college on the JnanaBhumi as a first time setup activity.	On or Before 19 <sup>th</sup> June
E <sub>7</sub>	Deploy Biometric device for capturing Student Attendance, if not already deployed. Specifications shall be as prescribed by UIDAI.	As per date given by the respective Affiliating Authority
E <sub>8</sub>	Define Master data in JnanaBhumi	(Service will be made available)
E <sub>9</sub>	Complete Student Admission on JnanaBhumi for all Students	As per academic calendar or admission date or reopening date
E <sub>10</sub>	All Renewal Scholarship students details need to be confirmed on JnanaBhumi.	On or Before As per academic calendar or admission date or reopening date
E <sub>11</sub>	Distribute JnanaBhumi - Scholarship Application Form to all new admission students	Before admission date or reopening date
E <sub>12</sub>	Collect the completed JnanaBhumi - Scholarship Application Form from new admission students & Give back student copy	Within 7 days of Admission Date
E <sub>13</sub>	Enter the Scholarship applications in to the Scholarship module of each Fresh student and submit.	Within 7 days of Admission Date
E <sub>14</sub>	Complete biometric authentication of all students availing Scholarships (in convenient batches) Fresh and Renewal students –Digitally Signed list of students needs to be submitted.	Within 7 days of Admission Date
E <sub>15</sub>	Daily Attendance needs to be updated on JnanaBhumi portal	Daily
E <sub>16</sub>	Student Academic performance details to be updated on JnanaBhumi by end of every semester or academic year as per the course to avail RTF release	End of semester /Academic Year as per the course calendar
E <sub>17</sub>	Update in any changes in Principal and College communication details on JnanaBhumi portal	Within 5 working days from the change
E <sub>18</sub>	Procure new Digital Signature Key & Update Digital Signature Key on change of Principal on JnanaBhumi portal	Within 5 working days from the change



### 3) ALL AFFILIATING AUTHORITIES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous Process
E <sub>2</sub>	Complete registration of Digital Signature Key. And authorize the Digital Signature Keys of all Principals of affiliated educational institutions/colleges.	On or Before 22 <sup>nd</sup> June
E <sub>3</sub>	Complete the data entry in the Master Data of Colleges, Courses, College to Course Mappings and Course Fee.	On or Before 22 <sup>nd</sup> June
E <sub>4</sub>	Complete the confirmation of College Registration data	On or Before 30 <sup>th</sup> June
E <sub>5</sub>	Enter the Fee Structure for all Courses of all Colleges (Government, Aided, Unaided, University)	On or Before 30 <sup>th</sup> June
E <sub>6</sub>	Ensure update of Master Data of Colleges, Courses, College to Course Mappings and Course Fee as and when there is a change	Within (5) Working Days of the change
E <sub>7</sub>	Ensure all the Affiliated Educational Institutions / Colleges adhere to the timelines as mentioned in the current Order while delivering their responsibilities (College Registration, Student Admission, Student Attendance, Student Academics)	Continuous Process
E <sub>8</sub>	Ensure all the Affiliated Educational Institutions / Colleges move to Biometric attendance as per the date notified and informed to the Social Welfare Department.	On or Before the Date Notified and shared with the Social Welfare Department

### 4) WELFARE DEPARTMENTS – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Welfare Officer shall sanction, release the Scholarship Claims, generate the Bill and submit to District Treasury via Digital Signature Key. (No Physical Copies shall be submitted to Treasury)	As per prescribed timelines.
E <sub>1</sub>	Physical verification of at least (5)% random sample of documents related to scholarships against details entered in the JnanaBhumi	Quarterly

### 5) BANKS REGISTERED UNDER THE POST-MATRIC SCHOLARSHIPS SCHEME – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Shall open Basic Savings Bank Deposit Account (RBI/2012-13/164) to the students availing Scholarships. All students shall be provided facility of ATM card or ATM-cum-Debit Card & other facilities as per RBI Notification - RBI/2012-13/164	Within 30 days of Admission date
E <sub>1</sub>	Banks shall ensure & facilitate AADHAR linkage/Seeding to all student bank accounts.	Within 30 days of Admission date



## 6) TREASURY & ACCOUNTS DEPARTMENT – ROLES & RESPONSIBILITIES

EVENT S.NO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Treasury Officer shall honour and pass the Digitally signed scholarship bills and documents received from the login of Welfare DD/JD.	As per prescribed time cycle defined by the Finance Department.
E <sub>1</sub>	District Treasury Officer will not insist for submission of Hard Copies of the Digitally signed Post-Matric Scholarship bills & documents received from login of Welfare DD/JD	-

8. **INSTITUTIONAL ARRANGEMENTS:** Considering the extensive scope, coverage and complexity in bringing about the convergence of the Education & the Post-Matric Scholarship system onto a single platform viz. JnanaBhumi, the Government have decided to constitute the following Committees with immediate effect:

### A) STATE LEVEL COMMITTEE

Principal Secretary Social Welfare – Nodal Secretary  
 Principal Secretary Higher Education – Member  
 Principal Secretary Finance - Member  
 Principal Secretary Tribal Welfare - Member  
 Principal Secretary BC Welfare - Member  
 Principal Secretary Minorities Welfare - Member  
 Principal Secretary School Education - Member  
 Principal Secretary Agriculture & Cooperation - Member  
 Principal Secretary Animal Husbandry Dairy Development and Fisheries - Member  
 Principal Secretary Horticulture & Sericulture - Member  
 Principal Secretary Labour Employment & Training - Member  
 Principal Secretary Health and Family Welfare - Member  
 Principal Secretary Welfare of Differently Abled & Senior Citizens – Member  
 Secretary APSCHE - Member  
 Secretary Board of Intermediate Education - Member  
 Commissioner Intermediate Education - Member  
 Commissioner Collegiate Education - Member  
 Commissioner Technical Education - Member  
 Convener, SLBC– Member  
 Director of Social Welfare – Convener  
 (This Committee shall meet every quarter. The periodicity may vary based upon the need.)

### B) DISTRICT LEVEL COMMITTEE

District Collector – Chairman  
 DD BC Welfare – Member  
 DMWO - Member  
 DD Tribal Welfare - Member  
 AD Disabled Welfare – Member  
 RJD, Collegiate Education - Member  
 RIO – Member  
 DVEO- Member  
 DEO – Member  
 Registrar of concerned University – Member  
 LDM – Member  
 DD/JD Social Welfare – Member Convener  
 (This committee shall meet monthly. The periodicity may vary on need basis.)  
 C) APCFSS: The CEO, APCFSS is requested to make the necessary arrangements for the smooth functioning of the JnanaBhumi web portal.

9. **GO LIVE:** The JnanaBhumi Web portal will Go-Live with effect from 9<sup>th</sup> June, 2017.

10. The Spl.Chief Secretaries/Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labour, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, Board of Intermediate Education, APNMC, APSCHE, SLBC Convener and all Affiliating Authorities are requested to take necessary action accordingly.

11. Copy of this order is available on internet and can be accessed at address <http://www.ap.gov.in/goir>

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**S. S. RAWAT  
PRINCIPAL SECRETARY TO GOVERNMENT**

**To**

The Principal Secretary to Government, Higher Education, A.P., Amaravati.  
 The Principal Secretary to Government, Health, Medical & Family Welfare, A.P., Amaravati.  
 The Principal Secretary to Government, School Education, A.P., Amaravati.  
 The Principal Secretary to Government, Agriculture and Cooperation  
 The Special Chief Secretary to Government, Animal Husbandry, Dairy Development and Fisheries, A.P., Amaravati.  
 The Principal Secretary to Government, Labour Employment and Training, A.P., Amaravati.  
 The Principal Secretary to Government, IT&C, A.P., Amaravati  
 The Secretary to Government, Finance, A.P., Amaravati  
 The Principal Secretary to Government, BC Welfare, A.P., Amaravati  
 The Principal Secretary to Government, Tribal Welfare, A.P., Amaravati  
 The Principal Secretary to Government, Minority Welfare, A.P., Amaravati  
 The Principal Secretary to Government, Women & Child, Disabled and Senior Citizen Welfare, A.P., Amaravati  
 The Ex-Officio Secretary, Horticulture and Sericulture, A.P., Amaravati  
 The Director of Social Welfare, A.P., Amaravati.  
 The Director Treasury, A.P., Ibrahimpatnam.  
 The Commissioner of Tribal Welfare, A.P., Amaravati.  
 The Commissioner of B.C. Welfare, A.P., Amaravati.  
 The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.  
 The Commissioner of Minority Welfare, A.P., Amaravati.  
 The Commissioner of Collegiate Education, AP, Amaravati.  
 The Commissioner of Technical Education, A.P., Hyderabad.  
 The Director of Medical Education, A.P., Hyderabad.  
 The Commissioner of Employment & Training, A.P., Hyderabad  
 The Commissioner of Intermediate Education, A.P., Hyderabad.  
 The Commissioner of School Education, A.P., Hyderabad.  
 The Chairman, APSCHE  
 The Secretary, APSCHE  
 The Vice-Chairman, APSCHE  
 The CEO, APCFSS, AP, Ibrahimpatnam  
 SLBC Convener, AP  
 The Secretary, SBTET  
 The Secretary, AP Paramedical Board  
 The Secretary, APNMC  
 All the Vice Chancellors of Universities concerned.  
 All the District Collectors in the State.  
 All the Registrars of Universities in the State.  
 All the Deputy Directors of Social Welfare through Commissioner (SW)  
 All the District Tribal Welfare Officers through Commissioner (TW)  
 All the District B.C. Welfare Officers through Commissioner (BCW)

All the District Minority Welfare Officers through Commissioner (MW)  
 All the RJDs, Collegiate Education  
 All the RIOs, Intermediate Education  
 All the DVEOs, Intermediate Education,  
 All the DEOs of the districts  
 All the LDMs of the districts

**Copy to:-**

P.S. to Principal Secretary to C.M.

P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.) / M (Technical Edn.) // M (PR) / M (Agriculture) / M (Animal Husbandry) / M (Labour and Employment) / M (Health).  
 SC/SF.

//FORWARDED:: BY ORDER//

*T.V. Santhoshan*  
 SECTION OFFICER

*h*

ANNEXURE TO G.O.Ms.No.45, Social Welfare (Edn.2) Dept., Dated:09-06-2017

**JnanaBhumi Scholarship Application Form (JSAF)****COLLEGE NAME:** \_\_\_\_\_**COURSE NAME :** \_\_\_\_\_

Student Name	First Name	Last Name	Student Name	First Name	Last Name
SSC ID & Year (YYYY)			SSC ID & Year (YYYY)		
College Admission Form No			College Admission Form No		
PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No		PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC <input type="checkbox"/> EBC <input type="checkbox"/> MW		Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC <input type="checkbox"/> EBC <input type="checkbox"/> MW	
<b>I would like to apply for scholarship</b> <input type="checkbox"/> Yes <input type="checkbox"/> No			<b>I would like to apply for scholarship</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others:			<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others:		
<b>IF YES FILL THE FOLLOWING DETAILS</b>			<b>IF YES FILL THE FOLLOWING DETAILS</b>		
Bank Account Number			Bank Account Number		
Account Holder Name			Account Holder Name		
Bank Name			Bank Name		
IFSC Code			IFSC Code		
Bank Branch Name			Bank Branch Name		
Mee Seva Caste Certificate Number			Mee Seva Caste Certificate Number		
White Ration Card Number/Mee Seva Income Certificate Number			White Ration Card Number/Mee Seva Income Certificate Number		
Mobile Number			Mobile Number		
Email ID			Email ID		
Aadhar Number			Aadhar Number		
Student Signature & Date			Student Signature & Date		
Admission In charge Signature & Stamp & Date			Admission In charge Signature & Stamp & Date		
Student Copy			College Copy		

## INSTRUCTIONS

- 1 This form is FREE. No charge shall be levied on the student for this application form
- 2 MEE SEVA CASTE CERTIFICATE has permanent validity.
- 3 MEE SEVA INCOME CERTIFICATE is valid for four years from the date of issue.
- 4 Call PEOPLE FIRST HELPLINE 1100 for any information/register grievances w.e.f. 21<sup>st</sup> June 2017.
- 5 Submit this form to the admission in charge, within (7) days of the date of admission, in order to be eligible for RTF & MTF
- 6 Fill the various identity numbers required in the application form or bring the original.
- 7 Bring 1<sup>st</sup> page copy of student bank passbook containing the student 'account number and account holder name'
- 8 Mobile number Registered on this form will be used for all Post Matric Scholarship transactions & for all communication purposes and for OTP authentication using this mobile number.
- 9 Students' cannot change their Registered mobile number
- 10 Email id of student Registered on this form will be used for all Post Matric Scholarship transactions along with mobile number for all communication purposes and for OTP authentication.
- 11 Students' cannot change their Registered email id
- 12 Student shall retain the duly student copy of this application form, duly signed and stamped by the admission in charge.
- 13 Student can approach the Bank and avail the facility of zero balance of account or create a new Aadhar linked no-frills bank account before submitting the application form
- 14 Student can collect Rupay cards for their respective bank accounts & in case of any difficulty the issue can be raised to the Deputy Director, Social Welfare.
- 15 After the submission of JnanaBhumi Scholarship Application form, the student will receive their user id and password on the mobile number and email id mentioned in the scholarship application form.
- 16 Student needs to confirm/update their Post-matric Scholarship related details in the JnanaBhumi portal and submit it back to college principal.
- 17 Student will need to complete biometric authentication for their Post-Matric Scholarships within 15 days of the date of admission.

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GOVERNMENT OF ANDHRA PRADESH  
A B S T R A C T

Higher Education –Jagananna Vidya Deevena Scheme – Guidelines – Orders  
– Issued.

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HIGHER EDUCATION (E.C) DEPARTMENT

G.O.Ms.No. 14.

Dated:23-03-2020  
Read:

G.O.Ms.No.115, Social Welfare (Education) Department,  
Dated:30.11.2019.

O R D E R:-

The Government of Andhra Pradesh is committed to transforming the quality of education, nutrition, health care services, etc., apart from making major investments for women empowerment, farmers' development, far reaching decentralized governance reform, etc., and overall economic development. In this direction, the Government has been implementing a range of major programs covering all sections of people across the State, which together are titled 'NAVARATNALU'.

2. As an integral part of the Government's strong resolve to improve the Gross Enrolment Rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, and equip the students with skills essential for the Fourth Industrial Era, the Government has decided to launch a scheme titled 'Jagananna Vidya Deevena'. Under the scheme, Government will provide 'full-fee reimbursement' to eligible students who are native to the State of Andhra Pradesh, pursuing degree education in the State. The Government has already defined the date of applicability of the scheme, beneficiaries of the scheme, eligibility criteria in the Government Order (GO) read above.

3. To ensure seamless and effective execution of 'Jagananna Vidya Deevena' Program, the Government hereby issues the following guidelines for registration and empanelment of Educational Institutions located in the State of Andhra Pradesh:

**a)Empanelment of Institutions:** To participate in the Scheme, the Managements of Higher Educational Institutions established in the State of Andhra Pradesh shall apply for Empanelment of the Institution under the Scheme

(P.T.O)

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b) To be eligible for coverage under 'Jagananna Vidya Deevena' Program, the Educational Institution is required to submit an application with the supporting documents to the Department of Higher Education in the format prescribed by the Government. Upon receipt of application for Empanelment, the Department of Higher Education would examine the application and Empanel the Applicant Institution for coverage under Jagananna Vidya Deevena Program, provided the institution fulfils the following requirements:

- i. **Shall accept the Fee Structure notified by the Government**, which is based on the recommendations of Andhra Pradesh Higher Education Regulatory and Monitoring Commission.
- ii. **Shall not charge any Capitation Fee or any Unauthorized Amount** under any other head or guise (i.e., donation etc.), either directly or indirectly, other than the fee notified by the Government, as collection of any unauthorized amounts would amount to capitation fee. The surplus (profit) generated from the collection of the Fee must be for the benefit of the institutions and cannot be diverted for other purposes or for personal gain.
- iii. **Shall not Withhold the Certificates** of students eligible for Fee reimbursement under any circumstances.
- iv. **Shall comply with guidelines** issued from time to time by their concerned Affiliating Authorities and Regulatory Authorities such as UGC, AICTE, PCI, APSCHE, etc.
- v. **Shall Adopt Online Affiliation Module and Online Admission Module** to avoid data errors/missing data/delays that could adversely affect the system integrity in sharing admission data.
- vi. **Shall Upload the Academic Performance Record** of each student in the Student Academic Service of the Institution immediately after declaration of results of Semester / End of Year examinations as applicable to the course and share the academic results data, on a real-time basis, by secure web service in prescribed format to the concerned affiliating authorities. The academic performance of the Institution /College which depends on the performance of the students in the semester / end of year examination will be the basis for being eligible for renewal of empanelment of the institution.



(vii) **Shall Implement Daily Aadhaar Enabled Biometric Attendance System** for all teaching and non-teaching staff (regular/contract/outourcing) and for all students (admitted in the convener, management, NRI quota of seats and spot admissions, etc.), whether or not receiving the fee reimbursement, to avoid fragmented information on admissions and attendance relating to the students studying in the institutions. Not less than 75% of aggregate attendance of each student so recorded shall be used for the full fee reimbursement scheme. There shall be no provision for entering backlog attendance.

**Viii) Shall follow Security / Data Privacy Protocols** as issued by the Government from time to time to provide hassle-free services for all the stakeholders while making the education ecosystem resilient, secure, seamless and paperless to the extent possible.

- c) The institutions are informed that the fixation of Fee structure by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission will not by itself enable or permit the managements to run the relevant courses in their institutions unless the courses are recognized and permitted by the Government or concerned Regulatory/affiliating authority at any relevant time.
- d) In case of any established willful delay / misrepresentation / non-compliance with any guidelines issued by the Government, the management of the institution including the person responsible are liable for penal consequences including debarment of the institution from participating in the fee reimbursement scheme. The concerned affiliating/regulatory authority may *Suo moto* after proper enquiry may recommend to the Government for taking necessary actions against the violations.

4. For the purpose of enabling its students, subject to their income eligibility, to apply for Full Fee Reimbursement Scheme, every College or Institution, which is affiliated to State / Central University or recognized by State / Central Government recognized Board or its equivalent body, shall register itself by submitting an application (as in the format appended to this order) duly authorized by the appropriate signatory. However, Deemed-to-be Universities and Private Universities are not eligible for benefits under this

(P.T.O)

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scheme. The students pursuing distance/correspondence courses and students admitted under management quota, NRI quota or spot admissions are not covered under the scheme.

5. The Social Welfare Department will be the Nodal Department for execution of the scheme in close collaboration with the departments of Higher Education, Tribal Welfare, Backward Classes Welfare, Minority Welfare and the Department of Finance.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To  
The Secretary, A.P. Higher Education Regulatory and Monitoring  
Commission, Tadepalli  
The Commissioner of Collegiate Education, A.P., Vijayawada  
The Secretary, A.P. State Council for Higher Education, Mangalagiri  
All the Registrars of the Universities in the State

Copy to:

The Principal Secretary to Government, Social Welfare Department  
The Principal Secretary to Government, Tribal Social Welfare Department  
The Principal Secretary to Government, B.C. Welfare Department  
The Principal Secretary to Government, Minorities Welfare Department  
The Principal Secretary to Government, Women, Child, Disabled and Senior  
Citizens Welfare Department.  
The P.S. to Chief Secretary to Government  
The P.S. to Addl. Secretary to Chief Minister  
The OSD to Minister (Education)  
The P.S. to Spl. Chief Secy. to Govt., Higher Education Dept.  
SF/SCs.

/FORWARDED:: BY ORDER//

SECTION OFFICER

**Application for Empanelment of Institution / College  
under Jagananna Vidya Deevena (Full Fee Reimbursement Scheme)**

- Name of the Institution/College:
- Year of Establishment:
- Address:
- Type of Management:
- Details of Head of the Institution:
  - Name:
  - Designation:
  - Email ID:
  - Office Number:
  - Cell Number:
- Affiliating Authority:
- Affiliation Type (Temporary/Permanent) :
- Date of First Affiliation by the University:
- Regulatory Authority:

I, \_\_\_\_\_, on behalf of the institution, hereby gives the undertaking that the institution accepts and abides by all the guidelines issued in the GO.Ms.No.14, Higher Education (EC) Department, dated:23.03.2020 and in case of any deviation from the guidelines issued by the competent authorities, the institution, including the person(s) responsible, will be liable for penal consequences for misusing fee reimbursement scheme, including debarment of the institution from participating in the fee reimbursement scheme.

**AUTHORIZED SIGNATORY**  
(Signature, Name and Stamp)

GOVERNMENT OF ANDHRA PRADESH  
A B S T R A C T

Higher Education – A.P. Higher Education Regulatory and Monitoring Commission (APHERMC) – Fixation of fee structure for B.Tech. courses in Private Un-Aided Professional Institutes in the State of Andhra Pradesh for the year 2019-20 – Notification – Issued.

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Higher Education (E.C.) Department

G.O.MS.No. 15

Dated: 24-03-2020

Read the following:-

- 1) G.O.Ms.No.49, Higher Education (UE) Dept., dated 11.10.2019.
- 2) From the Secretary, A.P. Higher Education Regulatory & Monitoring Commission, Vijayawada, Letter No.530/APHER&MC/Admn/2019-20, dated 17.03.2020.

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O R D E R:-

The A.P. Higher Education Regulatory and Monitoring Commission (APHERMC), in its meeting held on 17.03.2020 has resolved to fix the fee structure for B.Tech. courses for the year 2019-20 in respect of Private Un-Aided Professional Institutions in the State of Andhra Pradesh.

2. The Secretary, A.P. Higher Education Regulatory and Monitoring Commission in his letter 2<sup>nd</sup> read above has furnished the Minutes of the Meeting of A.P. Higher Education Regulatory and Monitoring Commission held on 17.03.2020 along with the recommendations regarding the fee structure for B.Tech., for the year 2019-20 in respect of Private Un-Aided Professional Institutions in the State of Andhra Pradesh and requested to issue necessary Notification in the matter.

3. Government after careful examination of the matter, hereby issue the following Notification which shall be published in the Andhra Pradesh Extra-Ordinary Gazette:-

NOTIFICATION

4. In exercise of the powers conferred under Rule 8 of the A.P. Higher Education Regulatory and Monitoring Commission Rules, 2019 issued in G.O.Ms.No.49, Higher Education (UE) Department, dated 11.10.2019 and in pursuance of the resolutions of the A.P. Higher Education Regulatory and Monitoring Commission (APHERMC), in their Meeting held on 17.03.2020, the Commission recommended the fee structure for Private Un-Aided Professional Institutions offering B.Tech. courses in the State of Andhra Pradesh.

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5. Accordingly, the Government of Andhra Pradesh hereby notify the following Tuition Fee and special fee structure for Graduate Engineering (B.Tech.) courses in Private Un-Aided Professional Institutes in the State of Andhra Pradesh for the year 2019-20:-

- 1) The fee structure for (282) Private Un-Aided Professional Institutions offering B.Tech. courses in the State of Andhra Pradesh is appended as Annexure to this order.
- 2) The Private Un-Aided Engineering Colleges are permitted to collect:-
  - a) An amount of Rs.2000/- as one time payment per student at the time of admission towards Admission/Registration/Recognition fees and out of the said amount of Rs.2000/-, Rs.500/- shall be remitted by the institution to the concerned University and the remaining amount of Rs.1500/- shall be retained by the institution for meeting different administrative expenditures.
  - b) An amount of Rs. 1,850/- per annum per student towards common services rendered by the University to the College as mentioned below and such amount collected by the College shall be remitted to the concerned University.

Sl. No.	Services	Amount (Rs.)
1	Examination related	600
2	Academic Audit	300
3	Curriculum Revision & Content	400
4	Development	200
5	Staff Training	100
6	Coordination Meeting	50
7	University Publications Website Maintenance	200
	<b>Total</b>	<b>1850</b>

- c) An amount of Rs.500/- towards library deposit and an amount of Rs.500/- towards laboratory deposit (totaling into Rs.1000/-) by way of refundable caution deposits at the time of admissions only as one time payment.
- 6) The following directions are given to the Private Un-aided Under-Graduate Engineering (B.Tech) Institutions:-
  - a) The institutions shall not charge any capitation fee or any amount unauthorizedly or illegally under any other head or guise either directly or indirectly, other than the fee notified by the Government, as collection of any such unauthorized amounts would amount to charging of Capitation Fee. The surplus (profit) that is generated from the collection of the Fee must be for the benefit of the institutions and cannot be diverted for other purposes or for personal gain.

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- b) The institutions are informed that the fixation of Fee Structure by the Government will not by itself enable or permit the managements to run courses, if the courses are not recognized/permitted by the Government / All India Council for Technical Education / Concerned University/ any other statutory Authority.
- c) The fee, now recommended by the A.P. Higher Education Regulatory and Monitoring Commission (APHERMC) for the year 2019-20, is based on the details/figures uploaded by the institutions online and the submissions made by the representatives of the respective institutions during the personal hearing and evaluation of reports / worksheets of the Auditors. If it is found that any of the data given by the institutions is not correct, the fee shall be revised at a later date and these facts shall be informed to the University concerned, All India Council for Technical Education and other Regulatory Authorities for taking necessary action in accordance with law. Besides, such institutions/colleges including the persons responsible are also liable for penal consequences.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner of Printing & Stationery,  
Vijayawada (with a request to publish in the next ex-ordinary  
Gazette and supply 300 copies immediately)  
The Secretary, A.P. Higher Education Regulatory & Monitoring Commission,  
Tadepalli, Guntur District.  
All Vice-Chancellors of Universities in the State.  
The Secretary, A.P. State Council for Higher Education, Mangalagiri  
The Commissioner of Collegiate Education, A.P., Vijayawada  
The Commissioner of Technical Education, A.P., Vijayawada  
All the District Collectors in the State  
All the Registrars of Universities in the State

Copy to:-

The P.S. to Addl.Chief Secy.to C.M.  
The OSD to Minister (Education)  
The P.S. to Spl.Chief Secy.to Govt., Higher Education  
SF/SCs.

//FORWARDED :: BY ORDER//

SECTION OFFICER

Annexure				
Fee proposals for B.Tech Programme for the year 2019-20 - College wise				
Sno	College Code	Society Code	College Name	APHERMC Proposed 2019-20
1	GDLV	AFRC0002	GUDLAVALLERU ENGINEERING COLLEGE - GUDLAVALLERU - KRI	65000
2	SGIT	AFRC0003	DR SAMUEL GEORGE INSTITUTE OF ENGG. AND TECHNOLOGY - MARKAPUR - PKS	54000
3	PVKK	AFRC0007	P.V.K.K. INSTITUTE OF TECHNOLOGY - ANANTAPURAMU - ATP	35000
4	SRIT	AFRC0009	SRINIVASA RAMANUJAN INST OF TECHNOLOGY - ANANTAPURAMU - ATP	50200
5	ABRK	AFRC0010	ABR COLLEGE OF ENGG AND TECHNOLOGY - KANIGIRI - PKS	35000
6	MTIE	AFRC0011	MOTHER THERESA INST OF ENGG AND TECH - PALAMNER - CTR	35000
7	SVNE	AFRC0012	SRI VIDYA NIKETAN ENGINEERING COLLEGE - RANGAMPETA - CTR	70000
8	CIET	AFRC0019	CHALAPATHI INST OF ENGG AND TECHNOLOGY - GUNTUR - GTR	35000
9	CITY	AFRC0019	CHALAPATHI INST OF TECHNOLOGY - GUNTUR - GTR	35000
10	YITS	AFRC0021	YOGANANDA INST OF TECHNOLOGYAND SCIENCE - TIRUPATHI - CTR	35000
11	VITS	AFRC0025	VAAGDEVI INSTITUTE OF TECHNOLOGY. AND SCI. - PRODDATUR - KDP	35000
12	LIET	AFRC0027	LENDI INST OF ENGG AND TECHNOLOGY - VIZIANAGARAM - VZM	35000
13	SMGG	AFRC0030	ST.MARYS GOUP OF INSTITUTIONS - GUNTUR - GTR	35000
14	STMW	AFRC0030	ST.MARYS WOMENS ENGINEERING COLLEGE - GUNTUR - GTR	35000
15	MLEC	AFRC0031	MALINENI LAKSHMAIAH ENGINEERING COLLEGE - SINGARAYAKONDA - PKS	35500
16	MLEW	AFRC0031	MALINENI LAKSHMAIAH WOMENS ENGG. COLLEGE - GUNTUR - GTR	35000
17	MPES	AFRC0031	MALINENI PERUMALLU EDNL SOC GROUP OF INSTNS - GUNTUR - GTR	35000
18	ANIL	AFRC0036	ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY AND SCI - BHEEMUNIPATNAM - VSP	54500
19	PPSV	AFRC0037	PRASAD V POTLURI SIDDHARTHA INSTT OF TECHNOLOGY - VIJAYAWADA - KRI	70000
20	VRSE	AFRC0037	V R SIDDHARTHA ENGINEERING COLLEGE - VIJAYAWADA - KRI	66200
21	NMRE	AFRC0038	NIMRA COLLEGE OF ENGG AND TECHNOLOGY - JUPUDI - KRI	35000
22	MJRT	AFRC0041	MJR COLLEGE OF ENGG AND TECHNOLOGY - PILER - CTR	35000
23	ASVR	AFRC0042	SVR ENGINEERING COLLEGE - NANDYAL - KNL	38600
24	SVHE	AFRC0043	D M S S V H COLLEGE OF ENGINEERING - MACHILIPATNAM - KRI	35000
25	SAVE	AFRC0046	SANKETHIKA VIDYA PARISHAD ENGINEERING COLLEGE - VISAKHAPATNAM - VSP	35000
26	STMV	AFRC0046	SANKETHIKA INST OF TECHNOLOGY MANAGEMENT - VISAKHAPATNAM - VSP	35000
27	KORK	AFRC0047	KANDULA OBUL REDDY MEMORIAL COLL. OF ENGG. - KADAPA - KDP	35000
28	MRCL	AFRC0049	MIRACLE EDNL SOC GROUP OF INSTNS - BHOGAPURAM - VZM	35000
29	GGIB	AFRC0055	GOKUL GROUP OF INSTITUTIONS - BOBBILI - VZM	35000
30	CEVP	AFRC0057	CHAITANYA ENGINEERING COLLEGE - VISAKHAPATNAM - VSP	35000
31	NRIA	AFRC0059	NRI INSTITUTE OF TECHNOLOGY - AGIRIPALLY - KRI	42500
32	NIST	AFRC0061	NARAYANADRI INST OF SCI TECHNOLOGY - RAJAMPETA - KDP	35000
33	AITK	AFRC0062	ANNAMACHARYA INST OF TECH AND SCI - KADAPA - KDP	51500
34	AITs	AFRC0062	ANNAMACHARYA INST OF TECHNOLOGY AND SCIENCES - RAJAMPETA - KDP	68700
35	AITs2	AFRC0062	ANNAMACHARYA INST OF TECHNOLOGYAND SCIENCES - RAJAMPETA - KDP	35000
36	AITT	AFRC0062	ANNAMACHARYA INST OF TECHNOLOGY AND SCIENCES - TIRUPATHI - CTR	39700
37	JONY	AFRC0063	ST. JOHNS COLLEGE OF ENGG. AND TECHNOLOGY - YEMMIGANoor - KNL	35000
38	DSIT	AFRC0064	D.B.S.INST OF TECHNOLOGY - KAVALI - NLR	35000
39	LBCE	AFRC0066	LAKIREDDY BALIREDDY COLLEGE OF ENGINEERING - MYLAVARAM - KRI	69700
40	HIND	AFRC0068	HINDU COLLEGE OF ENGINEERING AND TECHNOLOGY - GUNTUR - GTR	35000
41	MVRG	AFRC0070	M V G R COLLEGE OF ENGINEERNG - VIZIANAGARAM - VZM	67700
42	KVSW	AFRC0072	DR.K.V.SUBBA REDDYCOLL OF ENGG FOR WOMEN - KURNOOL - KNL	41800
43	CECC	AFRC0075	CHIRALA ENGINEERING COLLEGE - CHIRALA - PKS	45000
44	SWTS	AFRC0077	SWETHA INSTITUTE OF TECHNOLOGY AND SCIENCE - TIRUPATHI - CTR	35000
45	GCET	AFRC0081	GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY - KURNOOL -	35000



			KNL	
46	SSSE	AFRC0084	SANSKRITHI SCHOOL OF ENGINEERING - PUTAPARTHI - ATP	35000
47	WSTM	AFRC0085	WELLFARE INST OF SCIENCE TECH AND MGMT - PINAGADI - VSP	35000
48	WISE	AFRC0087	WEST GODAVARI INSTT OF SCIENCE AND ENGINEERING - NALLAJERLA - WG	35000
49	SITM	AFRC0091	SARADA INSTITUTE OF SCI. TECHNOLOGY AND MGMT - SRIKAKULAM - SKL	35000
50	KECW	AFRC0098	KRISHNAVENI ENGG COLLEGE FOR WOMEN - NARSARAOPET - GTR	35000
51	IDEL	AFRC0100	IDEAL INSTITUTE OF TECHNOLOGY - KAKINADA - EG	35000
52	PNCV	AFRC0101	P NAGAI AH CHAUDARY AND VIJAY INST OF ENGG AND TECH - GUNTUR - GTR	35000
53	MRMU	AFRC0102	MEKAPATI RAJA MOHAN REDDY INST OF TECH AND SCI. - UDAYAGIRI - NLR	35000
54	ASKC	AFRC0111	A S K COLLEGE OF TECHNOLOGY MANAGEMENT - ANAKAPALLE - VSP	35000
55	SRIP	AFRC0114	SAI RAJESWARI INSTITUTE OF TECHNOLOGY - PRODDATUR - KDP	35000
56	PKSK	AFRC0115	PRAKASAM ENGINEERING COLLEGE - KANDKUR - PKS	38000
57	GIER	AFRC0116	GODAVARI INSTITUTE OF ENGG. AND TECHNOLOGY - RAJAHMUNDY - EG	58700
58	GIET	AFRC0116	GIET COLLEGE OF ENGINEERING - RAJAHMUNDY - EG	35000
59	NLND	AFRC0118	NALANDA INSTITUTE OF ENGG. AND TECHNOLOGY - SATTENAPALLY - GTR	36500
60	GITE	AFRC0120	GIET ENGINEERING COLLEGE - RAJAHMUNDY - EG	35000
61	GDMM	AFRC0122	G.D.M.M. COLL OF ENGG AND TECHNOLOGY - NANDIGAMA - KRI	45000
62	ALIT	AFRC0123	ANDHRA LOYOLA INSTT OF ENGG AND TECHNOLOGY - VIJAYAWADA - KRI	50200
63	ACEE	AFRC0126	ADARSH COLLEGE OF ENGINEERING - GOLLAPROLU - EG	35000
64	SIMH	AFRC0130	SIMHADRI EDNL SOC GRP OF INSTNS - SABBAVARAM - VSP	35000
65	SRKR	AFRC0132	S R K R ENGINEERING COLLEGE - BHIMAVARAM - WG	70000
66	KHIT	AFRC0133	KALLAM HARANADH REDDY INST OF TECH - GUNTUR - GTR	43000
67	NRIT	AFRC0135	NRI INSTT OF TECHNOLOGY - GUNTUR - GTR	35000
68	SRSR	AFRC0139	SRI SAI INSTITUTE OF TECHNOLOGY. AND SCI. - RAYCHOTI - KDP	37700
69	LIMT	AFRC0145	LINGAYAS INST OF MGMT AND TECHNOLOGY - VIJAYAWADA - KRI	35000
70	RAGU	AFRC0146	RAGHU ENGINEERING COLLEGE - BHEEMUNIPATNAM - VSP	69700
71	RITV	AFRC0146	RAGHU INST. OF TECHNOLOGY - BHEEMUNIPATNAM - VSP	61000
72	NARN	AFRC0149	NARAYANA ENGINEERING COLLEGE - NELLORE - NLR	40800
73	NRNG	AFRC0149	NARAYANA ENGINEERING COLLEGE - GUDUR - NLR	45000
74	BTHP	AFRC0150	BIT INSTITUTE OF TECHNOLOGY - HINDUPUR - ATP	35000
75	VCKV	AFRC0151	VISVODAYA ENGINEERING COLLEGE - KAVALI - NLR	35000
76	VITK	AFRC0151	P B R VISVODAYA INSTITUTE OF TECHNOLOGY AND SCI. - KAVALI - NLR	42500
77	UNIV	AFRC0152	UNIVERSAL COLLEGE OF ENGG AND TECHNOLOGY - GUNTUR - GTR	35000
78	VSMR	AFRC0153	V.S.M COLLEGE OF ENGINEERING - RAMACHANDRAPURAM - EG	51000
79	VSPT	AFRC0154	VISAKHA INST OF ENGG AND TECHNOLOGY - VISAKHAPATNAM - VSP	35000
80	VTEC	AFRC0154	VISAKHA TECHNICAL CAMPUS - VISAKHAPATNAM - VSP	35000
81	GVPE	AFRC0159	GAYATHRI VIDYA PARISHAD COLL. OF ENGINEERING - VISAKHAPATNAM - VSP	69000
82	GVPT	AFRC0159	G V P COLLEGE FOR DEGREE AND PG COURSES - VISAKHAPATNAM - VSP	63000
83	GVPW	AFRC0159	GAYATHRI VIDYA PARISHAD COLL OF ENGG FOR WOMEN - VISAKHAPATNAM - VSP	60200
84	VGVV	AFRC0160	VKR VNB AND AGK ENGINEERING COLLEGE - GUDIVADA - KRI	35000
85	DIET	AFRC0161	DADI INSTT. OF ENGINEERING AND TECHNOLOGY - ANAKAPALLE - VSP	35000
86	BRNK	AFRC0166	BRINDAVAN INST OF TECHNOLOGY AND SCI - KURNOOL - KNL	35000
87	GPRE	AFRC0167	G P R ENGINEERING. COLLEGE - KURNOOL - KNL	70000
88	ADTP	AFRC0168	ADITYA ENGINEERING COLLEGE - PEDDAPURAM - EG	51100
89	CRRE	AFRC0169	SIR C R R COLLEGE OF ENGINEERING - ELURU - WG	51200
90	ACES	AFRC0170	ADITYA COLLEGE OF ENGINEERING - PEDDAPURAM - EG	38000
91	ACET	AFRC0170	ADITYA COLLEGE OF ENGINEERING AND TECHNOLOGY - PEDDAPURAM - EG	37000
92	KUPM	AFRC0172	KUPPAM ENGINEERING COLLEGE - KUPPAM - CTR	45400
93	SIEN	AFRC0173	SRI SARATHI INSTITUTE OF ENGG. AND TECHNOLOGY - NUZVID - KRI	35000
94	RVJC	AFRC0174	R V R AND J C COLLEGE OF ENGINEERING - GUNTUR - GTR	69400
95	KSRM	AFRC0175	K S R M COLLEGE OF ENGINEERING - KADAPA - KDP	56700
96	RKCE	AFRC0178	R.K.COLLEGE OF ENGINEERING - IBRAHIMPATNAM - KRI	35000
97	NITN	AFRC0179	NARSARAOPET INSTITUTE OF TECHNOLOGY - NARSARAOPET - GTR	35000

98	NSPE	AFRC0179	NARSARAOPETA ENGINEERING COLLEGE - NARSARAOPET - GTR	60400
99	KMMT	AFRC0180	KMM INST OF TECHNOLOGY AND SCIENCE - TIRUPATHI - CTR	35000
100	LOYL	AFRC0184	LOYOLA INSTITUTE OF TECHNOLOGY AND MGMT - SATTENAPALLY - GTR	35000
101	BCEN	AFRC0185	BRAHMAIAH COLLEGE OF ENGINEERING - NELLORE - NLR	35000
102	VIZB	AFRC0187	VIZAG INSTT OF TECHNOLOGY - BHEEMUNIPATNAM - VSP	35000
103	BEMA	AFRC0188	BHEEMA INST OF TECHNOLOGY AND SCI - ADONI - KNL	36500
104	BECB	AFRC0192	BAPATLA ENGINEERING COLLEGE - BAPATLA - GTR	61000
105	BWEC	AFRC0192	BAPATLA WOMENS ENGG COLLEGE - BAPATLA - GTR	35000
106	MPLG	AFRC0193	SRI MITTAPALLI COLLEGE OF ENGINEERING - GUNTUR - GTR	35000
107	MPLW	AFRC0193	SRI MITTAPALLI INST OF TECHNOLOGY FOR WOMEN - GUNTUR - GTR	41600
108	KIEK	AFRC0195	KAKINADA INSTITUTE OF ENGG. AND TECHNOLOGY - KAKINADA - EG	35000
109	KIET	AFRC0195	KAKINADA INSTITUTE OF ENGG. AND TECHNOLOGY - KAKINADA - EG	35000
110	KIEW	AFRC0195	KAKINADA INST OF ENGG AND TECHNOLOGY FOR WOMEN - KAKINADA - EG	35000
111	ANSN	AFRC0197	ST. ANNS COLLEGE OF ENGG. AND TECHNOLOGY - CHIRALA - PKS	47700
112	SVIT	AFRC0198	SRI VENKATESWARA INST OF TECHNOLOGY - ANANTAPURAMU - ATP	35000
113	VCTN	AFRC0201	VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY - VIJAYAWADA - KRI	35000
114	BCTW	AFRC0202	BHARATH COLL OF ENGG AND TECHNOLOGY FOR WOMEN-KADAPA-KDP	35000
115	STEN	AFRC0203	SAI TIRUMALA N V R ENGINEERING COLLEGE - NARSARAOPET - GTR	35000
116	QUBA	AFRC0204	QUBA COLL OF ENGG AND TECHNOLOGY - NELLORE - NLR	35000
117	PCEK	AFRC0205	G.PULLAIAH COLL. OF ENGG. AND TECHNOLOGY - KURNOOL - KNL	48000
118	RAVW	AFRC0205	RAVINDRA COLLEGE OF ENGG FOR WOMEN - KURNOOL - KNL	35000
119	RSRN	AFRC0206	RAMIREDDY SUBBA RAMIREDDY ENGG COLLEGE - NELLORE - NLR	41000
120	RIET	AFRC0207	RAJAMAHENDRI INST OF ENGG AND TECHNOLOGY - RAJAHMUNDRY - EG	35000
121	SVCN	AFRC0209	SREE VENKATESWARA COLL OF ENGG - NELLORE - NLR	35000
122	TMLN	AFRC0210	TIRUMALA ENGINEERING COLLEGE - NARSARAOPET - GTR	50800
123	KLMW	AFRC0211	K.LAKSHUMMA MEMORIAL COLLEGE OF ENGG FOR WOMEN - KADAPA - KDP	35000
124	SVET	AFRC0219	SRI VASAVI INSTT OF ENGINEERING AND TECHNOLOGY - PEDANA - KRI	35000
125	ACEM	AFRC0224	ADITYA COLLEGE OF ENGINEERING - MADANAPALLE - CTR	35000
126	VGTN	AFRC0225	VIKAS GROUP OF INSTITUTIONS - VIJAYAWADA RURAL - KRI	35000
127	SASI	AFRC0228	SASI INSTITUTE OF TECHNOLOGY AND ENGINEERING - TADEPALLIGUDEM - WG	45700
128	SSNE	AFRC0230	SRI SATYANARAYANA ENGINEERING COLLEGE - ONGOLE - PKS	35000
129	SRTS	AFRC0232	SRINIVASA INST OF TECHNOLOGY SCIENCE - KADAPA - KDP	35000
130	SVPP	AFRC0233	SRI VENKATESA PERUMAL COLLEGE OF ENGG. AND TECH - PUTTUR - CTR	37000
131	SVCE	AFRC0236	SRI VENKATESWARA COLL OF ENGINEERING - TIRUPATHI - CTR	52800
132	SVCK	AFRC0236	SRI VENKATESWARA COLLEGE OF ENGINEERING - KADAPA - KDP	35000
133	SVEW	AFRC0236	SRI VENKATESWARA ENGG COLLEGE FOR WOMEN - TIRUPATHI - CTR	41700
134	CHBR	AFRC0237	CHEBROLU ENGINEERING COLLEGE - GUNTUR - GTR	35000
135	SVTM	AFRC0238	SIR VISHVESHWARAIAH INST OF SCIENCE AND TECHNOLOGY - MADANAPALLE - CTR	35000
136	SRES	AFRC0240	SHREE RAMA EDNL SOC GRP OF INSTNS - TIRUPATI - CTR	35000
137	SRET	AFRC0240	SREE RAMA ENGINEERING COLLEGE - TIRUPATHI - CTR	44700
138	SREC	AFRC0241	SANTHIRAM ENGINEERING COLLEGE - NANDYAL - KNL	35000
139	BVCE	AFRC0244	B V CHALAMAIAH ENGINEERING COLLEGE - ODALAREVU - EG	42000
140	BVCR	AFRC0244	BVC ENGINEERING COLLEGE - RAJAHMUNDRY - EG	35000
141	BVTS	AFRC0244	BONAM VENKATA CHALAMAIAH INST. OF TECH AND SCI. - AMALAPURAM - EG	52700
142	GIST	AFRC0245	GANDHIJI INST OF SCI AND TECHNOLOGY - JAGGAIAHPETA - KRI	35000
143	ASCW	AFRC0247	AUDISANKARA COLLEGE OF ENGG FOR WOMEN - GUDUR - NLR	35000
144	ASIT	AFRC0247	AUDI SANKARA INST OF TECHNOLOGY - GUDUR - NLR	40000
145	SANK	AFRC0247	AUDHISANKARA COLLEGE OF ENGG. AND TECHNOLOGY - GUDUR - NLR	48600
146	GTMW	AFRC0249	GOUTHAMI INST OF TECHNOLOGY MGMT FOR WOMEN - PRODDATUR - KDP	35000
147	PPDV	AFRC0250	PALADUGU PARVATHI DEVI COLLEGE OF ENGG AND TECH - VIJAYAWADA - KRI	35000

148	RCEE	AFRC0255	RAMACHANDRA COLLEGE OF ENGINEERING - ELURU - WG	45900
149	BABA	AFRC0256	BABA INST OF TECH AND SCIENCES - VISAKHAPATNAM - VSP	35000
150	VSVT	AFRC0257	SRI VASAVI ENGINEERING COLLEGE - TADEPALLIGUDEM - WG	63000
151	VNRC	AFRC0258	VELAGA NAGESWARA RAO COLL OF ENGINEERING - PONNUR - GTR	35000
152	SVIK	AFRC0260	SRI VENKATESWARA INSTT. OF SCIENCE AND TECHNOLOGY - KADAPA - KDP	35000
153	GITS	AFRC0263	GONNA INST OF INFO TECHNOLOGY SCIENCES - VISAKHAPATNAM - VSP	39300
154	CESM	AFRC0264	ST MARK EDNL SOC GRP OF INSTNS - ANANTAPURAMU - ATP	35000
155	CRIT	AFRC0264	CHIRANJIVI REDDY INST OF ENGG AND TECHNOLOGY - ANANTAPURAMU - ATP	35000
156	SEAT	AFRC0265	SIDDARTHA EDNL ACADEMY GRP OF INSTNS - TIRUPATHI - CTR	37000
157	GLIM	AFRC0266	A1 GLOBAL INST OF ENGG TECHNOLOGY - MARKAPUR - PKS	35000
158	MITS1	AFRC0268	MADANAPALLY INSTITUTE OF TECHNOLOGY AND SCI 1st SHIFT - MADANAPALLE - CTR	69800
159	SATS	AFRC0271	SRI ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCE - RAJAMPETA - KDP	38000
160	SSCC	AFRC0272	SRINIVASA INSTITUTE OF TECHNOLOGY AND MANG STUDIES - CHITTOOR - CTR	35000
161	CHKN	AFRC0273	CHAITANYA INST. OF SCI. AND TECHNOLOGY - KAKINADA - EG	35000
162	VANI	AFRC0274	SRI VANI EDN SOC GRP SCHOOL OF INSTITUTIONS - CHEVUTURU - KRI	35000
163	NSRT	AFRC0277	NADIMPALLI SATYANARAYANA RAJU INSTITUTE OF TECHNOLOGY - VISAKHAPATNAM - VSP	35000
164	GMRI	AFRC0280	G M R INSTITUTE OF TECHNOLOGY - RAJAM - SKL	66000
165	PRAG	AFRC0288	PRAGATI ENGINEERING COLLEGE - PEDDAPURAM - EG	63000
166	PRAG2	AFRC0288	PRAGATI ENGINEERING COLLEGE 2nd SHIFT - PEDDAPURAM - EG	36900
167	GKCS	AFRC0289	GOKULA KRISHNA COLLEGE OF ENGINEERING - SULLURPET - NLR	35000
168	DNRE	AFRC0292	DNR COLLEGE OF ENGG AND TECH - BHIMAVARAM - WG	35000
169	KISR	AFRC0297	KAKINADA INSTITUTE OF TECHNOLOGY SCIENCES - RAMACHANDRAPURAM - EG	38000
170	VTMV	AFRC0299	VISWANADHA INSTITUTE OF TECHNOLOGY AND MGMT - VISAKHAPATNAM - VSP	35000
171	KVSR	AFRC0300	DR.K.V.SUBBA REDDY INST. OF TECHNOLOGY - KURNOOL - KNL	35000
172	VVIT	AFRC0302	VASIREDDY VENKATADRI INST. OF TECHNOLOGY - GUNTUR - GTR	55000
173	SDTN	AFRC0303	SIDDHARTH INSTITUTE OF ENGG. AND TECHNOLOGY - PUTTUR - CTR	37000
174	SIST	AFRC0303	SIDDHARTHA INST OF SCI AND TECHNOLOGY - PUTTUR - CTR	50600
175	SRIN	AFRC0304	SRINIVASA INST OF ENGG AND TECHNOLOGY - CHEYYERU - EG	43000
176	SRKI	AFRC0306	S R K INST. OF TECHNOLOGY - VIJAYAWADA - KRI	35000
177	VITW	AFRC0306	VIJAYA INST. OF TECHNOLOGY FOR WOMEN - VIJAYAWADA - KRI	35000
178	VETS	AFRC0307	SR VENKATESWARA COLL OF ENGINEERING - SRIKAKULAM - SKL	35000
179	PDCS	AFRC0312	PRIYADARSHINI COLLEGE OF ENGINEERNG - SULLURPET - NLR	35000
180	PDIT	AFRC0312	PRIYADARSHINI INST OF TECHNOLOGY - TIRUPATHI - CTR	35000
181	PINN	AFRC0312	PRIYADARSHINI INST OF TECHNOLOGY - NELLORE - NLR	35000
182	PRIK	AFRC0312	PRIYADARSHINI COLL OF ENGG. AND TECHNOLOGY - NELLORE - NLR	35000
183	KITS	AFRC0313	KKR AND KSR INST OF TECHNOLOGY AND SCI - GUNTUR - GTR	37700
184	ASNW	AFRC0314	A S N WOMENS ENGINEERING COLLEGE - TENALI - GTR	35000
185	BVRM	AFRC0318	BHIMAVARAM INST. OF ENGG. AND TECHNOLOGY - BHIMAVARAM - WG	35000
186	SUNL	AFRC0323	SRI SUNFLOWER COLLEGE OF ENGG AND TECHNOLOGY - LANKAPALLI - KRI	35000
187	ASET	AFRC0328	AUDISANKARA COLLEGE OF ENGINEERING AND TECHNOLOGY (OLD CODE BEAM) - NELLORE - NLR	35000
188	SIET	AFRC0329	SWARNANDHRA INST. OF ENGG AND TECHNOLOGY - NARSAPURAM - WG	35000
189	SWRN	AFRC0329	SWARNANDHRA COLL. OF ENGG AND TECHNOLOGY - NARSAPURAM - WG	35000
190	ADIT	AFRC0330	ADITYA INSTITUTE OF TECHNOLOGY AND MGMT - TEKKALI - SKL	61200
191	SHRE	AFRC0331	SHREE INST OF TECHNOLOGICAL EDUCATION - RENIGUNTA - CTR	35000
192	SEST	AFRC0333	SESHACHALA INST OF TECHNOLOGY - PUTTUR - CTR	35000
193	MICT	AFRC0334	D VENKATARAMANA AND DR.HIMASEKHAR MIC COLL OF TECH - KANCHIKACHERLA - KRI	36100
194	CITM	AFRC0335	COASTAL INST OF TECHNOLOGY AND MANAGEMENT - VIZIANAGARAM -	35000

			VZM	
195	GVRS	AFRC0340	G V R AND S COLLEGE OF ENGG. AND TECHNOLOGY - GUNTUR - GTR	35000
196	HITE	AFRC0346	HELAPURI INST OF TECH AND SCIENCE - ELURU - WG	35000
197	VHNI	AFRC0347	SREE VAHINI INSTT OF SCIENCE AND TECHNOLOGY - TIRUVURU - KRI	35000
198	SKRT	AFRC0353	SKR COLLEGE OF ENGINEERING TECHNOLOGY - NELLORE - NLR	35000
199	GATE	AFRC0358	GATES INSTITUTE OF TECHNOLOGY - GOOTY - ATP	41000
200	KCIT	AFRC0359	KRISHNA CHAITANYA INST OF TECHNOLOGY AND SCIENCES - MARKAPUR - PKS	35000
201	NVRT	AFRC0363	N.V.R.COLLEGE OF ENGG TECHNOLOGY - TENALI - GTR	35000
202	INTL	AFRC0365	INTELL ENGINEERING COLLEGE - ANANTAPURAMU - ATP	35000
203	DHAN	AFRC0372	DHANEKULA INST OF ENGG TECHNOLOGY - VIJAYAWADA - KRI	60800
204	GVIC	AFRC0379	GOLDEN VALLEY INTEGRATED CAMPUS - MADANAPALLE - CTR	35000
205	MIET	AFRC0380	MANDAVA INSTITUTE OF ENGG AND TECHNOLOGY - JAGGAIAHPETA - KRI	35000
206	CHDL	AFRC0382	CHADALAWADA RAMANAMMA ENGG. COLLEGE - TIRUPATHI - CTR	52500
207	CVSE	AFRC0382	CHADALAWADA VENKATA SUBBAIAH COLL OF ENGINEERING - RENIGUNTA - CTR	35000
208	VEMU	AFRC0384	VEMU INSTITUTE OF TECHNOLOGY - CHITTOOR - CTR	35000
209	URCE	AFRC0385	USHA RAMA COLL OF ENGG AND TECHNOLOGY - TELAPROLU - KRI	35000
210	MVRS	AFRC0386	M.V.R.COLL OF ENGINEERING AND TECHNOLOGY - PARITALA - KRI	35000
211	VISW	AFRC0387	SHRI VISHNU ENGG. COLLEGE FOR WOMEN - BHIMAVARAM - WG	70000
212	VITB	AFRC0387	VISHNU GRP OF INSTNS VISHNU INST OF TECHNOLOGY - BHIMAVARAM - WG	60000
213	SVCT	AFRC0392	SRI VENKATESWARA COLLEGE OF ENGG. AND TECHNOLOGY - CHITTOOR - CTR	48000
214	GANA	AFRC0393	SAI GANAPATHI ENGINEERING COLLEGE - VISAKHAPATNAM - VSP	35000
215	AECN	AFRC0396	ANDHRA ENGINEERING COLLEGE - ATMAKUR N - NLR	35000
216	GLBC	AFRC0400	GLOBAL COLL OF ENGG AND TECHNOLOGY - CHENUR - KDP	35000
217	TECH	AFRC0410	TADIPATRI ENGG COLLEGE - TADIPATRI - ATP	35000
218	BVSR	AFRC0414	BVSR ENGINEERING COLLEGE - CHIMAKURTHY - PKS	35000
219	KTSP	AFRC0421	KAKINADA INSTITUTE OF TECHNOLOGY AND SCIENCE - DIVILI - EG	35000
220	ASEK	AFRC0423	AKULA SREERAMULU COLLEGE OF ENGINEERING - TANUKU - WG	35000
221	GECG	AFRC0427	GUNTUR ENGINEERING COLLEGE - GUNTUR - GTR	35000
222	PYDE	AFRC0431	PYDAH COLL OF ENGINEERING - KAKINADA - EG	35000
223	QISE	AFRC0438	QIS COLLEGE OF ENGG. AND TECHNOLOGY - ONGOLE - PKS	36700
224	QITO	AFRC0438	QIS INSTITUTE OF TECHNOLOGY - ONGOLE - PKS	35000
225	ANMB	AFRC0439	ACHARYA COLLEGE OF ENGINEERING - BADVEL - KDP	35000
226	AIME	AFRC0440	AMALAPURAM INST OF MGMT SCI COLL OF ENGG - MUMMIDIVARAM - EG	37200
227	KDEG	AFRC0441	SRIKRISHNA DEVERAYA ENGINEERING COLLEGE - GOOTY - ATP	35000
228	SSCE	AFRC0450	SRI SIVANI COLLEGE OF ENGINEERING - SRIKAKULAM - SKL	35000
229	PITT	AFRC0452	PRIYADARSHINI INST. OF TECHNOLOGY AND SCIENCES - TENALI - GTR	35000
230	PITW	AFRC0452	PRIYADARSHINI INST. OF TECH AND SCIENCES FOR WOMEN - TENALI - GTR	35000
231	ESWR	AFRC0456	ESWAR COLLEGE OF ENGINEERING - NARSARAOPET - GTR	35000
232	GTNN	AFRC0465	GEETHANJALI INST OF SCIENCE AND TECHNOLOGY - NELLORE - NLR	38000
233	ARTB	AFRC0467	AVANTHIS RESEARCH AND TECHNOLOGICAL ACADEMY - BHOGAPURAM - VZM	39300
234	AVEN	AFRC0467	AVANTHI INSTITUTE OF ENGG. AND TECHNOLOGY - NARSIPATNAM - VSP	49400
235	AVEV	AFRC0467	AVANTHI INST. OF ENGINEERING AND TECHNOLOGY - BHOGAPURAM - VZM	41500
236	PSCV	AFRC0470	POTTI SRIRAMULU COLLEGE OF ENGG AND TECHNOLOGY - VIJAYAWADA - KRI	41500
237	ISTS	AFRC0475	INTERNATIONAL SCHOOL OF TECH AND SCI FOR WOMEN - RAJAHMUNDRY - EG	39000
238	ASTC	AFRC0476	AVANTHIS ST THERESSA INSTITUTE OF ENGG AND TECHNOLOGY - CHEEPURUPALLY - VZM	41000
239	CCVY	AFRC0477	VRS AND YRN COLLEGE OF ENGG. AND TECHNOLOGY - CHIRALA - PKS	35000
240	VIEW	AFRC0479	VIGNANS INSTT OF ENGINEERING FOR WOMEN - VISAKHAPATNAM - VSP	41600
241	VIVP	AFRC0479	VIGNANS INSTITUTE OF INFORMATION TECHNOLOGY - VISAKHAPATNAM -	52000

			VSP	
242	VLIT	AFRC0479	VIGNANS LARA INST. OF TECHNOLOGY AND SCI - VADLAMUDI - GTR	38000
243	VNIW	AFRC0479	VIGNANS NIRULA INST OF TECH. AND SCI FOR WOMEN - GUNTUR - GTR	35000
244	NBKR	AFRC0480	NBKR INSTITUTE OF SCI. AND TECHNOLOGY - VIDYANAGAR - NLR	70000
245	ALTS	AFRC0499	ANANTHA LAKSHMI INST OF TECHNOLOGY AND SCI - ANANTAPURAMU - ATP	35000
246	PIIT	AFRC0501	PRIYADARSHINI INST OF TECH AND MGMT - GUNTUR - GTR	35000
247	CVRT	AFRC0502	SIR C.V RAMAN INST OF TECHNOLOGY SCIENCES - TADIPATRI - ATP	35000
248	PACE	AFRC0512	PACE INSTITUTE OF TECHNOLOGY AND SCIENCES - ONGOLE - PKS	40400
249	AMRN	AFRC0513	A.M.REDDY MEMORIAL COLL. OF ENGINEERING - NARSARAOPET - GTR	35000
250	DJRC	AFRC0516	SRI CHAITANYA DJR COLL OF ENGG AND TECH - VIJAYAWADA - KRI	35000
251	IITM	AFRC0517	INDIRA INST OF TECHNOLOGY SCI - MARKAPUR - PKS	35000
252	SKHE	AFRC0527	SRI KALAHASTISWARA INSTITUTE OF TECHNOLOGY - SRI KALAHASTHI - CTR	35000
253	PCET	AFRC0529	PRASIDDHA COLLEGE OF ENGG TECHNOLOGY - ANATHAVARAM - EG	35000
254	SVEB	AFRC0532	SWAMY VIVEKANANDA ENGINEERING COLLEGE - BOBBILI - VZM	35000
255	CBIT	AFRC0533	CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY - PALLAVOLU - KDP	35000
256	SSSS	AFRC0534	SHRI SHIRDI SAI INST OF SCI AND ENGG - ANANTAPURAMU - ATP	35000
257	AKRG	AFRC0547	AKRG COLLEGE OF ENGG AND TECHNOLOGY - NALLAJERLA - WG	35000
258	NEWS	AFRC0549	NEWTONS INST OF SCI AND TECH - MACHERLA - GTR	35000
259	NEWT	AFRC0549	NEWTON INSTITUTE OF ENGINEERING - MACHERLA - GTR	35000
260	CECG	AFRC0553	CHINTALAPUDI ENGINEERING COLLEGE - GUNTUR - GTR	35000
261	CHND	AFRC0554	CHUNDI RANGANAYAKULU ENGINEERING COLLEGE - CHILAKALURIPET - GTR	35000
262	BENA	AFRC0557	BENAIHA INST OF TECH AND SCIENCES - RAJAHMUNDRI - EG	35000
263	JGNN	AFRC0560	JAGANS COLLEGE OF ENGG AND TECHNOLOGY - NELLORE - NLR	35000
264	RGAN	AFRC0561	RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS - ONGOLE - PKS	42000
265	RPRA	AFRC0561	RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS - ONGOLE - PKS	36100
266	ELRU	AFRC0582	ELURU COLLEGE OF ENGG AND TECHNOLOGY - ELURU - WG	35000
267	JITE	AFRC0588	JOGAIAH INST OF TECHNOLOGY AND SCI - PALAKOLE - WG	35000
268	NITE	AFRC0620	NOVAS INST OF TECHNOLOGY - ELURU - WG	35000
269	NOVA	AFRC0620	NOVA COLLEGE OF ENGG. AND TECHNOLOGY - JANGAREDDYGUDEM - WG	35000
270	NVAV	AFRC0620	NOVA COLLEGE OF ENGINEERING AND TECHNOLOGY - IBRAHIMPATNAM - KRI	35000
271	RGIT	AFRC0621	RAJIV GANDHI MEMORIAL COLLEGE OF ENGG. AND TECH. - NANDYAL - KNL	69100
272	SRVT	AFRC0629	SRI RAGHAVENDRA INST OF SCIENCE AND TECHNOLOGY - VINJAMUR - NLR	35000
273	VSLW	AFRC0630	V.S.LAKSHMI ENGG COLLEGE FOR WOMEN - KAKINADA - EG	35000
274	BULL	AFRC0646	DR L BULLAYYA COLL OF ENGG FOR WOMEN - VISAKHAPATNAM - VSP	35000
275	ASIP	AFRC0650	AMRITA SAI INST. OF SCIENCE AND TECHNOLOGY - PARITALA - KRI	35000
276	PREC	AFRC0652	DR PAUL RAJS ENGINEERING COLLEGE - YETAPAKA - EG	35000
277	SGVP	AFRC0659	SATYA INST OF TECHNOLOGY AND MGMT - VIZIANAGARAM - VZM	45600
278	GVIT	AFRC0674	G V V R INSTITUTE OF TECHNOLOGY - BHIMAVARAM - WG	35000
279	LENO	AFRC0685	LENORA COLLEGE OF ENGINEERING - RAMPACHODAVARAM - EG	35000
280	VIST	AFRC0716	SRI VENKATESWARA INST OF SCI AND INFO.TECHNOLOGY - TADEPALLIGUDEM - WG	35000
281	DJRV	AFRC0755	SRI CHAITANYA DJR INSTITUTE OF ENGINEERING AND TECHNOLOGY- VIJAYAWADA-KRI	35000

Sno	College Code	Society Code	College Name	APHERMC Proposed 2019-20
1	PIME	AFRC0324	PRAVEENYA INST OF MARINE ENGINEERING - VIZIANAGARAM - VZM	125000

SATISH CHANDRA

SPECIAL CHIEF SECRETARY TO GOVERNMENT

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Social Welfare Department - Streamlining of the registration, verification, sanction & disbursement of Post Matric Scholarships (PMS) to the students of SC/ ST/ BC/ EBC/Minorities/Differently Abled categories & to the Colleges - Amendments to the existing procedure - Orders - Issued

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SOCIAL WELFARE (SW.EDN.2) DEPARTMENT

G.O.Ms.No.103

Dated:24-10-2016.  
Read the following: -

- 1.G.O.Ms.No.143,Social Welfare(Edn.2) Department, dated 15.07.2008.
- 2.G.O.Ms.No.66, Social Welfare (Edn.2) Department, dated 08.09.2010.
- 3.G.O.Ms.No.60, Social Welfare (Edn.2) Department, dated 27.09.2011.
- 4.G.O.Ms.No.30, Social Welfare (Edn.2) Department, dated 31.08.2012.
- 5.G.O.Ms.No.40, Social Welfare (Edn.2) Department, dated 08.12.2012.
- 6.G.O.Ms.No.72, Social Welfare (Edn.2) Department, dated 18.10.2014.
- 7.Govt. Memo.No.3637/SW.Edn.2/2010, dt.17-12-2015.
- 8.Govt. Memo.No.73818/SW.Edn.2/2015, dt.12-02-2016.
- 9.C.No.3347/UE/A1/2016 of the Higher Education(U.E.) Department
- 10.From the Director,Social Welfare, AP LetterNo.D3/2197/2016, dt.18.07.2016.
- 11.From the Director of Social Welfare, AP Lr.No.D1/2197/2016, dt:11-08-2016

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ORDER:

Government of Andhra Pradesh is sanctioning Post Matric Scholarships, every year, to all eligible students belonging to the Scheduled Castes (SC), Scheduled Tribes (ST), Backward Classes (BC), Economically Backward Class (EBC), Minorities and Differently Abled categories on a saturation basis. To ensure proper sanction of the Post- Matric Scholarships, Government have issued comprehensive guidelines vide reference 2<sup>nd</sup> read above, and the scholarships are being sanctioned and disbursed as per the guidelines stipulated therein. Subsequently, vide the reference 3<sup>rd</sup> read above orders have been issued enhancing the income ceiling and the rates of Maintenance Fees, vide the reference 4<sup>th</sup> read above, orders have been issued delinking the Scholarship Policy from the fee fixation done by the Higher Education Department and vide the reference 5<sup>th</sup> read above, orders have been issued enhancing the Maintenance Fees in respect of the Department Attached Hostels.

2. Consequent to the bifurcation of the State, vide the reference 6<sup>th</sup> read above, the policy governing the implementation of the Post-Matric Scholarships scheme in respect of the students belonging to the SC/ST/BC/EBC/ Minorities & Differently Abled categories in the State of Andhra Pradesh has been enunciated and vide the reference 7<sup>th</sup> read above instructions have been issued for the processing and payment of the Post-Matric Scholarship claims, in both the Andhra Pradesh and Telangana States, basing upon the local status of the students, as determined by the provisions contained in the Presidential Order.

3. Government have also issued several instructions / guidelines, from time to time, regarding various aspects of the implementation of the Post-Matric Scholarships scheme and which are in force.

4. The Director of Social Welfare, vide the reference 10<sup>th</sup> read above, has stated that the students, educational institutions & the stakeholder Departments relating to the implementation of the Post-Matric Scholarships scheme have informed that there is a need to further streamline the process of the registration, verification, sanction & disbursement of the Post Matric Scholarships (PMS) scheme by simplifying the key processes, incorporating recording of the attendance & academic performance of the students to enable evaluation of the quality of academic delivery in the participating educational institutions, enhance the adoption of latest advancements made in Information Technology in the APePASS workflow for reducing redundancy & making the Post-Matric Scholarships ecosystem resilient, secure, seamless and paperless.

(PTO)

5. Government, after careful examination of the proposal of the Director of Social Welfare and in partial modification of the instructions / guidelines issued earlier, hereby ordered the implementation of the following amendments in the processes relating to the registration, verification, sanction & disbursement of Post Matric Scholarships (PMS) to the students belonging to the SC/ ST/ BC/ EBC/ Minorities/ Differently Abled categories & to the Colleges, in order to improve the quality of academic delivery in the participating educational institutions and in order to provide predictable & hassle-free services to all the stakeholders.

(I) CONFIRMATION OF COLLEGE REGISTRATION

a) From the academic year 2017-18, the confirmation of the College Registration, shall be made in the College Registration-cum-Fee Structure module of APePASS by the respective affiliating authorities as detailed hereunder:

Sl. No.	Name of the Course	Affiliation authority	Department
1	Intermediate Courses. (Regular and Vocational)	Secretary, Board of Intermediate Education	School Education
2	D.Ed.	Director, School Education	
3	H.P.T.		
4	T.P.T.		
5	ITI Courses.	Commissioner, Employment & Training	Labour, Employment & Training
6	Polytechnic courses. Dip ( Pharmacy)	Secretary, State Board of Technical Education	Higher Education & Technical Education
7	B.Ed. & M.Ed.	Registrars of concerned Universities	
8	B.Tech., M.Tech.,	Registrars of concerned Universities	
9	B.Pharmacy, M.Pharmacy, Pharma -D	Registrars of concerned Universities	
10	M.B.A. & M.C.A.	Registrars of concerned Universities	
11	Degree Courses( BA, B.Com, B.Sc etc.)	Registrars of concerned Universities	
12	P.G. Courses.( M.A, M.Com, M.Sc etc.)		
13	L.LB (3 Years), L.LB (5 years) L.LM	Registrars of Universities concerned	
14	B.Sc. (Agriculture), B.Tech (Agri. Engg.), Diploma (Agri. Engg.)	Registrar, ANG Ranga Agriculture University	Agriculture & Co-operation
15	B.Sc. (Horticulture), Diploma (Horticulture)	Registrar, YSR Horticulture University	Horticulture & Sericulture
16	B.V.Sc & M.V.Sc B.F.Sc & M.F.Sc B.Tech, M.Tech in DairyTech. Dip. ( Animal Husbandry)	Registrar of S.V Veterinary University	Animal Husbandry, Dairy Development and Fisheries



Sl. No.	Name of the Course.	Affiliation authority	Department
17	a) MBBS / BDS / BAMS / BHMS / BUMS / (Medical courses) etc.,	Registrar, N.T.R. Health University	Health & Family Welfare
	b) B.Sc. Nursing.		
	c) B.P.T.		
	d) B.Sc., M.L.T.		
18	MPHW (F)	AP Nursing & Midwifery Council	
19	GNM	Director of Medical Education	
20	Para Medical Courses, like DMLT, DMIT, DBBT (Anesthesia), etc.	Secretary, A.P. Para Medical Board	

*(For all other category of courses not covered above, the confirmation shall be done by the respective affiliating authorities.)*

- b) Before confirming the college registration, the affiliating authorities shall confirm compliance to the standards stipulated by the concerned regulatory bodies viz. AICTE, MCI, etc., regarding the provisions of qualified Faculty and Infrastructure (Class Room, Laboratory, Library, Play Grounds, etc.), etc. as per the norms stipulated by the concerned regulatory authority for the grant of recognition, by the concerned educational institution.
- c) The affiliating authorities shall be responsible for the validation of the data pertaining to the affiliation, intake, courses, & the other details of each educational institution before making the confirmation.
- d) In respect of Aided, Government, University Colleges, the affiliating authorities shall specifically mention the course type as either Regular or Self Finance.
- e) The details shall be populated, by the affiliating authorities, in the College Registration-cum-Fee Structure module of APePASS from the updated databases maintained by them or by entering the details after verifying and crosschecking the data furnished by the educational institutions.
- f) After completing the above procedure, each educational institution shall be confirmed online in the APePASS by the affiliating authorities.
- g) The confirmation of the educational institutions, in the APePASS, shall commence not later than from the 1<sup>st</sup> of June & shall be completed by the 31<sup>st</sup> of June, of every year.
- h) The Post-Matric Scholarships (PMS) scheme shall be extended only to such educational institutions and such courses, which are confirmed by the concerned affiliating authorities

## (II) REGISTRATION OF STUDENTS

- a) If a student has availed any type of Post Matric Scholarship, in the state of Andhra Pradesh, in the academic year 2014-15 i.e. post the bifurcation of the State or subsequently, he/she will be treated as a renewal student for all the subsequent years and his/her data previously registered in the APePASS, such as Name, Caste, Income, Aadhaar, Bank Account details, etc. will be automatically retrieved & populated in the online Student Registration module.
- b) Edit facility will be given for updating any changes in the data fields, with defined protocol & safeguards.

(PTO)

- c) Uploading of documents shall be dispensed with.
- d) This will eliminate redundancy and make the system hassle-free for a large majority of the students.
- e) All the remaining students shall register as fresh students and shall submit the details required in the Student Registration module of APePASS and upload the documents as sought.
- f) The submission of the Aadhaar number of the student & the Ration Card number of the family of the student shall be mandatory for both Fresh and Renewal student registration. However, the provision will be made with adequate safeguards/validation checks for accepting Meeseva Income Certificate in respect of cases where it is confirmed that name of the applicant/father/mother is not available the Ration Card or no Ration Card is issued to the applicant family.
- g) Submission of a Meeseva Income Certificate is exempted for White Ration Card Holders where the name of the student and his father and mother is available in the white ration card, for registration (Fresh & Renewal) of students.
- h) In respect of Fresh Registration, the following documents only shall be required to be uploaded during the registration of the student:
  - i. Photograph of the student, if not displayed by the Aadhaar web service.
  - ii. Scanned copy of the student's Aadhaar.
  - iii. First page of the Savings Bank Account of the student opened in any nationalized Bank / Grameena Banks only.
  - iv. Study Certificates for a period of (7) years ante to the present course.
- i) In respect of Renewal Registration, the following documents only shall be required to be uploaded during the registration of the student:
  - (a) Income declaration, for other than white cardholders, post the completion of the (4) years validity period of Meeseva Income Certificate.
- j) The registration & confirmation of both the Fresh and Renewal students shall commence w.e.f. 1<sup>st</sup> June of every year.

### (III) ATTENDANCE RECORD OF STUDENTS

To ensure regular attendance of the students in the educational institutions, leading to improved academic performance, the educational institutions shall ensure that the attendance of the students is recorded as per the methodology, detailed as hereunder:

#### (a) Monthly Attendance Capture:

- i. Till the Biometric based Daily attendance capture system is implemented, all the educational institutions shall register the monthly attendance of each student, in the newly created Attendance Module in APePASS, through their login in APePASS.
- ii. The monthly attendance of each student has to be marked by /on the last working of every month.
- iii. The monthly attendance capture shall be made in the month of November, 2016 for the period starting from the commencement of the academic year 2016-17 and up to the month of October.

#### (b) Daily Biometric Attendance Capture:

- i. Biometric viz. Fingerprint & Iris based attendance module/app shall be developed and deployed in the APePASS server by 1<sup>st</sup> December 2016 enabling the capture of daily attendance of the enrolled students.

(Contd..P..5.)

- ii. All the educational institutions shall procure Fingerprint based biometric capture devices at the minimum scale of 1 per 100 Students and Iris based biometric capture devices at the minimum scale of 1 per 250 students.
- iii. The technical specification of the Biometric capture devices shall be notified separately.
- iv. From the date to be notified separately by each affiliating authority, the daily Biometric Attendance capture shall be made mandatory and the data utilized for calculating MTF disbursal.

#### (IV) ACADEMIC APPRAISAL RECORD OF STUDENTS

- a) In order to analyze the trends in the academic performance of the students studying in various courses & the standard of the academic delivery in the participating educational institutions, the academic results of the students shall be uploaded, by the concerned educational institutions, in the Academic Appraisal module of APePASS, within (2) weeks of the declaration of the results.
- b) The Academic Appraisal module shall be deployed in the APePASS by 15<sup>th</sup> November 2016.
- c) All the concerned educational institutions shall upload the results of the students, for the academic year 2015-16, by 30<sup>th</sup> November 2016.

#### (V) DIGITAL SIGNATURE

- a) To derisk and enhance the security posture of the APePASS system & for digitizing the workflow, it shall be mandatory for all the officials utilizing the APePASS to procure and utilize Class 2 digital signatures.
- b) Usage of Class 2 digital signatures shall be mandatory for the following:
  - i. Welfare Departments: All Deputy Directors, Accounts Officers & staff dealing with Scholarships.
  - ii. Educational Institutions: Principals & staff dealing with Scholarships.
  - iii. Affiliating authorities: All affiliating authorities & staff dealing with Scholarships.

#### (VI) MAINTENANCE CHARGES (MTF):

- a) Vide the reference 8<sup>th</sup> read above, instructions were issued that the Maintenance Charges (MTF) shall be paid on a monthly basis.
- b) However, the methodology for regulating the same has not been stipulated.
- c) Therefore, the following procedure shall be followed:
  - i. Maintenance Charges (MTF) shall be paid on a monthly basis; subject to the student maintaining (75) % aggregate attendance i.e. the student should have attended the educational institution for a minimum of (75) % of the working days in order to obtain release of the monthly MTF.
  - ii. In case, for any reason whatsoever, the student fails the educational institution for (75) % of the working days, then the MTF for the corresponding month shall be withheld.
  - iii. The MTF for the withheld month shall be released to the student, in the succeeding months as and when his aggregate attendance reaches (75)%.
  - iv. The educational institutions shall be responsible for ensuring that the monthly attendance of all the students is entered on the last working day of every month in the Monthly Attendance Capture module and for ensuring the deployment and usage of the Biometric devices in the Daily Biometric Capture module.

(PTO)

- v. Delay in implementing/uploading the attendance data in either the Monthly Attendance Capture module or the Daily Biometric Capture module will result in the institution being recommended by the affiliating authority for being debarred from participating in the Post-Matric Scholarships Scheme.

ILLUSTRATION OF CALCULATING MONTHLY ATTENDANCE FOR MTF RELEASE:

- i. If a student has (75) % attendance in the months of June, July, August & below (75) % attendance in September, the student shall be released MTF for June, July, August months and also for the month of September, if the aggregate of attendance is more or equal to (75) %.
- ii. In case, if in the above-mentioned instance, the aggregate attendance is below (75) %, the student shall not be released MTF for the month of September.
- iii. and if the said student attains more or equal to (75) % attendance for the period from June-October, then the student shall be released MTF for the withheld month of September, as also the month of October in October.
- iv. This logic shall equally apply to all months in the entire academic year.

(VII) DISBURSAL OF TUITION FEE REIMBURSEMENT (RTF)

- A. The disbursal of Tuition Fee (RTF) to the educational institutions shall be made on a quarterly basis i.e., in (4) installments.
- B. The 4<sup>th</sup>/last installment of the RTF will be released after the completion of the uploading of the result of the students in the Academic Appraisal module of APePASS
- C. Delay/non-uploading the Academic Appraisal data in the APePASS will result in the institution being recommended by the affiliating authority for being debarred from participating in the Post-Matric Scholarships Scheme.

(VIII) DISPENSING OF SUBMISSION OF HARD COPIES:

A. By the Colleges:

- i. Usage of Class 2 Digital signatures by the educational institutions shall made mandatory from the date to be notified separately.
- ii. The submission of hard copies to concerned District Welfare Officers by the educational institutions shall be dispensed from such notified date.
- iii. Thereafter, the data will be digitally signed & transmitted electronically by the educational institution to the concerned Welfare Departments.
- iv. However, a hard copy of the record of every student shall be printed, indexed and maintained in safe custody by the educational institution for verification by the District Welfare Officers at any point of time & for production before Audit.

B. By the Welfare Departments:

- i. Usage of Class 2 Digital signatures by the Deputy Directors of the Welfare Departments shall be made mandatory from the date to be notified separately.
- ii. Submission of Bill Form & Annexures to the District Treasury will be dispensed with from the date the digital signature system is notified.
- iii. The documents shall be digitally signed and transmitted to the District Treasury.
- iv. The District Treasury will process the digitally signed bills of the officers of the Welfare Departments.

(Contd..P..7.)

(IX) COMPLIANCE BY EDUCATIONAL INSTITUTIONS

- a) The concerned affiliating authorities shall be responsible for ensuring the implementation of amendments proposed in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, uploading of the annual Academic Appraisal Records of the students & implementation of the Digital Signatures by the concerned educational institutions.
- b) All the concerned affiliating authorities shall also be responsible for ensuring that all the applications for Fresh/Renewal Scholarships are processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of receipt of Fresh/Renewal applications.
- c) In case of established willful delay/non compliance with (IX)(a) or (b) above, by an educational institution, the affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the Commissioner, Social Welfare (Nodal Officer for Post Matric Scholarships) for the debarring of the institution from participating in the Post-Matric Scholarships Scheme.

(X) APePASS Version 2.0 & IT RELATED MATTERS

a) APePASS Version 2.0:

- i. The CGG shall design, develop and deploy in consultation with the PMU, the APePASS Version 2.0 software duly incorporating all the changes mentioned in this order, as per the timelines stipulated.
- ii. The APePASS Version 2.0 shall also provide enhanced mobile/tab configured app based services providing key metrics & alerts to the all the key stakeholders, email based notifications to the users, etc.
- iii. The CGG shall deploy predictive business intelligence and analytics for generating the trend patterns on key parameters.

b) Dash Boards at various levels:

For ensuring transparency and for effective monitoring of the Post-Matric Scholarships scheme, on a real time basis, the CCG shall develop:

- i. Real-time information flow to the Chief Minister Office Real Time Executive Dashboard (CORE) at <http://core.ap.gov.in>, with beneficiary level granularity & maintain a (3) star rating on a consistent basis.
- ii. Real time customized Dash Boards at various levels viz. all Ministers, Principal Secretaries, Commissioners, Deputy Director (Scholarships) / JD/DD in the districts /Colleges Principals concerned/etc.

c) Strengthening of IT infrastructure in the Welfare Departments & Competent Authorities:

- i. All the concerned Welfare Departments & affiliating authorities shall implement periodic hardware & software upgrades of the existing IT infrastructure in the Head Office & field units.
- ii. They shall also adopt necessary security measures for preventing intrusion & malware and take up periodic security audits.
- iii. All the Welfare Departments shall deploy Class 2 Digital Signatures as mentioned in this order.
- iv. All the concerned Welfare Departments and affiliating authorities shall take the necessary steps to deploy competent and trained IT Staff/ IT Agencies for implementation of APePASS.
- v. All the concerned Welfare Departments and affiliating authorities shall take necessary action for the regular training at periodic intervals of the staff concerned with the implementation of APePASS.

(PTO)

d) Strengthening of IT Infrastructure by CGG:

- i. The CGG shall ensure that server level services are provided to APePASS at the optimal level, provide adequate bandwidth for access to the APePASS server, harden the security architecture to ensure the integrity and security of the APePASS software & take up periodic third party based Security Audits.
- ii. The CGG shall enable Class 2 digital signature based workflow in APePASS from the date to be notified separately.

e) Project Management Unit (PMU):

For the operationalisation of the ePASS a PMU consisting of three Deputy Directors was sanctioned vide G.O.Ms.No.66, SW(Edn.2) Dept., dt:08-09-2010. The Nodal Department along with the other stakeholder Welfare Departments shall take necessary steps to strengthen the PMU in consultation with the Finance Department, in order to implement the new changes and to make APePASS robust and responsive.

f) Integration of APePASS with PFMS portal of Government of India.

- (i) The Social Welfare, Tribal Welfare, B.C. Welfare, Minority Welfare and Women, Children, Differently Abled & Senior Citizen Departments and all the Affiliating Authorities shall take necessary action, in consultation with the Finance Department, for integration of the APePASS with the PFMS portal of Government of India as per the schedule communicated by the Government of India.
- (ii) The CGG shall take advance action for making the necessary modification in the APePASS software in consultation with the Technical Agency mandated by the Government of India for rollout of PFMS and with the Finance Department.

6. Except, the conditions/guidelines/instructions on sanction, verification disbursement & payment of Post Matric Scholarship specifically mentioned herein in this Government Order, all other conditions/guidelines/instructions issued earlier on the subject by the Government from time to time, will hold good.

7. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minorities Welfare/ Higher & Technical Education/School Education/ Agriculture and Cooperation/ Animal Husbandry Dairy Development and Fisheries/Horticulture and Sericulture/ Labour Employment and Training /Health and Family Welfare and the Commissioner of Social Welfare/Commissioner of Tribal Welfare/ Commissioner of Backward Classes Welfare/Commissioner of Minorities Welfare/ Commissioner of Welfare of Differently Abled and Senior Citizens/All affiliating Authorities are directed to take action accordingly.

8. The Project Manager, CGG is directed to make necessary changes in the APePASS software accordingly.

9. This order issues with the concurrence of Finance Department, vide their U.O.No.39027/38/2016, FMU-Welfare-I, dated:14-09-2016.

10. Copy of this order is available on Internet and can be accessed at address <http://www.ap.gov.in/goir>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.S.RAWAT  
SECRETARY TO GOVERNMENT

To  
The Principal Secretary, Tribal Welfare  
The Principal Secretary, Backward Classes Welfare  
The Principal Secretary, Minorities Welfare  
The Principal Secretary, Women & Child, Disabled and Senior Citizens Welfare.

(Contd..P..9.)

The Principal Secretary, Higher & Technical Education  
The Principal Secretary, School Education  
The Special Chief Secretary, Agriculture and Cooperation  
The Special Chief Secretary, Animal Husbandry, Dairy Development and Fisheries  
The Special Chief Secretary, Health and Family Welfare  
The Principal Secretary, Labour Employment and Training  
The Secretary, IT&C Department,  
The ex-officio Secretary, Horticulture and Sericulture  
The Commissioner of Social Welfare  
The Commissioner of Tribal Welfare  
The Commissioner of Backward Classes  
The Commissioner, Minorities Welfare  
The Commissioner, Welfare of Disabled and Senior Citizens  
The Director of Treasuries and Accounts  
The Pay and Accounts Officer  
The Director, Center for Good Governance, A.P., Hyderabad.  
All the District Collectors in the State.  
All Deputy Directors of Social Welfare through Commissioner (SW)  
All District Tribal Welfare Officers through Commission (TW)  
All District B.C. Welfare Officers through Commissioner (BCW)  
All District Minorities Welfare Officer through Commissioner(MW)  
The Commissioner of Collegiate Education  
The Commissioner of Technical Education  
The Director of Medical Education  
The Commissioner of Employment & Training  
The Commissioner of Intermediate Education  
The Commissioner of School Education  
The Secretary, AP.State Council of Higher Education  
The Deputy General Manager, State Bank of India, Hyderabad.  
The Asst. General Manager, Syndicate Bank, Somajiguda, Hyderabad.  
The Deputy General Manager, Indian Bank, Circle office, 4<sup>th</sup> floor, Liberty Plaza, Himayatnagar, Hyderabad.  
The General Manager, Marketing Deptt., Andhra Bank Head Office, Saifabad, Hyderabad.  
The General Manager (Technical), Indian Bank, Circle Office, 4<sup>th</sup> floor, Liberty Plaza, Himayatnagar, Hyderabad.  
Copy to:-  
The Vice Chairman, A.P. State Council of Higher Education, Hyderabad.  
All Vice Chancellors of Universities in the State.  
P.S. to Principal Secretary to C.M.  
P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.) / M (Technical Edn.) / M (Medical Edn.) / M (PR) / M (Agriculture).  
SC/SF.

//FORWARDED :: BY ORDER//

SECTION OFFICER



**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses - Orders – Issued.

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**SOCIAL WELFARE (EDN) DEPARTMENT**

G.O.Ms.No.115

Dated:30-11-2019  
Read the following:-

1. G.O.Ms.No.66, Social Welfare (Edn 2) Department, dated 08- 09-2010.
2. Govt.Memo No.105375/SW.Edn.2/2011-11 Dt.28.09.2012.
3. G.O.Ms.No.84, Social Welfare (Edn 2) Department, dated 29- 10-2013.
4. G.O.Ms.No.85, Social Welfare (Edn 2) Department, dated 29- 10-2013.
5. G.O.Ms.No.86, Social Welfare (Edn 2) Department, dated 29- 10-2013.
6. G.O.Ms.No.72, Social Welfare (Edn 2) Department, dated 18- 10-2014.
7. G.O Ms.No. 103, Social Welfare (Edn.2) Department, dated 24.10.2016.
8. G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09.06.2017.
9. Govt.Circular Memo No.712179/SW.Edn.2/2017 Dt.01.09.2017.
10. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 05.06.2018.
11. G.O.Ms. No.67, Social Welfare (Edn.2) Department dated 18.02.2019.
12. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 07.05.2019.
13. G.O.Ms. No.95, Social Welfare (Edn.2) Department dated 29.07.2019.
14. From the DSW, A.P.e-file No.SOW02-16021/37/2019-D1-SEC-COSW.

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**ORDER:**

The Government of Andhra Pradesh have decided to implementing the Post Metric Scholarships scheme, to all eligible students belonging to the Scheduled Castes (SC) [through the Social Welfare Department], the Scheduled Tribes (ST) [through the Tribal Welfare Department], the Backward Classes (BC), Kapu & Economically Backward Class (EBC) [through the Backward Classes Welfare Department, Minorities [through the Minorities Welfare Department] and the Differently Abled [through the Women Development, Child Welfare & Disabled Welfare Department] categories, on a saturation basis.

2. Government is implementing the Navaratnalu schemes towards up liftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. The Council of Ministers have decided to implement the assurance in letter and spirit from the academic year 2019-20.

3. Government after careful examination of the matter and in partial modification of the instructions/guidelines issued earlier, hereby formulate the two new schemes viz. (i) “Jagananna Vidya Deevena (RTF)”, and (ii) “Jagananna Vasathi Deevena (MTF)” to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies, with the following guidelines.

4. Schemes:

- (a) Jagananna Vidya Deevena (RTF): to provide complete fee reimbursement to every eligible student.
- (b) Jagananna Vasathi Deevena (MTF) : to provide Rs.10,000/- per person to ITI students, Rs.15,000/- per person to Polytechnic students, Rs.20,000/- per person for other Degree and above courses per year to every eligible student for food and hostel expenses.

(Contd..on page.2)

5. Date of Applicability of the schemes:

The schemes “Jagananna Vidya Deevena(RTF)” and “Jagananna Vasathi Deevena(MTF)” shall be applicable from the Financial year 2019-20.

6. Beneficiaries of the Schemes:

(a) Eligible Students: The students under the following categories are eligible for availing the Schemes.

- i. All the students, pursuing Polytechnic, ITI and Degree & above level courses in Government/Aided/Private colleges, affiliated to State Universities / Boards.
- ii. Day scholar students, students in College Attached Hostels (CAH) and Department Attached Hostels (DAH).
- iii. 75% of the aggregate attendance is mandatory for release of scholarships.

(b) In - eligible Students: The students under the following categories are not eligible for availing the Schemes.

- i. Studying in Private Universities / Deemed Universities.
- ii. Pursuing Correspondence / Distance education courses.
- iii. Admitted under Management / Spot Quota.

7. Income Eligibility:

- i. The total family annual income to be less than or equal to Rs.2.50 lakhs.
- ii. The total land holding of the family to be less than 10.00 acres of wet or 25.00 acres of dry or 25.00 acres both wet and dry land together.
- iii. No member of the family should be a government employee/ pensioner (all sanitary workers irrespective of their salary/ recruitment, are eligible. The Social Welfare Department shall develop a robust & fool-proof system of certification of parents of the beneficiaries under category of “Sanitary workers”).
- iv. No member of the family should own a four-wheeler (Taxies/Tractors/Autos are exempted).
- v. A family who owns no property or less than 1500 Sft of built up area (Residential or Commercial) in urban areas is eligible.
- vi. No member of the family should be an income tax payee.

8. Mode of Disbursement:

(a) Jagananna Vidya Deevena shall be credited to the respective College accounts on behalf of students.

(b) Jagananna Vasathi Deevena:

- i. Jagananna Vasathi Deevena shall be credited into the respective account of the mother of the eligible student.
- ii. In case of the demise or absence of the mother, the amount shall be credited to the account of the natural guardian of the student.

9. Entitlements:

(a) Jagananna Vidya Deevena (RTF):

- i. Full fee i.e. Tuition Fee, Special Fees, Other Fees & Exam Fees as defined in the G.O.Ms.No.66, SW(Edn) Dept., dated 8-9-2010 and as fixed by the competent authorities is reimbursed to all eligible students.
- ii. Full fee shall be credited to the respective College accounts on behalf of students.

(b) Jagananna Vasathi Deevena(MTF):

For ITI students : Rs.10,000/- per year.

For Polytechnic Students: Rs.15,000/- per year.

For Other Courses: Rs.20,000/- per year.

- i. The amount shall be provided in two instalments in July and December.
- ii. Jagananna Vasathi Deevena covers all the eligible children in a family.
- iii. The mapping of the mother to the student and also the entry of mothers' bank accounts shall be done by the Welfare and Education Assistant with document upload and will certify the Genuineness of account details.
- iv. The flow of funds under both the (i) Jagananna Vidya Deevena & (ii) Jagananna Vasathi Deevena schemes shall be routed through the corresponding Corporations of the concerned Welfare Department.

10. YSR Navasakam- Fee reimbursement card:

Government is decided to identify the eligible beneficiaries on saturation basis duly checking the eligibility conditions and issue new card for "Jagananna Vidya Devena & Jagananna Vasathi Deevena" Schemes through Social Audit process.

11. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.

12. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minority Welfare/Higher & Technical Education/School Education/Agriculture & Cooperation/Animal Husbandry, Dairy Development & Fisheries/Horticulture & Sericulture/Labour, Employment & Training/Health & Family Welfare & the Director of Social Welfare/ Director of Tribal Welfare/Director of Backward Classes Welfare/Commissioner of Minorities Welfare/Commissioner of Welfare of Differently Abled & Senior Citizens/All affiliating Authorities in the State are requested to follow and implement the above guidelines scrupulously and also convey the above instructions to all the College Managements & other authorities concerned, without fail and ensure that the schemes are implemented accordingly.

13. All the District Collectors in the State, as the Chairman of the District Level Committee for the implementation of Scholarships, are requested to ensure that the instructions/guidelines stipulated in this order are implemented in-to, by all the District Welfare Officers and also by all the Principals of all educational Institutions and review the same in the meeting of the District Level Committee and other review meetings, so as to ensure the smooth implementation of the schemes.

14. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.

15. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/116/2019, (Computer No.1034870), Dated:20-11-2019.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**MUDDADA RAVI CHANDRA  
SECRETARY TO GOVERNMENT**

To

The Spl.Chief Secretary, Backward Classes Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, Tribal Welfare, A.P. Secretariat, Amaravati.

(Contd..on page.4)

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The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.  
The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.  
The Director of Social Welfare, A.P., Amaravati.  
The Director of Tribal Welfare, A.P., Amaravati.  
The Director of BC Welfare, A.P., Amaravati.  
The Commissioner of Minority Welfare, A.P., Amaravati.  
The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.  
The Managing Director, A.P. State Kapu Welfare and Development Corporation.  
All District Collectors in the State.  
The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.  
All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)  
The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.  
The Pay & Accounts Officer, Vijayawada.  
The Accountant General, A.P., Hyderabad

**Copy to:-**

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.  
The Spl. Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.  
The Spl. Chief Secretary to Government, Agriculture & Cooperation, AP, Amaravati.  
The Principal Secretary to Government, School Education, A.P., Amaravati.  
The Principal Secretary to Government, Health, Medical & FW, A.P., Amaravati.  
The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.  
The Principal Secretary to Government, IT&C, A.P., Amaravati.  
The Principal Secretary to Government, Finance, A.P., Amaravati.  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.  
The Commissioner of Collegiate Education, A.P. Amaravati.  
The Commissioner of Technical Education, A.P. Amaravati.  
The Director of Medical Education, A.P. Amaravati  
The Commissioner of Employment & Training, A.P. Amaravati  
The commissioner of Intermediate Education, A.P. Amaravati.  
The Commissioner of School Education, A.P. Amaravati.  
The Commissioner, Information and Public Relations, Vijayawada.  
The Chairman, APSCHE.  
The Secretary, APSCHE.  
The Vice-Chairman, APSCHE.  
The Secretary, SBTET.  
The Secretary, AP Paramedical Board.  
The Secretary, APNMC.  
The CEO, AP CFSS, Ibrahimpatnam.  
The CEO, APCFMS, Amaravati, Ibrahimpatnam.  
All Vice Chancellors of Universities in the State.  
All Affiliating Authorities in the State.  
All Registrars of Universities in the State.  
All RJDs, Collegiate Education in the State.  
All RIOs, Intermediate Education, in the State.  
All DVEOs, Intermediate Education, in the State.  
All DEOs in the State.  
OSD to Chief Secretary to Govt., A.P. Secretariat.  
P.S. to Secretary to C.M.  
P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/  
M(AH)/M(LE&T)/M(Health).  
SF/Spare

**// FORWARDED: BY ORDER //**

**SECTION OFFICER**

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Social Welfare Department - **JnanaBhumi** - Smart Portal for Integrated Delivery of Services relating to Education & Scholarships- Modifications in procedure & software- Implementation of **JnanaBhumi 2.0** during academic year 2019-20 - Orders - Issued.

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SOCIAL WELFARE(EDN.2) DEPARTMENT

**G.O.MS.No. 81**

**Dated: 07-05-2019**

Read the following:

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-16.
- 2) G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09-06-17.
- 3) JnanaBhumi SLC meetings held on 21-08-17,05-10-17,26-10-17, 29-11-17, 06-04-18,11-05-18,16-07-18, 30-08-18&11-01-19.
- 4) JnanaBhumi 10<sup>th</sup> SLC meeting held on 02-05-19.
- 5) Letter No.D2/799/2019,dated:6-5-19 of Director of Social Welfare, A.P.

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**ORDER:**

In the reference 1<sup>st</sup> read above, Government have issued comprehensive guidelines, after consulting all stakeholder departments, for revamping the Post Matric Scholarship (PMS) system for making the system predictable & enabling hassle-free services for all stakeholders, duly ensuring Monthly release of MTF, Quarterly release of RTF, capturing Biometric attendance & Academic performance of all students & for making Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

2. In the reference 2<sup>nd</sup> read above, Government have issued orders regarding the implementation of **JnanaBhumi**- Smart Portal for Integrated Delivery of Services relating to Education & Scholarships, duly detailing (a) Scope of JnanaBhumi (b) Core Modules & Services (c) Integration of Education & Scholarship services (d) Attendance & Academics (e) Digital Signatures (f) Mandatory Compliances & Responsibilities of stake holders (g) Roles & Responsibilities of Students, Educational Institutions, Affiliating Authorities, Welfare Departments, Banks and Treasury & Accounts Departments (h) Institutional Arrangements viz. State & District Level Committees.

3. The implementation of JnanaBhumi, during academic years 2017-18 & 2018-19, has streamlined the Post-Matric Scholarships ecosystem, improved process efficiency & substantially met the objectives of predictable, hassle free & timely service delivery.

4. The JnanaBhumi State Level Committee meetings, held in the reference 3<sup>rd</sup> cited, have provided significant inputs that are incorporated for improving accessibility & for streamlining the student, institution & other stake holders related processes.

5. The JnanaBhumi State Level Committee meeting, for the academic year 2019-20, was held on 02-05-19, to deliberate upon the stakeholder experience in JnanaBhumi implementation and for assessing & finalizing the procedural & software changes required during the academic year 2019-20, for further improving delivery of services to the students and institutions, & was attended by representatives of all stakeholders viz. (a) Departments (b) Boards (c) Affiliating Authorities/Universities & (d) APSCHE.

6. In the above meeting, after a detailed status review, it was resolved to implement **JnanaBhumi 2.0**, from the academic year 2019-20, as per the orders issued in G.O.Ms.No.45, S.W.(Edn.2) Department, dated 09-06-17, duly incorporating (a) the modifications already made & deployed during the last (2) years and (b) certain further changes in the procedure & software, as found relevant & necessary.

7. Accordingly, Government hereby order the operationalization of **JnanaBhumi 2.0**, from the academic year 2019-20, in consonance with the orders issued in G.O.Ms.No. 45, S.W.(Edn.2) Department, dated 09-06-17 (copy annexed to this order), duly incorporating the changes in procedure and software, as mentioned hereunder.

### **REGISTRATION & FEES**

#### **7.1 MANDATORY ADOPTION OF ONLINE AFFILIATION MODULE(OAM)**

7.1.1 The manual process of College Affiliation is delaying the release of MTF & RTF. The Online Affiliation Module (OAM) on JnanaBhumi platform, is developed & successfully developed & deployed in the academic year 2018-19, for the affiliating authorities under control of APSCH & BIE. Therefore, the following orders are issued:

7.1.1.1 Adoption of Online Affiliation Module (OAM), is made mandatory for Colleges & Affiliating Authorities, for being included under Post-Matric Scholarships scheme.

7.1.1.2 Approval of Affiliations, through OAM, shall be completed by 20<sup>th</sup> May 2019.

#### **7. 2 MTF & RTF RELEASE SCHEDULE**

7.2.1 MTF to students, shall be released every month, on (75) % aggregate attendance.

7.2.2 RTF to educational institutions, shall be released every quarter, student-wise, & triggered by release of MTF to the concerned student for the month of September (1<sup>st</sup> instalment), for December (2<sup>nd</sup> Instalment) and for February (3<sup>rd</sup> instalment).

7.2.3 RTF (4<sup>th</sup>) instalment release, shall be triggered by upload of Academic Result of the student, by the concerned educational institution/ Affiliating Authority.

7.2.4 The educational institutions, are prohibited from withholding the certificates of students eligible for Scholarship. Any deviation will invite severe action, including debarring of the concerned institution from the scheme of Post-Matric Scholarships.

#### **7.3 FEE FIXATION DOCUMENT UPLOAD FACILITY**

7.3.1 The Course Fees are entered by the Affiliating Authorities in JnanaBhumi Fee Structure Module. To facilitate verification & audit, the following orders are issued:

7.3.1.1 CEO, APCFSS shall enable in Fee Structure Module, facility for uploading of scanned document (based on which Fee is fixed) & linking with the relevant courses.

7.3.1.2 All Affiliating Authorities, while entering Course Fees, shall 1<sup>st</sup> upload, legible scanned copy of relevant Fee Fixation documents, & then link for all the courses.

7.3.1.3 The above facility shall be deployed by 9-5-2019, & document upload/linking completed along with Fee Structure data entry by all the Affiliating Authorities.

## **7.4 ONLINE FEE UPDATION & CONCURRENT AUDIT MODULE FACILITY**

**7.4.1** To facilitate online updating of changes in the fee structure, which have occurred after commencement of academic sessions, the following orders are issued:

**7.4.1.1** CEO, APCFSS shall provide facility in the JnanaBhumi Fee Structure Module, for enabling concerned Affiliating Authorities to upload scanned copies of the relevant Fee Fixation document, their online authentication by a Resident Auditor appointed by the DSW & for the subsequent release of MTF/RTF, as per the revised Fee structure.

**7.4.1.2** All Affiliating Authorities shall ensure that legible scanned copies of relevant Fee Fixation document/s, evidencing revision in the Fee Structure are uploaded.

**7.4.1.3** The DSW shall appoint the Resident Auditor for the online concurrent audit.

**7.4.1.4** The facility shall be deployed by 9-5-2019 by the CEO, APCFSS.

## **ADMISSIONS & ATTENDANCE**

### **7.5 MANDATORY (100) % STUDENT ADMISSION & ATTENDANCE ENTRY**

**7.5.1** JnanaBhumi, currently captures data relating to only the students availing PMS scheme, resulting in fragmented information on admissions/ attendance/ academics. Basing on request of stakeholder Departments & Affiliating Authorities & in view of on-going examination system automation, the following orders are issued for strict compliance by all the Principals/Heads of Colleges/ Educational institutions:

**7.5.1.1** Admission details of all **repeat** all students, whether receiving or not receiving Post-Matric Scholarships, shall be entered in the Admission module of JnanaBhumi.

**7.5.1.2** Attendance details of all **repeat** all students, whether receiving or not receiving Post-Matric Scholarships, shall be entered in the Attendance module of JnanaBhumi, within (5) working days of every succeeding month.

**7.5.1.3** There shall be no provision for entering of Backlog Attendance.

**7.5.1.4** The Principal/Head of College/ Educational institution shall be responsible for making timely entry in the Admission & Attendance Modules, & shall be held liable for any adverse consequence, arising in case of non-compliance/delay.

### **7.6 MANDATORY SHARING BY WEBSERVICE OF CET STUDENT ADMISSION DATA**

**7.6.1** CET Conveners are currently sharing Convener Quota admission data by e-Mail/CD, resulting in data errors/missing data/delays/etc., adversely affecting system integrity & causing delay in release of MTF/RTF. Hence, the following orders are issued:

**7.6.1.1** All CET Conveners shall share Convener Quota admission data, on real-time basis by secure web service, in prescribed data format, to the DSW.

**7.6.1.2** The details shared, must contain Aadhar number & SSC details of the students, for facilitating mapping of the students & enable processing of the scholarships claims.

**7.6.1.3** Latest UIDAI/Government security/data privacy protocols shall be followed.

**7.6.1.4** Since, the CET Conveners change every year, the APSCH & other stakeholder Departments shall coordinate this activity for the CETs within their purview.

### **7.7 DEPLOYMENT OF STUDENT MIGRATION MODULE**

**7.7.1** Currently, students migrating from one course to another course, during the same

year or subsequent years, & having received the MTF/RTF for the 1<sup>st</sup> Course, have to repay the MTF & RTF received for the 1<sup>st</sup> Course, to the Government through Challan services, leading to delay. Based on the inputs received, the following orders are issued.

**7.7.1.1 RTF:** The RTF amount already released for the 1<sup>st</sup> Course, shall be deducted from the RTF amount to be paid for the 2<sup>nd</sup> Course.

**7.7.1.2 MTF:** The MTF amount will be released only for balance months of the 2<sup>nd</sup> Course.

## **BIOMETRIC AUTHENTICATION**

### **7.8 IMPLEMENTATION OF DAILY BIO-METRIC ATTENDANCE**

**7.8.1** Clause 5(III)(b) of G.O.Ms.No.103, S.W. (SW EDN2) Department, dated 24-10-16, mandates all Affiliating Authorities to implement Daily Biometric Attendance & to notify the date of implementation, to enable the mandatory implementation of Daily Biometric Attendance in JnanaBhumi, in respect of its institutions. No Affiliating Authority has issued the notification, so far. Hence, the following orders are issued:

**7.8.1.1** All Affiliating Authorities to take measures to expedite the implementation of Daily Biometric Attendance in JnanaBhumi & to notify the date of implementation,

**7.8.1.2** The Affiliating Authorities shall notify the date for implementation of Daily Biometric Attendance, by 25<sup>th</sup> of May 2019 & intimate the Nodal Officer i.e. the DSW, so that the Daily Biometric Attendance facility is made mandatory in the Attendance Module of **JnanaBhumi 2.0**, in respect of the concerned affiliated institutions.

### **7.9 MANDATORY DEPLOYMENT OF IRIS DEVICES IN ALL EDUCATIONAL INSTITUTIONS**

**7.9.1** Biometric based One Time Authentication (OTA) of students, is mandatory for processing Scholarship claims & considering difficulties faced by genuine students, due to Finger-Print based Biometric authentication failure, the following orders are issued:

**7.9.1.1** UIDAI certified, Iris Biometric Authentication devices, shall be procured & deployed by all educational institutions @ 1:250 students by 25<sup>th</sup> May, 2019.

**7.9.1.2** Device technical specifications shall be placed in the JnanaBhumi portal.

**7.9.1.3** The CEO, APCFSS will facilitate supply of devices, if sought by the institutions.

### **7.10 ONE-TIME AUTHENTICATION OF NEW STUDENTS IN MEESEVA CENTRES**

**7.10.1.** Due to sensitive nature of information viz. Bank/Mobile/e-Mail id/etc. being authenticated & to ensure data privacy & security, the following orders are issued:

**7.10.1.1** Authentication of their admission details by New students, including facility for e-KYC based Biometric Authentication, shall be provided at Mee-Seva Centres.

**7.10.1.2** To avoid hardship, the facility shall be provided on free of cost basis to the students. Mee-Seva service charges shall be borne under PMS scheme budget by DSW.

## **ACADEMICS**

### **7.11 MANDATORY ADOPTION OF ONLINE EXAMINATION MODULE(OEM)**

**7.11.1** Manual examination processes in Universities/Boards is delaying the obtaining of Academic Results & in turn RTF Release & Academic Tracking. With APSCH support,



Online Examination Module (OEM) under JnanaBhumi platform, in 2018-19, is deployed successfully by Rayalaseema University. Therefore, the following orders are issued:

**7.11.1.1** Adoption of OEM is mandatory for all Colleges & Affiliating Authorities, for being eligible for being included under the scheme of Post-Matric Scholarships.

**7.11.1.2** The OEM shall be deployed by all the Affiliating Authorities by 30<sup>th</sup> June 2019.

**7.11.1.3** The development, customization, deployment & support for OEM for the 1<sup>st</sup> year i.e. 2019-20, shall be provided under JnanaBhumi by the DSW.

**7.11.1.4** For subsequent maintenance support for OEM, all Affiliating Authorities shall enter into MOU with APCFSS, on mutually agreed terms/conditions by 30<sup>th</sup> June 2019.

## **7.12 MANDATORY SHARING OF WEB SERVICES FOR ACADEMIC RESULTS**

**7.12.1** Currently, Examination Results are being shared by Affiliating Authorities by e-Mail/CD, resulting in data errors/missing data/delays/etc., adversely affecting system integrity & causing delays in RTF release. Hence, the following orders are issued:

**7.12.1.1** All Affiliating Authorities shall mandatorily share academic results data, on a real time basis by secure web service, in prescribed data format, to the DSW, for all the institutions under their jurisdiction, including autonomous colleges.

**7.12.1.2** The managements of all Autonomous Colleges shall compulsorily provide academic results data to their concerned Affiliating Authorities in prescribed format.

**7.12.1.3** Latest UIDAI/Govt. security/data privacy protocols, shall be followed.

**7.12.1.4** APSCH & Heads of all Stakeholder Departments shall coordinate this activity.

## **SECURITY & AUDIT**

### **7.13 MANDATORY DSK & E-SIGN BASED AUTHENTICATION AT ALL LEVELS**

**7.13.1** To ensure data security & process integrity, especially in view of end-to-end digital & paperless implementation of JnanaBhumi, the following orders are issued:

**7.13.1.1** Digital signature of every document by DSK/e-Sign is mandatory.

**7.13.1.2** All functionaries having assigned role in JnanaBhumi work-flow, including of Colleges & Affiliating Authorities, shall mandatorily possess both DSK & eSign.

### **7.14 MANDATORY DEVICE/ I.P. ADDRESS REGISTRATION, GEO-FENCING & LOCKING**

**7.14.1.** To ensure security & integrity of the transaction data & accountability, the following orders are issued for implementation by the CEO, APCFSS:

**7.14.1.1** All fixed/portable hardware devices, including but not limited to Bio-Metric Devices/Laptops/Desktops/etc., of all the JnanaBhumi authorized users viz. Welfare Departments/Affiliating Authorities/ Colleges/ etc. shall be registered & assigned a Unique Device ID.

**7.14.1.2** The above connected devices shall be appropriately geo-fenced & locked for ensuring that the same Device cannot be used from multiple locations.

**7.14.1.3** Similarly, the IP addresses of all user institutions/users shall be registered, assigned Unique IP ID, geofenced & locked.

**7.14.1.4** New Devices/I.P. addresses of authorized institutions/users shall undergo an onboarding protocol of Registration, Unique ID assignment, Geofencing & Locking.

**7.14.1.5** All the aforesaid activities shall be completed by 20<sup>th</sup> May 2019 & the DSW shall furnish compliance report to the Government.

## **7. 15 COURSE FEE MASTERS & TRANSACTION DATA VERIFICATION/RISK ASSESSMENT**

**7.15.1** Under the JnanaBhumi framework, entry relating to Course Fees, is made by concerned Affiliating Authority & there is need to take up verification of the Course Fee Masters & the Transaction Data. Therefore, the following orders are issued:

**7.15.1.1** The DSW, through APCFSS, shall entrust (100) % verification of Course Fee Masters & also Transaction data, for the period 2014-15 to 2019-20, to a competent & reputed 3<sup>rd</sup> Party Agency, having experience in this field.

**7.15.1.2** Similarly, DSW will also take up Risk Assessment of the JnanaBhumi platform.

**7.15.1.3** All Affiliating Authorities shall provide the necessary records/data, as when sought, & assist the 3<sup>rd</sup> Party Agency in the completion of its mandate.

**7.15.1.4** The DSW shall furnish the Course Fee Masters & Transaction Data Verification Report & the Risk Assessment Report to the Government by 30<sup>th</sup> June, 2019.

## **INSTITUTIONAL ARRANGEMENTS**

### **7.16 COMMITTEES AT STATE & DISTRICT LEVELS**

**7.16.1** For effective implementation of JnanaBhumi, following instructions are issued regarding institutional arrangements:

**7.16.1.1** District Level Committees (DLC) shall meet, once in a Fortnight, during May to August, & subsequently once in a month, to ensure smooth implementation.

**7.16.1.2** State Level Committee (SLC) shall meet once in a Month, during April to August, and subsequently once in (2) months, to ensure smooth coordination.

**7.16.1.3** Affiliating Authority Level Committee (ALC), headed by the concerned Registrar shall be established by all Affiliating Authorities. All login users, IT vendors of Affiliating Authority shall be members & trained on **JnanaBhumi 2.0**. The ALC shall be responsible for ensuring all mandatory compliances by the Affiliating Authority & by its affiliated colleges, as per the stipulated timelines & also for student grievances.

**7.16.1.4** The DSW shall ensure the constitution of the ALCs by 12<sup>th</sup> May 2019 & the conduct of training for all stakeholders, to ensure seamless uptake of **JnanaBhumi 2.0**

### **7.17 ROLE OF APCFSS**

**7.17.1.** In addition to tasks already entrusted in the G.O.s in the reference 1<sup>st</sup> & 2<sup>nd</sup> read above, & those mentioned aforesaid, the CEO APCFSS shall ensure the following:

**7.17.1.1** Compliance of JnanaBhumi platform with current or future GOs.

**7.17.1.2** Compliance with latest UIDAI/GOI orders relating to Aadhar/Data Privacy.

**7.17.1.3** Compliance with IT Act, 2000.

**7.17.1.4** Certification from IT & C Department under the GoAP Cybersecurity Policy 2017 & Cyber-Security Framework, by 30<sup>th</sup> May, 2019.

**7.17.1.5** Quarterly Security & Performance audit.

**7.17.1.6.** Yearly Database audit.

**7.17.1.7** Deployment of smart & real-time analytical dashboards.

**7.17.1.8.** User manual, FAQ & Real time dashboards for all services.

**7.17.1.9** Unit/System/Integration testing before deployment of services

- 7.17.1.10 System Downtime only during non-peak hours.  
 7.17.1.11 Intuitive error handling.  
 7.17.1.12 Communication protocol for each user role.  
 7.17.1.13 Effective user ticket handling mechanism.  
 7.17.1.14 Effective student grievance handling mechanism.

## 8. TIME LINES

8.1 To achieve stipulated benchmarks of Monthly MTF & Quarterly RTF, all stake holders shall adhere to timelines as fixed by G.O.s/Memos/etc. from time to time.

8.2. The timelines, approved during the 10<sup>th</sup> SLC meeting held on 02-05-2019, for certain mandatory processes/activities are as detailed below:

SL.	ACTIVITY	RESPONSIBILITY	COMPLETION ON/ BEFORE
1	COLLEGE AFFILIATION APPROVAL	Affiliating Authority	20 <sup>TH</sup> MAY
2	ACADEMIC CALENDAR ENTRY	Affiliating Authority	20 <sup>TH</sup> MAY
3	FEE STRUCTURE ENTRY (GENERAL)	Affiliating Authority	30 <sup>TH</sup> MAY
4	FEE STRUCTURE ENTRY (VARIABLE)	Affiliating Authority	10 DAYS AFTER G.O.
5	STUDENT REGISTRATION(RENEWAL)	College Principals	15 <sup>TH</sup> JULY
6	STUDENT REGISTRATION (FRESH)	College Principals	15 DAYS AFTER ADMISSION
7	STUDENT ONE TIME BIO-METRIC AUTHENTICATION	College Principals	15 DAYS AFTER ADMISSION
8	STUDENT MONTHLY ATTENDANCE	College Principals	1 <sup>ST</sup> (5) WORKING DAYS OF EVERY SUCCEEDING MONTH
9	OTA (ONE TIME APPROVAL) BY COLLEGES	College Principals	ON DAILY BASIS
10	OTA (ONE TIME APPROVAL) BY D.D.	D.D.s, Welfare	ON DAILY BASIS
11	HARDWARE & IP REGISTRATION & LOCKING	CEO,APCFSS	20 <sup>TH</sup> MAY,2019
12	NOTIFYING DAILY BIOMETRIC ATTENDANCE DATE	Affiliating Authority	25 <sup>TH</sup> MAY,2019
13	DEPLOYMENT OF IRIS DEVICES IN COLLEGES	College Principals	25 <sup>TH</sup> MAY 2019
14	AUTOMATION OF EXAMINATION PROCESSES	Controller of Exams.	30 <sup>TH</sup> MAY 2019
15	WEB SERVICE FOR CET ADMISSION DATA	CET Conveners	ON REAL TIME BASIS
16	WEB SERVICE FOR EXAMINATION RESULTS DATA	Affiliating Authorities	ON REAL TIME BASIS
17	STATE LEVEL WORKSHOP ON JNANABHUMI 2.0	Director, SW	15 <sup>TH</sup> MAY 2019
18	DISTRICT LEVEL WORKSHOP ON JNANABHUMI 2.0	D.D.s, SW	18 <sup>TH</sup> MAY 2019

9. The Special C.S./Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labor, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family Welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, BIE, APNMC, APSCHE, SLBC Chairman, APCFSS & all the Affiliating Authorities are requested to take necessary action accordingly.

10. All the Affiliating Authorities/ Principals / Managements of Educational Institutes are directed to implement this G.O in true spirit within the time lines mentioned.

11. All Joint Directors/Deputy Directors/Asst. Directors of Welfare Departments are directed to convey this order to all the Affiliating authorities/College Managements and also to follow the provisions of this G.O. scrupulously.

12. All District Collectors/ Chairman of District Level Committee for JnanaBhumi, are requested to ensure that instructions contained in this G.O are implemented in-toto by all educational institutions/Affiliating Authorities & monitored by all Supervisory Officers & to review the same in meeting of District Level Committee & other review meetings held by them, so as to ensure hassle-free delivery of services to the students.

13. The Director of Social Welfare, A.P. is requested to take necessary steps to implement these orders in co-ordination with all the stakeholders.

14. The CEO, APCFSS is requested to make necessary modifications in the software according to the defined parameters & stipulated timelines.

15. Copy of this order is available on internet and can be accessed at address <http://www.ap.gov.in/goir>

Encl: G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09-06-17.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**SHAMSHER SINGH RAWAT  
PRINCIPAL SECRETARY TO GOVERNMENT**

**To**

The Special Chief Secretary to Government, School Education, A.P., Amaravati  
 The Special Chief Secretary to Government, Labour, E&T, A.P, Amaravati  
 The Special Chief Secretary to Government, Medical Education, A.P., Amaravati.  
 The Special Chief Secretary to Government, Health & Family Welfare, A.P, Amaravati  
 The Special Chief Secretary to Government, Finance, A.P, Amaravati  
 The Principal Secretary to Government, Agriculture and Cooperation, A.P., Amaravati  
 The Principal Secretary to Government, Animal Husbandry, DD & F, A.P. Amaravati.  
 The Principal Secretary to Government, Higher Education, A.P., Amaravati.  
 The Principal Secretary to Government, IT&C, A.P. Amaravati  
 The Principal Secretary to Government, Social Welfare, A.P. Amaravati  
 The Principal Secretary to Government, Tribal Welfare, A.P. Amaravati  
 The Principal Secretary to Government, BC Welfare, A.P. Amaravati  
 The Principal Secretary to Government, Minority Welfare, A.P. Amaravati  
 The Secretary to Government, Finance, A.P. Amaravati  
 The Secretary to Government, Women & Child, Disabled & S.C. Welfare, A.P. Amaravati  
 The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati  
 The Director of Social Welfare, A.P., Amaravati.  
 The Director of Tribal Welfare, A.P., Amaravati.  
 The Director of B.C. Welfare, A.P., Amaravati.

The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.  
 The Commissioner of Minority Welfare, A.P. Amaravati.  
 The Commissioner of School Education, Ibrahimpatnam, Amaravati, A.P.  
 The Commissioner of Intermediate Education, A.P., Amaravati.  
 The Commissioner of Collegiate Education, AP, Amaravati.  
 The Commissioner of Technical Education, A.P., Amaravati.  
 The Commissioner of Employment & Training, A.P., Amaravati.  
 The Director of Medical Education, A.P., Amaravati.  
 The Chairman, APSCHE, A.P., Amaravati.  
 The Vice-Chairman, APSCHE, A.P., Amaravati.  
 The Secretary, APSCHE, A.P., Amaravati.  
 The Secretary, SBTET, A.P., Amaravati.  
 The Secretary, AP Paramedical Board, A.P., Amaravati.  
 The Secretary, APNMC, A.P., Amaravati.  
 All the Vice Chancellors of Universities concerned.  
 The ESDMeeSeva, Vijayawada, Amaravati, A.P.  
 The CEO, APCFSS, AP, Ibrahimpatnam  
 The Director Treasury, A.P., Ibrahimpatnam.  
 The Convener, SLBC A.P., Amaravati.  
 The Commissioner, I & PR Department  
 All the District Collectors in the State.  
 All P.O. ITDAs in the State.  
 All DD, SW/TW/BCW/WCD/DMWOs in the State.  
 All the Registrars of Universities in the State.

**Copy to: -**

P.S. to Chief Secretary/Principal Secretary to C.M./Spl. C.S. (School Edn). /Spl. C.S. (Health)/Principal Secretary (SW)/ Principal Secretary (TW)/Principal Secretary (BCW)/Secretary (MW)/Secretary (DW)/ Principal Secretary (Higher Edn.) /  
 P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.)/M (Technical Edn.) /M (Medical Edn.) /M (PR)/M (Agriculture)/M (AH, DD & F)/  
 M (L, E & T) / M (Health).  
 Sc/Sf.

//FORWARDED:: BY ORDER//

SECTION OFFICER

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Social Welfare Department - Streamlining of the registration, verification, sanction & disbursement of Post Matric Scholarships (PMS) to the students of SC/ ST/ BC/ EBC/Minorities/Differently Abled categories & to the Colleges - Amendments to the existing procedure - Orders - Issued

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SOCIAL WELFARE (SW.EDN.2) DEPARTMENT

G.O.Ms.No.103

Dated:24-10-2016.  
Read the following: -

- 1.G.O.Ms.No.143,Social Welfare(Edn.2) Department, dated 15.07.2008.
- 2.G.O.Ms.No.66, Social Welfare (Edn.2) Department, dated 08.09.2010.
- 3.G.O.Ms.No.60, Social Welfare (Edn.2) Department, dated 27.09.2011.
- 4.G.O.Ms.No.30, Social Welfare (Edn.2) Department, dated 31.08.2012.
- 5.G.O.Ms.No.40, Social Welfare (Edn.2) Department, dated 08.12.2012.
- 6.G.O.Ms.No.72, Social Welfare (Edn.2) Department, dated 18.10.2014.
- 7.Govt. Memo.No.3637/SW.Edn.2/2010, dt.17-12-2015.
- 8.Govt. Memo.No.73818/SW.Edn.2/2015, dt.12-02-2016.
- 9.C.No.3347/UE/A1/2016 of the Higher Education(U.E.) Department
- 10.From the Director,Social Welfare, AP LetterNo.D3/2197/2016, dt.18.07.2016.
- 11.From the Director of Social Welfare, AP Lr.No.D1/2197/2016, dt:11-08-2016

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ORDER:

Government of Andhra Pradesh is sanctioning Post Matric Scholarships, every year, to all eligible students belonging to the Scheduled Castes (SC), Scheduled Tribes (ST), Backward Classes (BC), Economically Backward Class (EBC), Minorities and Differently Abled categories on a saturation basis. To ensure proper sanction of the Post- Matric Scholarships, Government have issued comprehensive guidelines vide reference 2<sup>nd</sup> read above, and the scholarships are being sanctioned and disbursed as per the guidelines stipulated therein. Subsequently, vide the reference 3<sup>rd</sup> read above orders have been issued enhancing the income ceiling and the rates of Maintenance Fees, vide the reference 4<sup>th</sup> read above, orders have been issued delinking the Scholarship Policy from the fee fixation done by the Higher Education Department and vide the reference 5<sup>th</sup> read above, orders have been issued enhancing the Maintenance Fees in respect of the Department Attached Hostels.

2. Consequent to the bifurcation of the State, vide the reference 6<sup>th</sup> read above, the policy governing the implementation of the Post-Matric Scholarships scheme in respect of the students belonging to the SC/ST/BC/EBC/ Minorities & Differently Abled categories in the State of Andhra Pradesh has been enunciated and vide the reference 7<sup>th</sup> read above instructions have been issued for the processing and payment of the Post-Matric Scholarship claims, in both the Andhra Pradesh and Telangana States, basing upon the local status of the students, as determined by the provisions contained in the Presidential Order.

3. Government have also issued several instructions / guidelines, from time to time, regarding various aspects of the implementation of the Post-Matric Scholarships scheme and which are in force.

4. The Director of Social Welfare, vide the reference 10<sup>th</sup> read above, has stated that the students, educational institutions & the stakeholder Departments relating to the implementation of the Post-Matric Scholarships scheme have informed that there is a need to further streamline the process of the registration, verification, sanction & disbursement of the Post Matric Scholarships (PMS) scheme by simplifying the key processes, incorporating recording of the attendance & academic performance of the students to enable evaluation of the quality of academic delivery in the participating educational institutions, enhance the adoption of latest advancements made in Information Technology in the APePASS workflow for reducing redundancy & making the Post-Matric Scholarships ecosystem resilient, secure, seamless and paperless.

(PTO)

5. Government, after careful examination of the proposal of the Director of Social Welfare and in partial modification of the instructions / guidelines issued earlier, hereby ordered the implementation of the following amendments in the processes relating to the registration, verification, sanction & disbursement of Post Matric Scholarships (PMS) to the students belonging to the SC/ ST/ BC/ EBC/ Minorities/ Differently Abled categories & to the Colleges, in order to improve the quality of academic delivery in the participating educational institutions and in order to provide predictable & hassle-free services to all the stakeholders.

(I) CONFIRMATION OF COLLEGE REGISTRATION

a) From the academic year 2017-18, the confirmation of the College Registration, shall be made in the College Registration-cum-Fee Structure module of APePASS by the respective affiliating authorities as detailed hereunder:

Sl. No.	Name of the Course	Affiliation authority	Department
1	Intermediate Courses. (Regular and Vocational)	Secretary, Board of Intermediate Education	School Education
2	D.Ed.	Director, School Education	
3	H.P.T.		
4	T.P.T.		
5	ITI Courses.	Commissioner, Employment & Training	Labour, Employment & Training
6	Polytechnic courses. Dip ( Pharmacy)	Secretary, State Board of Technical Education	Higher Education & Technical Education
7	B.Ed. & M.Ed.	Registrars of concerned Universities	
8	B.Tech., M.Tech.,	Registrars of concerned Universities	
9	B.Pharmacy, M.Pharmacy, Pharma -D	Registrars of concerned Universities	
10	M.B.A. & M.C.A.	Registrars of concerned Universities	
11	Degree Courses( BA, B.Com, B.Sc etc.)	Registrars of concerned Universities	
12	P.G. Courses.( M.A, M.Com, M.Sc etc.)		
13	L.LB (3 Years), L.LB (5 years) L.LM	Registrars of Universities concerned	
14	B.Sc. (Agriculture), B.Tech (Agri. Engg.), Diploma (Agri. Engg.)	Registrar, ANG Ranga Agriculture University	Agriculture & Co-operation
15	B.Sc. (Horticulture), Diploma (Horticulture)	Registrar, YSR Horticulture University	Horticulture & Sericulture
16	B.V.Sc & M.V.Sc B.F.Sc & M.F.Sc B.Tech, M.Tech in DairyTech. Dip. ( Animal Husbandry)	Registrar of S.V Veterinary University	Animal Husbandry, Dairy Development and Fisheries

Sl. No.	Name of the Course.	Affiliation authority	Department
17	a) MBBS / BDS / BAMS / BHMS / BUMS / (Medical courses) etc.,	Registrar, N.T.R. Health University	Health & Family Welfare
	b) B.Sc. Nursing.		
	c) B.P.T.		
	d) B.Sc., M.L.T.		
18	MPHW (F)	AP Nursing & Midwifery Council	
19	GNM	Director of Medical Education	
20	Para Medical Courses, like DMLT, DMIT, DBBT (Anesthesia), etc.	Secretary, A.P. Para Medical Board	

*(For all other category of courses not covered above, the confirmation shall be done by the respective affiliating authorities.)*

- b) Before confirming the college registration, the affiliating authorities shall confirm compliance to the standards stipulated by the concerned regulatory bodies viz. AICTE, MCI, etc., regarding the provisions of qualified Faculty and Infrastructure (Class Room, Laboratory, Library, Play Grounds, etc.), etc. as per the norms stipulated by the concerned regulatory authority for the grant of recognition, by the concerned educational institution.
- c) The affiliating authorities shall be responsible for the validation of the data pertaining to the affiliation, intake, courses, & the other details of each educational institution before making the confirmation.
- d) In respect of Aided, Government, University Colleges, the affiliating authorities shall specifically mention the course type as either Regular or Self Finance.
- e) The details shall be populated, by the affiliating authorities, in the College Registration-cum-Fee Structure module of APePASS from the updated databases maintained by them or by entering the details after verifying and crosschecking the data furnished by the educational institutions.
- f) After completing the above procedure, each educational institution shall be confirmed online in the APePASS by the affiliating authorities.
- g) The confirmation of the educational institutions, in the APePASS, shall commence not later than from the 1<sup>st</sup> of June & shall be completed by the 31<sup>st</sup> of June, of every year.
- h) The Post-Matric Scholarships (PMS) scheme shall be extended only to such educational institutions and such courses, which are confirmed by the concerned affiliating authorities

## (II) REGISTRATION OF STUDENTS

- a) If a student has availed any type of Post Matric Scholarship, in the state of Andhra Pradesh, in the academic year 2014-15 i.e. post the bifurcation of the State or subsequently, he/she will be treated as a renewal student for all the subsequent years and his/her data previously registered in the APePASS, such as Name, Caste, Income, Aadhaar, Bank Account details, etc. will be automatically retrieved & populated in the online Student Registration module.
- b) Edit facility will be given for updating any changes in the data fields, with defined protocol & safeguards.

(PTO)



- c) Uploading of documents shall be dispensed with.
- d) This will eliminate redundancy and make the system hassle-free for a large majority of the students.
- e) All the remaining students shall register as fresh students and shall submit the details required in the Student Registration module of APePASS and upload the documents as sought.
- f) The submission of the Aadhaar number of the student & the Ration Card number of the family of the student shall be mandatory for both Fresh and Renewal student registration. However, the provision will be made with adequate safeguards/validation checks for accepting Meeseva Income Certificate in respect of cases where it is confirmed that name of the applicant/father/mother is not available the Ration Card or no Ration Card is issued to the applicant family.
- g) Submission of a Meeseva Income Certificate is exempted for White Ration Card Holders where the name of the student and his father and mother is available in the white ration card, for registration (Fresh & Renewal) of students.
- h) In respect of Fresh Registration, the following documents only shall be required to be uploaded during the registration of the student:
  - i. Photograph of the student, if not displayed by the Aadhaar web service.
  - ii. Scanned copy of the student's Aadhaar.
  - iii. First page of the Savings Bank Account of the student opened in any nationalized Bank / Grameena Banks only.
  - iv. Study Certificates for a period of (7) years ante to the present course.
- i) In respect of Renewal Registration, the following documents only shall be required to be uploaded during the registration of the student:
  - (a) Income declaration, for other than white cardholders, post the completion of the (4) years validity period of Meeseva Income Certificate.
- j) The registration & confirmation of both the Fresh and Renewal students shall commence w.e.f. 1<sup>st</sup> June of every year.

### (III) ATTENDANCE RECORD OF STUDENTS

To ensure regular attendance of the students in the educational institutions, leading to improved academic performance, the educational institutions shall ensure that the attendance of the students is recorded as per the methodology, detailed as hereunder:

#### (a) Monthly Attendance Capture:

- i. Till the Biometric based Daily attendance capture system is implemented, all the educational institutions shall register the monthly attendance of each student, in the newly created Attendance Module in APePASS, through their login in APePASS.
- ii. The monthly attendance of each student has to be marked by /on the last working of every month.
- iii. The monthly attendance capture shall be made in the month of November, 2016 for the period starting from the commencement of the academic year 2016-17 and up to the month of October.

#### (b) Daily Biometric Attendance Capture:

- i. Biometric viz. Fingerprint & Iris based attendance module/app shall be developed and deployed in the APePASS server by 1<sup>st</sup> December 2016 enabling the capture of daily attendance of the enrolled students.

(Contd..P..5.)

- ii. All the educational institutions shall procure Fingerprint based biometric capture devices at the minimum scale of 1 per 100 Students and Iris based biometric capture devices at the minimum scale of 1 per 250 students.
- iii. The technical specification of the Biometric capture devices shall be notified separately.
- iv. From the date to be notified separately by each affiliating authority, the daily Biometric Attendance capture shall be made mandatory and the data utilized for calculating MTF disbursal.

#### (IV) ACADEMIC APPRAISAL RECORD OF STUDENTS

- a) In order to analyze the trends in the academic performance of the students studying in various courses & the standard of the academic delivery in the participating educational institutions, the academic results of the students shall be uploaded, by the concerned educational institutions, in the Academic Appraisal module of APePASS, within (2) weeks of the declaration of the results.
- b) The Academic Appraisal module shall be deployed in the APePASS by 15<sup>th</sup> November 2016.
- c) All the concerned educational institutions shall upload the results of the students, for the academic year 2015-16, by 30<sup>th</sup> November 2016.

#### (V) DIGITAL SIGNATURE

- a) To derisk and enhance the security posture of the APePASS system & for digitizing the workflow, it shall be mandatory for all the officials utilizing the APePASS to procure and utilize Class 2 digital signatures.
- b) Usage of Class 2 digital signatures shall be mandatory for the following:
  - i. Welfare Departments: All Deputy Directors, Accounts Officers & staff dealing with Scholarships.
  - ii. Educational Institutions: Principals & staff dealing with Scholarships.
  - iii. Affiliating authorities: All affiliating authorities & staff dealing with Scholarships.

#### (VI) MAINTENANCE CHARGES (MTF):

- a) Vide the reference 8<sup>th</sup> read above, instructions were issued that the Maintenance Charges (MTF) shall be paid on a monthly basis.
- b) However, the methodology for regulating the same has not been stipulated.
- c) Therefore, the following procedure shall be followed:
  - i. Maintenance Charges (MTF) shall be paid on a monthly basis; subject to the student maintaining (75) % aggregate attendance i.e. the student should have attended the educational institution for a minimum of (75) % of the working days in order to obtain release of the monthly MTF.
  - ii. In case, for any reason whatsoever, the student fails the educational institution for (75) % of the working days, then the MTF for the corresponding month shall be withheld.
  - iii. The MTF for the withheld month shall be released to the student, in the succeeding months as and when his aggregate attendance reaches (75)%.
  - iv. The educational institutions shall be responsible for ensuring that the monthly attendance of all the students is entered on the last working day of every month in the Monthly Attendance Capture module and for ensuring the deployment and usage of the Biometric devices in the Daily Biometric Capture module.

(PTO)

- v. Delay in implementing/uploading the attendance data in either the Monthly Attendance Capture module or the Daily Biometric Capture module will result in the institution being recommended by the affiliating authority for being debarred from participating in the Post-Matric Scholarships Scheme.

ILLUSTRATION OF CALCULATING MONTHLY ATTENDANCE FOR MTF RELEASE:

- i. If a student has (75) % attendance in the months of June, July, August & below (75) % attendance in September, the student shall be released MTF for June, July, August months and also for the month of September, if the aggregate of attendance is more or equal to (75) %.
- ii. In case, if in the above-mentioned instance, the aggregate attendance is below (75) %, the student shall not be released MTF for the month of September.
- iii. and if the said student attains more or equal to (75) % attendance for the period from June-October, then the student shall be released MTF for the withheld month of September, as also the month of October in October.
- iv. This logic shall equally apply to all months in the entire academic year.

(VII) DISBURSAL OF TUITION FEE REIMBURSEMENT (RTF)

- A. The disbursement of Tuition Fee (RTF) to the educational institutions shall be made on a quarterly basis i.e., in (4) installments.
- B. The 4<sup>th</sup>/last installment of the RTF will be released after the completion of the uploading of the result of the students in the Academic Appraisal module of APePASS
- C. Delay/non-uploading the Academic Appraisal data in the APePASS will result in the institution being recommended by the affiliating authority for being debarred from participating in the Post-Matric Scholarships Scheme.

(VIII) DISPENSING OF SUBMISSION OF HARD COPIES:

A. By the Colleges:

- i. Usage of Class 2 Digital signatures by the educational institutions shall be made mandatory from the date to be notified separately.
- ii. The submission of hard copies to concerned District Welfare Officers by the educational institutions shall be dispensed from such notified date.
- iii. Thereafter, the data will be digitally signed & transmitted electronically by the educational institution to the concerned Welfare Departments.
- iv. However, a hard copy of the record of every student shall be printed, indexed and maintained in safe custody by the educational institution for verification by the District Welfare Officers at any point of time & for production before Audit.

B. By the Welfare Departments:

- i. Usage of Class 2 Digital signatures by the Deputy Directors of the Welfare Departments shall be made mandatory from the date to be notified separately.
- ii. Submission of Bill Form & Annexures to the District Treasury will be dispensed with from the date the digital signature system is notified.
- iii. The documents shall be digitally signed and transmitted to the District Treasury.
- iv. The District Treasury will process the digitally signed bills of the officers of the Welfare Departments.

(Contd..P..7.)

(IX) COMPLIANCE BY EDUCATIONAL INSTITUTIONS

- a) The concerned affiliating authorities shall be responsible for ensuring the implementation of amendments proposed in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, uploading of the annual Academic Appraisal Records of the students & implementation of the Digital Signatures by the concerned educational institutions.
- b) All the concerned affiliating authorities shall also be responsible for ensuring that all the applications for Fresh/Renewal Scholarships are processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of receipt of Fresh/Renewal applications.
- c) In case of established willful delay/non compliance with (IX)(a) or (b) above, by an educational institution, the affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the Commissioner, Social Welfare (Nodal Officer for Post Matric Scholarships) for the debarring of the institution from participating in the Post-Matric Scholarships Scheme.

(X) APePASS Version 2.0 & IT RELATED MATTERS

a) APePASS Version 2.0:

- i. The CGG shall design, develop and deploy in consultation with the PMU, the APePASS Version 2.0 software duly incorporating all the changes mentioned in this order, as per the timelines stipulated.
- ii. The APePASS Version 2.0 shall also provide enhanced mobile/tab configured app based services providing key metrics & alerts to the all the key stakeholders, email based notifications to the users, etc.
- iii. The CGG shall deploy predictive business intelligence and analytics for generating the trend patterns on key parameters.

b) Dash Boards at various levels:

For ensuring transparency and for effective monitoring of the Post-Matric Scholarships scheme, on a real time basis, the CCG shall develop:

- i. Real-time information flow to the Chief Minister Office Real Time Executive Dashboard (CORE) at <http://core.ap.gov.in>, with beneficiary level granularity & maintain a (3) star rating on a consistent basis.
- ii. Real time customized Dash Boards at various levels viz. all Ministers, Principal Secretaries, Commissioners, Deputy Director (Scholarships) / JD/DD in the districts /Colleges Principals concerned/etc.

c) Strengthening of IT infrastructure in the Welfare Departments & Competent Authorities:

- i. All the concerned Welfare Departments & affiliating authorities shall implement periodic hardware & software upgrades of the existing IT infrastructure in the Head Office & field units.
- ii. They shall also adopt necessary security measures for preventing intrusion & malware and take up periodic security audits.
- iii. All the Welfare Departments shall deploy Class 2 Digital Signatures as mentioned in this order.
- iv. All the concerned Welfare Departments and affiliating authorities shall take the necessary steps to deploy competent and trained IT Staff/ IT Agencies for implementation of APePASS.
- v. All the concerned Welfare Departments and affiliating authorities shall take necessary action for the regular training at periodic intervals of the staff concerned with the implementation of APePASS.

(PTO)

d) Strengthening of IT Infrastructure by CGG:

- i. The CGG shall ensure that server level services are provided to APePASS at the optimal level, provide adequate bandwidth for access to the APePASS server, harden the security architecture to ensure the integrity and security of the APePASS software & take up periodic third party based Security Audits.
- ii. The CGG shall enable Class 2 digital signature based workflow in APePASS from the date to be notified separately.

e) Project Management Unit (PMU):

For the operationalisation of the ePASS a PMU consisting of three Deputy Directors was sanctioned vide G.O.Ms.No.66, SW(Edn.2) Dept., dt:08-09-2010. The Nodal Department along with the other stakeholder Welfare Departments shall take necessary steps to strengthen the PMU in consultation with the Finance Department, in order to implement the new changes and to make APePASS robust and responsive.

f) Integration of APePASS with PFMS portal of Government of India.

- (i) The Social Welfare, Tribal Welfare, B.C. Welfare, Minority Welfare and Women, Children, Differently Abled & Senior Citizen Departments and all the Affiliating Authorities shall take necessary action, in consultation with the Finance Department, for integration of the APePASS with the PFMS portal of Government of India as per the schedule communicated by the Government of India.
- (ii) The CGG shall take advance action for making the necessary modification in the APePASS software in consultation with the Technical Agency mandated by the Government of India for rollout of PFMS and with the Finance Department.

6. Except, the conditions/guidelines/instructions on sanction, verification disbursement & payment of Post Matric Scholarship specifically mentioned herein in this Government Order, all other conditions/guidelines/instructions issued earlier on the subject by the Government from time to time, will hold good.

7. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minorities Welfare/ Higher & Technical Education/School Education/ Agriculture and Cooperation/ Animal Husbandry Dairy Development and Fisheries/Horticulture and Sericulture/ Labour Employment and Training /Health and Family Welfare and the Commissioner of Social Welfare/Commissioner of Tribal Welfare/ Commissioner of Backward Classes Welfare/Commissioner of Minorities Welfare/ Commissioner of Welfare of Differently Abled and Senior Citizens/All affiliating Authorities are directed to take action accordingly.

8. The Project Manager, CGG is directed to make necessary changes in the APePASS software accordingly.

9. This order issues with the concurrence of Finance Department, vide their U.O.No.39027/38/2016, FMU-Welfare-I, dated:14-09-2016.

10. Copy of this order is available on Internet and can be accessed at address <http://www.ap.gov.in/goir>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.S.RAWAT  
SECRETARY TO GOVERNMENT

To  
The Principal Secretary, Tribal Welfare  
The Principal Secretary, Backward Classes Welfare  
The Principal Secretary, Minorities Welfare  
The Principal Secretary, Women & Child, Disabled and Senior Citizens Welfare.

(Contd..P..9.)

The Principal Secretary, Higher & Technical Education  
The Principal Secretary, School Education  
The Special Chief Secretary, Agriculture and Cooperation  
The Special Chief Secretary, Animal Husbandry, Dairy Development and Fisheries  
The Special Chief Secretary, Health and Family Welfare  
The Principal Secretary, Labour Employment and Training  
The Secretary, IT&C Department,  
The ex-officio Secretary, Horticulture and Sericulture  
The Commissioner of Social Welfare  
The Commissioner of Tribal Welfare  
The Commissioner of Backward Classes  
The Commissioner, Minorities Welfare  
The Commissioner, Welfare of Disabled and Senior Citizens  
The Director of Treasuries and Accounts  
The Pay and Accounts Officer  
The Director, Center for Good Governance, A.P., Hyderabad.  
All the District Collectors in the State.  
All Deputy Directors of Social Welfare through Commissioner (SW)  
All District Tribal Welfare Officers through Commission (TW)  
All District B.C. Welfare Officers through Commissioner (BCW)  
All District Minorities Welfare Officer through Commissioner(MW)  
The Commissioner of Collegiate Education  
The Commissioner of Technical Education  
The Director of Medical Education  
The Commissioner of Employment & Training  
The Commissioner of Intermediate Education  
The Commissioner of School Education  
The Secretary, AP.State Council of Higher Education  
The Deputy General Manager, State Bank of India, Hyderabad.  
The Asst. General Manager, Syndicate Bank, Somajiguda, Hyderabad.  
The Deputy General Manager, Indian Bank, Circle office, 4<sup>th</sup> floor, Liberty Plaza, Himayatnagar, Hyderabad.  
The General Manager, Marketing Deptt., Andhra Bank Head Office, Saifabad, Hyderabad.  
The General Manager (Technical), Indian Bank, Circle Office, 4<sup>th</sup> floor, Liberty Plaza, Himayatnagar, Hyderabad.  
Copy to:-  
The Vice Chairman, A.P. State Council of Higher Education, Hyderabad.  
All Vice Chancellors of Universities in the State.  
P.S. to Principal Secretary to C.M.  
P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.)/M (Technical Edn.) /M (Medical Edn.) /M (PR)/M (Agriculture).  
SC/SF.

//FORWARDED :: BY ORDER//

SECTION OFFICER

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Social Welfare Department – **JnanaBhumi**- Smart Portal for Integrated Delivery of Services relating to Education and Scholarships– Orders – Issued.

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**SOCIAL WELFARE (EDN.2) DEPARTMENT**

**G.O.Ms.No.45**

**Dated: 09-06-2017.**  
Read the following: -

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-2016.
- 2) Workshop with all stakeholder Departments/Affiliating Authorities held on 28-12-16 at Vijayawada.
- 3) Review Meeting held by the Hon'ble Chief Minister on 9-2-2017 & 4-4-2017
- 4) Consultative Workshop with all stakeholder Departments/Affiliating Authorities held on 3-5-2017 at Secretariat, Velagapudi.
- 5) Lr.Rc. No. D/2197 /2016, dated 09.06.2017 of the Director Social Welfare

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**ORDER:**

In the reference 1<sup>st</sup> read above, Government have issued comprehensive guidelines, after consulting all the stakeholder departments, for revamping the Post Matric Scholarship (PMS) system in order to align it with the mandate given by the Hon'ble Chief Minister for making the system predictable & providing hassle-free services for all the stakeholders, duly ensuring the Monthly release of MTF, Quarterly release of RTF, capturing the Biometric attendance & Academic performance of all the students & for making the Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

2. Accordingly, the Social Welfare Department (Nodal Department for implementation of Post-Matric Scholarships) has simplified & streamlined the PMS system and deployed the APePASS version 2.0 software for processing the Post-Matric Scholarships during the academic year 2016-17.

3. During the review meetings held on 09-02-2017 & 04-04-2017, the Hon'ble Chief Minister has directed that the provisions contained in G.O.Ms.No.103, Social Welfare(Edn.2) Department, dated 24-10-2016 be implemented in letter and spirit & in-toto from the academic year 2017-18 & to develop a smart portal for providing the integrated & seamless delivery of services relating to Education and Scholarships for both the students & the educational institutions to attain synergies.

4. In view of the above directive, the Social Welfare Department has incepted a detailed Business Process Re-engineering of the APePASS Version 2.0 software, deployed during the academic year 2016-17, and has through the APCFSS (Andhra Pradesh Centre for Financial Systems & Services) developed a comprehensive, modular, intuitive, robust & high-fidelity Web portal integrating the services relating to Education and Scholarships.

5. A Consultative Workshop was held by the Social Welfare Department on 3-05-2017 with all the stakeholders relating to Post-Matric Scholarships viz. the concerned Principal Secretaries/ Heads of Departments /Affiliating Authorities /Registrars of all Universities and the modules, features & functionality of the integrated Web portal were explained, demonstrated & discussed in detail.

6. During the aforementioned Consultative Workshop, the representatives of all the concerned stakeholders relating to the Post-Matric Scholarships viz. a) Departments (Higher Education, Technical Education, School Education, Labour Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education etc.,) b) Boards (AP Paramedical Board/Board of Intermediate Education), c) Affiliating Authorities/Universities (Acharya N.G. Ranga Agriculture University, Acharya Nagarjuna University, Andhra

University, Dr. N.T.R. Health University, JNTU Kakinada, JNTU Ananthapur, Krishna University, Dr.B.R. Ambedkar University, Rayalaseema University, Sri Padmavathi Mahila University, Sri Venkateswara University, Sri Venkateswara Vedic University, Sri Venkateswara Veterinary University, Yogi Vemana University, Vikram Simhapuri University, Adikavi Nannaya University, Dr. Y.S.R. Horticulture University, Sri Krishna Devaraya University, Dravidian University, Dr. Abdul Haq Urdu University, Damodaram Sanjeevaiah Law University and others) and e) the Andhra Pradesh State Council for Higher Education (APSCHE) have given their consent to onboard onto the Web portal from the academic year 2017-18 & have also conveyed consent for onboarding of all their Affiliated Educational Institutions/Colleges on the Web portal.

7. The Hon'ble Chief Minister has unveiled the logo and launched the website of the Smart Web portal christened as "**JnanaBhumi**" (land of knowledge) [[www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in)] on 31<sup>st</sup> May, 2017 at Vijayawada and in continuation of the orders issued in the reference 1<sup>st</sup> cited, the following instructions are hereby issued regarding operationalization of JnanaBhumi Web portal (hereinafter referred as JnanaBhumi) from the academic year 2017-18:

#### **A) SCOPE OF JnanaBhumi.**

- 1) The implementation of JnanaBhumi, shall be mandatory, from the academic year 2017-18, for all Departments /Boards /Affiliating Authorities / Universities & APSCHE and their affiliated educational institutions / colleges, (hereinafter referred as JnanaBhumi institutions) desirous of availing the Post Matric Scholarship scheme of the Government of Andhra Pradesh.
- 2) JnanaBhumi institutions shall mandatorily implement the following JnanaBhumi modules: a) Institution Module b) Affiliating Authority Module c) Welfare Department Module d) Student module, as applicable (hereinafter referred to as "Core Modules")
- 3) All the Departments /Boards/Affiliating Authorities / Universities & APSCHE can develop and deploy customised modules/services in JnanaBhumi (hereinafter referred as "Additional Modules/Services") & which shall be mandatory for all their respective affiliated educational institutions/colleges and students to onboard/ implement.

#### **B) CORE MODULES & SERVICES.**

The following are the details of the Core Modules of JnanaBhumi and the services currently available in them:

- 1) **Institution Module (IM):** 1.1) College Registration 1.2) Student Admission, 1.3) Student Attendance, 1.4) Student Academics 1.5) Section Creation
- 2) **Affiliating Authorities Module (AAM):** 2.1) Confirmation of College Registration 2.2) Masters of Colleges, Courses and College & Course Mapping 2.3) Population of Course Fee structure
- 3) **Welfare Department Module (WDM):** 3.1) Student Scholarship, 3.2) Reports and Analytics
- 4) **Student Module (SM):** 4.1) Confirmation of Scholarship Details 4.2) Document Locker 4.3) Attendance & Academic information

#### **C) INTEGRATION OF EDUCATION & SCHOLARSHIP SERVICES:**

JnanaBhumi is a smart portal [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) for integrated delivery of services relating to Education and Scholarships. This portal integrates the workflow in the educational institutions with the scholarship lifecycle to create synergies and create value addition to the educational institutions and students as detailed below:

1. The workflow in the JnanaBhumi & the processing of the Post-Matric scholarship is integrated with the admission of the students into the educational institutions.



2. The system of online registration earlier prescribed in the APePASS web portal stands dispensed from the academic year 2017-18 onwards. The student need not apply online for availing Post-Matric Scholarships but shall submit JnanaBhumi Scholarship Application Form(J-SAF), a physical form available free of cost at the College Admission in-charge office, at the time of submitting the admission form for the College. The J-SAF can also be downloaded at [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) . Basing on the details submitted by the student in J-SAF the educational institutions shall process the claim. The detailed instructions and details of J-SAF are enclosed in the Annexure.
3. The Post-Matric Scholarships claims, belonging to the periods prior to the academic year 2017-18, will continue to be processed in the APePASS portal.
4. The Principal of the concerned JnanaBhumi institution shall be the owner of the Institution Module and its services.
5. The Principal shall compulsorily enter in JnanaBhumi, the details of all Fresh and Renewal applications pertaining to the year 2017-18, irrespective of whether they are applying for Post-Matric Scholarships or not.
6. The Principal shall simultaneously process, as per the prescribed workflow, the details of the students who have applied for Post-Matric Scholarships in J-SAF and forward the same electronically to the Welfare Departments.
7. The Welfare Departments shall process and sanction the scholarship claims as per the eligibility of the applicants.

#### **D) ATTENDANCE AND ACADEMICS**

1. The Daily Biometric Attendance process, as defined in Para 5(III)(b) of G.O. Ms. No.103, SW(Edn.2) Department, dated 24-10-16 shall be implemented as per the date notified by each Affiliating Authority. Pending the implementation of the Daily Biometric Attendance capture, the affiliating authorities shall ensure that the educational institutions capture the daily attendance of the students by implementing the Daily Manual Attendance module of JnanaBhumi.
2. The attendance, so recorded, shall be used for payment of the monthly Maintenance Fee(MTF) of the students, as per the procedure prescribed at Para 5 (VI)(c), from the date notified for this purpose.
3. All the concerned educational institutions shall upload the Academic Performance record of the students in the Student Academics service of the Institution Module immediately after the declaration of the results of the Semester/ End of Year examinations, as applicable to the course.
4. Compliance by JnanaBhumi institutions
  - a. The concerned affiliating authorities shall be responsible for ensuring the implementation of the process changes/amendments made in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, etc. entrusted to them.
  - b. All the concerned affiliating authorities shall ensure that all the details for the processing of the Post-Matric Scholarship claims in JnanaBhumi shall be entered & processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of admission of the student.
  - c. In case of established willful delay/non-compliance with Para (D)(4.a) or (4.b) above, by an affiliated educational institution/college, the concerned affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the Commissioner, Social Welfare (Nodal Officer for Post Matric Scholarships) for the debarring of the institution from participating in the Post- Matric Scholarships Scheme.

**E) DIGITAL SIGNATURE.**

1. The usage of Digital Signature Key(DSK) shall be compulsory for all concerned stakeholders, including educational institutions, wherever mandated by the workflow.
2. The DSK already being utilized for submitting documents to the EPFO by the JnanaBhumi institutions or the DSK utilized in eOffice software of NIC can be used for the purpose of JnanaBhumi.
3. The digitally signed documents shall be accepted by all the concerned stakeholder departments, including the Treasury Department.

**F) MANDATORY COMPLIANCES & RESPONSIBILITIES OF STAKEHOLDERS**

1	<b>COMMON TO ALL JNANABHUMI INSTITUTIONS</b>	<b>TIMELINE</b>
A	Attend all Trainings/Workshops/Meetings organized by Social Welfare Departments with respect to JnanaBhumi.	Continuous
B	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
C	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
D	Issue Public Notification to students highlighting the changes in the process, documents and timelines brought in through this Order.	On or Before 16 <sup>th</sup> June
E	<i>The instructions issued in GO 103,SW(Edn.2)Department, dated 24-10-2016, which do not stand modified by the present order shall continue to be in force/operation. All process definitions as defined in the said G.O. shall continue to be operational.</i>	
2	<b>ALL AFFILIATING AUTHORITIES &amp; THEIR AFFILIATED EDUCATIONAL INSTITUTIONS/COLLEGES</b>	<b>TIMELINE</b>
A	All Affiliating Authorities shall issue Notifications to their respective affiliated educational institutions/colleges to adhere to the common instructions, roles and responsibilities and timelines contained in this GO, if they are desirous of availing the Post-Matric Scholarship Scheme of the Government of Andhra Pradesh.	On or Before 16 <sup>th</sup> June
B	All affiliating authorities & their affiliated institutions shall mandatorily comply with the Periodic Audit Framework of JnanaBhumi.	As and when Notified by Social Welfare Department
C	Affiliating Authority shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi web portal	On or before start of Academic Calendar
D	Digital Signature Key of the Principals should be registered in the Institution Module. Digital Signature key of the University Registrar should be registered in the Affiliating Authority Module.	19 <sup>th</sup> June
E	Affiliating Authorities shall follow the process of designating the Maker, Checker and Approver of the eDocuments to be approved in the workflow relating to the services in the Affiliating Authority Module	19 <sup>th</sup> June
F	Affiliating authorities should enter the Master data of Course Fee, Colleges, Courses and All Courses of College mapping.	22 <sup>nd</sup> June
G	Affiliating authorities should approve the affiliated educational institution/college registrations entered by the respective Principals in their Institution module.	30 <sup>th</sup> June
H	Reimbursement of Tuition Fees(RTF) for Q4/ 2016-17 will be released to the Educational Institutions/Colleges that complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103,SW (Edn.2) Department, dated 24-10-2016 & after successful completion of the JnanaBhumi on boarding process.	On or before 30 <sup>th</sup> June

3	ENABLING DEPARTMENTS/SERVICE PROVIDERS	
A	The Treasury & Accounts Department shall make necessary arrangements for the acceptance of Digitally signed Post-Matric Scholarship Bills and supporting documents	-
B	APCFSS shall undertake security measures for preventing intrusion & malware and take up periodic security audits of the JnanaBhumi ecosystem. Additional Modules/Services will be taken up by APCFSS, up on mutually agreeable rates.	Continuous
C	The cost of development and maintenance of the JnanaBhumi Core Modules & their corresponding services mentioned in Section B shall be borne by the Department of Social Welfare Department.	
D	The cost of development and maintenance of the bespoke JnanaBhumi Additional Modules & services mentioned in Section B shall be borne by the concerned Departments as mutually agreed with APCFSS.	-
E	JnanaBhumi trainings shall be provided to the users by the Social Welfare Department as per a defined schedule & also as and when requested by the user Departments/Institutions.	Continuous
F	The requisite JnanaBhumi User Manuals, as updated from time to time, shall be made available on the JnanaBhumi website by the Social Welfare Department.	Continuous

## **G. ROLES & RESPONSIBILITIES**

### **1) STUDENT - ROLES & RESPONSIBILITIES**

#### **1 A) APPLYING FOR SCHOLARSHIP**

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	<p>All New Admissions Students should bring the following document identification numbers/ Documents/IDs while applying for Post-Matric Scholarships along with their filled in J-SAF (JnanaBhumi Scholarship Application Form):</p> <ol style="list-style-type: none"> <li>1 White Ration Card number</li> <li>2 MeeSeva Income Certificate number (for Non – white ration card holders)</li> <li>3 MeeSeva Caste Certificate number</li> <li>4 Aadhaar number</li> <li>5 *Copy of 1<sup>st</sup> Page of Bank Passbook containing Account No. and Name</li> <li>6 Mobile number</li> <li>7 Email ID</li> </ol> <p><b>*(Important: Ensure that the Bank Account is AADHAR linked/seeded)</b></p>	On/Before Date of Admission
E <sub>1</sub>	<p>All New Admission Students should submit the JnanaBhumi Scholarship Application Form(J-SAF) (enclosed in Annexure) at the concerned College Admission incharge office in the respective college and retain the student copy of the same application. J-SAF is a physical form available at the concerned College Admission incharge office in the respective College.</p> <p>The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.</p> <p><b>* (NOTE: Student Mobile Number and Email ID registered at the time of admission in the scholarship application shall be used for all communication and authentication. Hence this mobile number service has to be continued by the Student.)</b></p>	On/Before Date of Admission

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>2</sub>	Students should submit the final list of scholarship related documents/document identification numbers/IDs as mentioned in E <sub>0</sub> .	Within (7) working days of Student Date of Admission
E <sub>3</sub>	All New Admission Students shall login to the Student Module post the submission of Scholarship documents & check, update/confirm their personal, academic and scholarship details in their login.	Within (7) working days of Date of Admission
E <sub>4</sub>	All New Admission Students Post confirmation/update of scholarship related details in the respective Student Module and all the Renewal Students shall be summoned in convenient batches by the college administration for Biometric authentication for submitting the online scholarship information and application.	Within (15) days of Date of Admission
E <sub>5</sub>	At the E <sub>4</sub> stage, the Renewal students can make a onetime request to the college admission / college scholarship incharge for modification of their Mobile number, Email ID and Bank Account Number and these details shall be updated by the college admission / scholarship incharge. The student shall receive a One Time Password (OTP) as an SMS to the latest mobile number in the system at the time of E <sub>5</sub> and this should be shared with the college admission / scholarship incharge. This OTP received and the students' biometric shall be used to submit the student scholarship application.	Within (15) days of Date of Admission

### 1 B) STUDENTS NOT APPLYING FOR SCHOLARSHIP

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	All New Admissions students and 2 <sup>nd</sup> year & above students shall bring their AADHAR number, mobile number, Email ID along with the documents as mentioned by their colleges in their instructions of college application for new students.	On/Before Date of Admission
E <sub>1</sub>	The New Admission students should confirm their disinclination to avail the scholarship by submitting the JnanaBhumi - Scholarship Application Form(J-SAF) with the respective documents/document numbers prescribed in the form. (Annexure)  The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On/Before Date of Admission

### 2) ALL EDUCATIONAL INSTITUTIONS/COLLEGES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous
E <sub>2</sub>	Shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi web portal.	On or before start of Academic Calendar
E <sub>3</sub>	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
E <sub>4</sub>	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
E <sub>5</sub>	Provide J-SAF(JnanaBhumi - Scholarship Application Form in Annexure) at the time of admission, free of cost to the students at their admission incharge's office. The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On or Before 16 <sup>th</sup> June
E <sub>6</sub>	Register the Digital Signature Key of the Principal of the education institution/college on the JnanaBhumi as a first time setup activity.	On or Before 19 <sup>th</sup> June
E <sub>7</sub>	Deploy Biometric device for capturing Student Attendance, if not already deployed. Specifications shall be as prescribed by UIDAI.	As per date given by the respective Affiliating Authority
E <sub>8</sub>	Define Master data in JnanaBhumi	(Service will be made available)
E <sub>9</sub>	Complete Student Admission on JnanaBhumi for all Students	As per academic calendar or admission date or reopening date
E <sub>10</sub>	All Renewal Scholarship students details need to be confirmed on JnanaBhumi.	On or Before As per academic calendar or admission date or reopening date
E <sub>11</sub>	Distribute JnanaBhumi - Scholarship Application Form to all new admission students	Before admission date or reopening date
E <sub>12</sub>	Collect the completed JnanaBhumi - Scholarship Application Form from new admission students & Give back student copy	Within 7 days of Admission Date
E <sub>13</sub>	Enter the Scholarship applications in to the Scholarship module of each Fresh student and submit.	Within 7 days of Admission Date
E <sub>14</sub>	Complete biometric authentication of all students availing Scholarships (in convenient batches) Fresh and Renewal students –Digitally Signed list of students needs to be submitted.	Within 7 days of Admission Date
E <sub>15</sub>	Daily Attendance needs to be updated on JnanaBhumi portal	Daily
E <sub>16</sub>	Student Academic performance details to be updated on JnanaBhumi by end of every semester or academic year as per the course to avail RTF release	End of semester /Academic Year as per the course calendar
E <sub>17</sub>	Update in any changes in Principal and College communication details on JnanaBhumi portal	Within 5 working days from the change
E <sub>18</sub>	Procure new Digital Signature Key & Update Digital Signature Key on change of Principal on JnanaBhumi portal	Within 5 working days from the change

### 3) ALL AFFILIATING AUTHORITIES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous Process
E <sub>2</sub>	Complete registration of Digital Signature Key. And authorize the Digital Signature Keys of all Principals of affiliated educational institutions/colleges.	On or Before 22 <sup>nd</sup> June
E <sub>3</sub>	Complete the data entry in the Master Data of Colleges, Courses, College to Course Mappings and Course Fee.	On or Before 22 <sup>nd</sup> June
E <sub>4</sub>	Complete the confirmation of College Registration data	On or Before 30 <sup>th</sup> June
E <sub>5</sub>	Enter the Fee Structure for all Courses of all Colleges (Government, Aided, Unaided, University)	On or Before 30 <sup>th</sup> June
E <sub>6</sub>	Ensure update of Master Data of Colleges, Courses, College to Course Mappings and Course Fee as and when there is a change	Within (5) Working Days of the change
E <sub>7</sub>	Ensure all the Affiliated Educational Institutions / Colleges adhere to the timelines as mentioned in the current Order while delivering their responsibilities (College Registration, Student Admission, Student Attendance, Student Academics)	Continuous Process
E <sub>8</sub>	Ensure all the Affiliated Educational Institutions / Colleges move to Biometric attendance as per the date notified and informed to the Social Welfare Department.	On or Before the Date Notified and shared with the Social Welfare Department

### 4) WELFARE DEPARTMENTS – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Welfare Officer shall sanction, release the Scholarship Claims, generate the Bill and submit to District Treasury via Digital Signature Key. (No Physical Copies shall be submitted to Treasury)	As per prescribed timelines.
E <sub>1</sub>	Physical verification of at least (5)% random sample of documents related to scholarships against details entered in the JnanaBhumi	Quarterly

### 5) BANKS REGISTERED UNDER THE POST-MATRIC SCHOLARSHIPS SCHEME – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Shall open Basic Savings Bank Deposit Account (RBI/2012-13/164) to the students availing Scholarships. All students shall be provided facility of ATM card or ATM-cum-Debit Card & other facilities as per RBI Notification - RBI/2012-13/164	Within 30 days of Admission date
E <sub>1</sub>	Banks shall ensure & facilitate AADHAR linkage/Seeding to all student bank accounts.	Within 30 days of Admission date

**6) TREASURY & ACCOUNTS DEPARTMENT – ROLES & RESPONSIBILITIES**

EVENT S.NO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Treasury Officer shall honour and pass the Digitally signed scholarship bills and documents received from the login of Welfare DD/JD.	As per prescribed time cycle defined by the Finance Department.
E <sub>1</sub>	District Treasury Officer will not insist for submission of Hard Copies of the Digitally signed Post-Matric Scholarship bills & documents received from login of Welfare DD/JD	-

**8. INSTITUTIONAL ARRANGEMENTS:** Considering the extensive scope, coverage and complexity in bringing about the convergence of the Education & the Post-Matric Scholarship system onto a single platform viz. JnanaBhumi, the Government have decided to constitute the following Committees with immediate effect:

**A) STATE LEVEL COMMITTEE**

Principal Secretary Social Welfare – Nodal Secretary  
Principal Secretary Higher Education – Member  
Principal Secretary Finance - Member  
Principal Secretary Tribal Welfare - Member  
Principal Secretary BC Welfare - Member  
Principal Secretary Minorities Welfare - Member  
Principal Secretary School Education - Member  
Principal Secretary Agriculture & Cooperation - Member  
Principal Secretary Animal Husbandry Dairy Development and Fisheries - Member  
Principal Secretary Horticulture & Sericulture - Member  
Principal Secretary Labour Employment & Training - Member  
Principal Secretary Health and Family Welfare - Member  
Principal Secretary Welfare of Differently Abled & Senior Citizens – Member  
Secretary APSCHE - Member  
Secretary Board of Intermediate Education - Member  
Commissioner Intermediate Education - Member  
Commissioner Collegiate Education - Member  
Commissioner Technical Education - Member  
Convener, SLBC– Member  
Director of Social Welfare – Convener  
(This Committee shall meet every quarter. The periodicity may vary based upon the need.)

**B) DISTRICT LEVEL COMMITTEE**

District Collector – Chairman  
DD BC Welfare – Member  
DMWO - Member  
DD Tribal Welfare - Member  
AD Disabled Welfare – Member  
RJD, Collegiate Education - Member  
RIO – Member  
DVEO- Member  
DEO – Member  
Registrar of concerned University – Member  
LDM – Member  
DD/JD Social Welfare – Member Convener  
(This committee shall meet monthly. The periodicity may vary on need basis.)  
**C) APCFSS:** The CEO, APCFSS is requested to make the necessary arrangements for the smooth functioning of the JnanaBhumi web portal.

**9. GO LIVE:** The JnanaBhumi Web portal will Go-Live with effect from 9<sup>th</sup> June, 2017.



10. The Spl.Chief Secretaries/Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labour, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, Board of Intermediate Education, APNMC, APSCHE, SLBC Convener and all Affiliating Authorities are requested to take necessary action accordingly.

11. Copy of this order is available on internet and can be accessed at address <http://www.ap.gov.in/goir>

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**S. S. RAWAT  
PRINCIPAL SECRETARY TO GOVERNMENT**

**To**

The Principal Secretary to Government, Higher Education, A.P., Amaravati.  
The Principal Secretary to Government, Health, Medical & Family Welfare, A.P., Amaravati.  
The Principal Secretary to Government, School Education, A.P., Amaravati.  
The Principal Secretary to Government, Agriculture and Cooperation  
The Special Chief Secretary to Government, Animal Husbandry, Dairy Development and Fisheries, A.P., Amaravati.  
The Principal Secretary to Government, Labour Employment and Training, A.P., Amaravati.  
The Principal Secretary to Government, IT&C, A.P., Amaravati  
The Secretary to Government, Finance, A.P., Amaravati  
The Principal Secretary to Government, BC Welfare, A.P., Amaravati  
The Principal Secretary to Government, Tribal Welfare, A.P., Amaravati  
The Principal Secretary to Government, Minority Welfare, A.P., Amaravati  
The Principal Secretary to Government, Women & Child, Disabled and Senior Citizen Welfare, A.P., Amaravati  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P., Amaravati  
The Director of Social Welfare, A.P., Amaravati.  
The Director Treasury, A.P., Ibrahimpatnam.  
The Commissioner of Tribal Welfare, A.P., Amaravati.  
The Commissioner of B.C. Welfare, A.P., Amaravati.  
The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.  
The Commissioner of Minority Welfare, A.P., Amaravati.  
The Commissioner of Collegiate Education, AP, Amaravati.  
The Commissioner of Technical Education, A.P., Hyderabad.  
The Director of Medical Education, A.P., Hyderabad.  
The Commissioner of Employment & Training, A.P., Hyderabad  
The Commissioner of Intermediate Education, A.P., Hyderabad.  
The Commissioner of School Education, A.P., Hyderabad.  
The Chairman, APSCHE  
The Secretary, APSCHE  
The Vice-Chairman, APSCHE  
The CEO, APCFSS, AP, Ibrahimpatnam  
SLBC Convener, AP  
The Secretary, SBTET  
The Secretary, AP Paramedical Board  
The Secretary, APNMC  
All the Vice Chancellors of Universities concerned.  
All the District Collectors in the State.  
All the Registrars of Universities in the State.  
All the Deputy Directors of Social Welfare through Commissioner (SW)  
All the District Tribal Welfare Officers through Commissioner (TW)  
All the District B.C. Welfare Officers through Commissioner (BCW)



All the District Minority Welfare Officers through Commissioner (MW)  
 All the RJDs, Collegiate Education  
 All the RJOs, Intermediate Education  
 All the DVEOs, Intermediate Education,  
 All the DEOs of the districts  
 All the LDMs of the districts

**Copy to:-**

P.S. to Principal Secretary to C.M.

P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.) / M (Technical Edn.) // M (PR) / M (Agriculture) / M (Animal Husbandry) / M (Labour and Employment) / M (Health).

SC/SF.

//FORWARDED:: BY ORDER//

*T.V. Santhoshan*  
 SECTION OFFICER

*h*

ANNEXURE TO G.O.Ms.No.45, Social Welfare (Edn.2) Dept., Dated:09-06-2017

**JnanaBhumi Scholarship Application Form (JSAF)****COLLEGE NAME:** \_\_\_\_\_**COURSE NAME :** \_\_\_\_\_

Student Name	First Name	Last Name	Student Name	First Name	Last Name
SSC ID & Year (YYYY)			SSC ID & Year (YYYY)		
College Admission Form No			College Admission Form No		
PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No		PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC <input type="checkbox"/> EBC <input type="checkbox"/> MW		Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC <input type="checkbox"/> EBC <input type="checkbox"/> MW	
I would like to apply for scholarship <input type="checkbox"/> Yes <input type="checkbox"/> No			I would like to apply for scholarship <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others:			<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others:		
<b>IF YES FILL THE FOLLOWING DETAILS</b>			<b>IF YES FILL THE FOLLOWING DETAILS</b>		
Bank Account Number			Bank Account Number		
Account Holder Name			Account Holder Name		
Bank Name			Bank Name		
IFSC Code			IFSC Code		
Bank Branch Name			Bank Branch Name		
Mee Seva Caste Certificate Number			Mee Seva Caste Certificate Number		
White Ration Card Number/Mee Seva Income Certificate Number			White Ration Card Number/Mee Seva Income Certificate Number		
Mobile Number			Mobile Number		
Email ID			Email ID		
Aadhar Number			Aadhar Number		
Student Signature & Date			Student Signature & Date		
Admission In charge Signature & Stamp & Date			Admission In charge Signature & Stamp & Date		
Student Copy			College Copy		

## INSTRUCTIONS

- 1 This form is FREE. No charge shall be levied on the student for this application form
- 2 MEE SEVA CASTE CERTIFICATE has permanent validity.
- 3 MEE SEVA INCOME CERTIFICATE is valid for four years from the date of issue.
- 4 Call PEOPLE FIRST HELPLINE 1100 for any information/register grievances w.e.f. 21<sup>st</sup> June 2017.
- 5 Submit this form to the admission in charge, within (7) days of the date of admission, in order to be eligible for RTF & MTF
- 6 Fill the various identity numbers required in the application form or bring the original.
- 7 Bring 1<sup>st</sup> page copy of student bank passbook containing the student 'account number and account holder name'
- 8 Mobile number Registered on this form will be used for all Post Matric Scholarship transactions & for all communication purposes and for OTP authentication using this mobile number.
- 9 Students' cannot change their Registered mobile number
- 10 Email id of student Registered on this form will be used for all Post Matric Scholarship transactions along with mobile number for all communication purposes and for OTP authentication.
- 11 Students' cannot change their Registered email id
- 12 Student shall retain the duly student copy of this application form, duly signed and stamped by the admission in charge.
- 13 Student can approach the Bank and avail the facility of zero balance of account or create a new Aadhar linked no-frills bank account before submitting the application form
- 14 Student can collect Rupay cards for their respective bank accounts & in case of any difficulty the issue can be raised to the Deputy Director, Social Welfare.
- 15 After the submission of JnanaBhumi Scholarship Application form, the student will receive their user id and password on the mobile number and email id mentioned in the scholarship application form.
- 16 Student needs to confirm/update their Post-matric Scholarship related details in the JnanaBhumi portal and submit it back to college principal.
- 17 Student will need to complete biometric authentication for their Post-Matric Scholarships within 15 days of the date of admission.

\*\*\*\*\*

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Social Welfare Department - **JnanaBhumi** - Smart Portal for Integrated Delivery of Services relating to Education & Scholarships- Modifications in procedure & software- Implementation of **JnanaBhumi 2.0** during academic year 2019-20 - Orders - Issued.

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SOCIAL WELFARE(EDN.2) DEPARTMENT

**G.O.MS.No. 81**

**Dated: 07-05-2019**

Read the following:

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-16.
- 2) G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09-06-17.
- 3) JnanaBhumi SLC meetings held on 21-08-17,05-10-17,26-10-17, 29-11-17, 06-04-18,11-05-18,16-07-18, 30-08-18&11-01-19.
- 4) JnanaBhumi 10<sup>th</sup> SLC meeting held on 02-05-19.
- 5) Letter No.D2/799/2019,dated:6-5-19 of Director of Social Welfare, A.P.

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**ORDER:**

In the reference 1<sup>st</sup> read above, Government have issued comprehensive guidelines, after consulting all stakeholder departments, for revamping the Post Matric Scholarship (PMS) system for making the system predictable & enabling hassle-free services for all stakeholders, duly ensuring Monthly release of MTF, Quarterly release of RTF, capturing Biometric attendance & Academic performance of all students & for making Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

2. In the reference 2<sup>nd</sup> read above, Government have issued orders regarding the implementation of **JnanaBhumi**- Smart Portal for Integrated Delivery of Services relating to Education & Scholarships, duly detailing (a) Scope of JnanaBhumi (b) Core Modules & Services (c) Integration of Education & Scholarship services (d) Attendance & Academics (e) Digital Signatures (f) Mandatory Compliances & Responsibilities of stake holders (g) Roles & Responsibilities of Students, Educational Institutions, Affiliating Authorities, Welfare Departments, Banks and Treasury & Accounts Departments (h) Institutional Arrangements viz. State & District Level Committees.

3. The implementation of JnanaBhumi, during academic years 2017-18 & 2018-19, has streamlined the Post-Matric Scholarships ecosystem, improved process efficiency & substantially met the objectives of predictable, hassle free & timely service delivery.

4. The JnanaBhumi State Level Committee meetings, held in the reference 3<sup>rd</sup> cited, have provided significant inputs that are incorporated for improving accessibility & for streamlining the student, institution & other stake holders related processes.

5. The JnanaBhumi State Level Committee meeting, for the academic year 2019-20, was held on 02-05-19, to deliberate upon the stakeholder experience in JnanaBhumi implementation and for assessing & finalizing the procedural & software changes required during the academic year 2019-20, for further improving delivery of services to the students and institutions, & was attended by representatives of all stakeholders viz. (a) Departments (b) Boards (c) Affiliating Authorities/Universities & (d) APSCHE.

6. In the above meeting, after a detailed status review, it was resolved to implement **JnanaBhumi 2.0**, from the academic year 2019-20, as per the orders issued in G.O.Ms.No.45, S.W.(Edn.2) Department, dated 09-06-17, duly incorporating (a) the modifications already made & deployed during the last (2) years and (b) certain further changes in the procedure & software, as found relevant & necessary.

7. Accordingly, Government hereby order the operationalization of **JnanaBhumi 2.0**, from the academic year 2019-20, in consonance with the orders issued in G.O.Ms.No. 45, S.W.(Edn.2) Department, dated 09-06-17 (copy annexed to this order), duly incorporating the changes in procedure and software, as mentioned hereunder.

### **REGISTRATION & FEES**

#### **7.1 MANDATORY ADOPTION OF ONLINE AFFILIATION MODULE(OAM)**

7.1.1 The manual process of College Affiliation is delaying the release of MTF & RTF. The Online Affiliation Module (OAM) on JnanaBhumi platform, is developed & successfully developed & deployed in the academic year 2018-19, for the affiliating authorities under control of APSCH & BIE. Therefore, the following orders are issued:

7.1.1.1 Adoption of Online Affiliation Module (OAM), is made mandatory for Colleges & Affiliating Authorities, for being included under Post-Matric Scholarships scheme.

7.1.1.2 Approval of Affiliations, through OAM, shall be completed by 20<sup>th</sup> May 2019.

#### **7. 2 MTF & RTF RELEASE SCHEDULE**

7.2.1 MTF to students, shall be released every month, on (75) % aggregate attendance.

7.2.2 RTF to educational institutions, shall be released every quarter, student-wise, & triggered by release of MTF to the concerned student for the month of September (1<sup>st</sup> instalment), for December (2<sup>nd</sup> Instalment) and for February (3<sup>rd</sup> instalment).

7.2.3 RTF (4<sup>th</sup>) instalment release, shall be triggered by upload of Academic Result of the student, by the concerned educational institution/ Affiliating Authority.

7.2.4 The educational institutions, are prohibited from withholding the certificates of students eligible for Scholarship. Any deviation will invite severe action, including debarring of the concerned institution from the scheme of Post-Matric Scholarships.

#### **7.3 FEE FIXATION DOCUMENT UPLOAD FACILITY**

7.3.1 The Course Fees are entered by the Affiliating Authorities in JnanaBhumi Fee Structure Module. To facilitate verification & audit, the following orders are issued:

7.3.1.1 CEO, APCFSS shall enable in Fee Structure Module, facility for uploading of scanned document (based on which Fee is fixed) & linking with the relevant courses.

7.3.1.2 All Affiliating Authorities, while entering Course Fees, shall 1<sup>st</sup> upload, legible scanned copy of relevant Fee Fixation documents, & then link for all the courses.

7.3.1.3 The above facility shall be deployed by 9-5-2019, & document upload/linking completed along with Fee Structure data entry by all the Affiliating Authorities.

#### **7.4 ONLINE FEE UPDATION & CONCURRENT AUDIT MODULE FACILITY**

**7.4.1** To facilitate online updating of changes in the fee structure, which have occurred after commencement of academic sessions, the following orders are issued:

**7.4.1.1** CEO, APCFSS shall provide facility in the JnanaBhumi Fee Structure Module, for enabling concerned Affiliating Authorities to upload scanned copies of the relevant Fee Fixation document, their online authentication by a Resident Auditor appointed by the DSW & for the subsequent release of MTF/RTF, as per the revised Fee structure.

**7.4.1.2** All Affiliating Authorities shall ensure that legible scanned copies of relevant Fee Fixation document/s, evidencing revision in the Fee Structure are uploaded.

**7.4.1.3** The DSW shall appoint the Resident Auditor for the online concurrent audit.

**7.4.1.4** The facility shall be deployed by 9-5-2019 by the CEO, APCFSS.

#### **ADMISSIONS & ATTENDANCE**

##### **7.5 MANDATORY (100) % STUDENT ADMISSION & ATTENDANCE ENTRY**

**7.5.1** JnanaBhumi, currently captures data relating to only the students availing PMS scheme, resulting in fragmented information on admissions/ attendance/ academics. Basing on request of stakeholder Departments & Affiliating Authorities & in view of on-going examination system automation, the following orders are issued for strict compliance by all the Principals/Heads of Colleges/ Educational institutions:

**7.5.1.1** Admission details of all **repeat** all students, whether receiving or not receiving Post-Matric Scholarships, shall be entered in the Admission module of JnanaBhumi.

**7.5.1.2** Attendance details of all **repeat** all students, whether receiving or not receiving Post-Matric Scholarships, shall be entered in the Attendance module of JnanaBhumi, within (5) working days of every succeeding month.

**7.5.1.3** There shall be no provision for entering of Backlog Attendance.

**7.5.1.4** The Principal/Head of College/ Educational institution shall be responsible for making timely entry in the Admission & Attendance Modules, & shall be held liable for any adverse consequence, arising in case of non-compliance/delay.

##### **7.6 MANDATORY SHARING BY WEBSERVICE OF CET STUDENT ADMISSION DATA**

**7.6.1** CET Conveners are currently sharing Convener Quota admission data by e-Mail/CD, resulting in data errors/missing data/delays/etc., adversely affecting system integrity & causing delay in release of MTF/RTF. Hence, the following orders are issued:

**7.6.1.1** All CET Conveners shall share Convener Quota admission data, on real-time basis by secure web service, in prescribed data format, to the DSW.

**7.6.1.2** The details shared, must contain Aadhar number & SSC details of the students, for facilitating mapping of the students & enable processing of the scholarships claims.

**7.6.1.3** Latest UIDAI/Government security/data privacy protocols shall be followed.

**7.6.1.4** Since, the CET Conveners change every year, the APSCH & other stakeholder Departments shall coordinate this activity for the CETs within their purview.

##### **7.7 DEPLOYMENT OF STUDENT MIGRATION MODULE**

**7.7.1** Currently, students migrating from one course to another course, during the same

year or subsequent years, & having received the MTF/RTF for the 1<sup>st</sup> Course, have to repay the MTF & RTF received for the 1<sup>st</sup> Course, to the Government through Challan services, leading to delay. Based on the inputs received, the following orders are issued.

**7.7.1.1 RTF:** The RTF amount already released for the 1<sup>st</sup> Course, shall be deducted from the RTF amount to be paid for the 2<sup>nd</sup> Course.

**7.7.1.2 MTF:** The MTF amount will be released only for balance months of the 2<sup>nd</sup> Course.

## **BIOMETRIC AUTHENTICATION**

### **7.8 IMPLEMENTATION OF DAILY BIO-METRIC ATTENDANCE**

**7.8.1** Clause 5(III)(b) of G.O.Ms.No.103, S.W. (SW EDN2) Department, dated 24-10-16, mandates all Affiliating Authorities to implement Daily Biometric Attendance & to notify the date of implementation, to enable the mandatory implementation of Daily Biometric Attendance in JnanaBhumi, in respect of its institutions. No Affiliating Authority has issued the notification, so far. Hence, the following orders are issued:

**7.8.1.1** All Affiliating Authorities to take measures to expedite the implementation of Daily Biometric Attendance in JnanaBhumi & to notify the date of implementation,

**7.8.1.2** The Affiliating Authorities shall notify the date for implementation of Daily Biometric Attendance, by 25<sup>th</sup> of May 2019 & intimate the Nodal Officer i.e. the DSW, so that the Daily Biometric Attendance facility is made mandatory in the Attendance Module of **JnanaBhumi 2.0**, in respect of the concerned affiliated institutions.

### **7.9 MANDATORY DEPLOYMENT OF IRIS DEVICES IN ALL EDUCATIONAL INSTITUTIONS**

**7.9.1** Biometric based One Time Authentication (OTA) of students, is mandatory for processing Scholarship claims & considering difficulties faced by genuine students, due to Finger-Print based Biometric authentication failure, the following orders are issued:

**7.9.1.1** UIDAI certified, Iris Biometric Authentication devices, shall be procured & deployed by all educational institutions @ 1:250 students by 25<sup>th</sup> May, 2019.

**7.9.1.2** Device technical specifications shall be placed in the JnanaBhumi portal.

**7.9.1.3** The CEO, APCFSS will facilitate supply of devices, if sought by the institutions.

### **7.10 ONE-TIME AUTHENTICATION OF NEW STUDENTS IN MEESEVA CENTRES**

**7.10.1.** Due to sensitive nature of information viz. Bank/Mobile/e-Mail id/etc. being authenticated & to ensure data privacy & security, the following orders are issued:

**7.10.1.1** Authentication of their admission details by New students, including facility for e-KYC based Biometric Authentication, shall be provided at Mee-Seva Centres.

**7.10.1.2** To avoid hardship, the facility shall be provided on free of cost basis to the students. Mee-Seva service charges shall be borne under PMS scheme budget by DSW.

## **ACADEMICS**

### **7.11 MANDATORY ADOPTION OF ONLINE EXAMINATION MODULE(OEM)**

**7.11.1** Manual examination processes in Universities/Boards is delaying the obtaining of Academic Results & in turn RTF Release & Academic Tracking. With APSCH support,

Online Examination Module (OEM) under JnanaBhumi platform, in 2018-19, is deployed successfully by Rayalaseema University. Therefore, the following orders are issued:

**7.11.1.1** Adoption of OEM is mandatory for all Colleges & Affiliating Authorities, for being eligible for being included under the scheme of Post-Matric Scholarships.

**7.11.1.2** The OEM shall be deployed by all the Affiliating Authorities by 30<sup>th</sup> June 2019.

**7.11.1.3** The development, customization, deployment & support for OEM for the 1<sup>st</sup> year i.e. 2019-20, shall be provided under JnanaBhumi by the DSW.

**7.11.1.4** For subsequent maintenance support for OEM, all Affiliating Authorities shall enter into MOU with APCFSS, on mutually agreed terms/conditions by 30<sup>th</sup> June 2019.

## **7.12 MANDATORY SHARING OF WEB SERVICES FOR ACADEMIC RESULTS**

**7.12.1** Currently, Examination Results are being shared by Affiliating Authorities by e-Mail/CD, resulting in data errors/missing data/delays/etc., adversely affecting system integrity & causing delays in RTF release. Hence, the following orders are issued:

**7.12.1.1** All Affiliating Authorities shall mandatorily share academic results data, on a real time basis by secure web service, in prescribed data format, to the DSW, for all the institutions under their jurisdiction, including autonomous colleges.

**7.12.1.2** The managements of all Autonomous Colleges shall compulsorily provide academic results data to their concerned Affiliating Authorities in prescribed format.

**7.12.1.3** Latest UIDAI/Govt. security/data privacy protocols, shall be followed.

**7.12.1.4** APSCH & Heads of all Stakeholder Departments shall coordinate this activity.

## **SECURITY & AUDIT**

### **7.13 MANDATORY DSK & E-SIGN BASED AUTHENTICATION AT ALL LEVELS**

**7.13.1** To ensure data security & process integrity, especially in view of end-to-end digital & paperless implementation of JnanaBhumi, the following orders are issued:

**7.13.1.1** Digital signature of every document by DSK/e-Sign is mandatory.

**7.13.1.2** All functionaries having assigned role in JnanaBhumi work-flow, including of Colleges & Affiliating Authorities, shall mandatorily possess both DSK & eSign.

### **7.14 MANDATORY DEVICE/ I.P. ADDRESS REGISTRATION, GEO-FENCING & LOCKING**

**7.14.1.** To ensure security & integrity of the transaction data & accountability, the following orders are issued for implementation by the CEO, APCFSS:

**7.14.1.1** All fixed/portable hardware devices, including but not limited to Bio-Metric Devices/Laptops/Desktops/etc., of all the JnanaBhumi authorized users viz. Welfare Departments/Affiliating Authorities/ Colleges/ etc. shall be registered & assigned a Unique Device ID.

**7.14.1.2** The above connected devices shall be appropriately geo-fenced & locked for ensuring that the same Device cannot be used from multiple locations.

**7.14.1.3** Similarly, the IP addresses of all user institutions/users shall be registered, assigned Unique IP ID, geofenced & locked.

**7.14.1.4** New Devices/I.P. addresses of authorized institutions/users shall undergo an onboarding protocol of Registration, Unique ID assignment, Geofencing & Locking.



**7.14.1.5** All the aforesaid activities shall be completed by 20<sup>th</sup> May 2019 & the DSW shall furnish compliance report to the Government.

## **7. 15 COURSE FEE MASTERS & TRANSACTION DATA VERIFICATION/RISK ASSESSMENT**

**7.15.1** Under the JnanaBhumi framework, entry relating to Course Fees, is made by concerned Affiliating Authority & there is need to take up verification of the Course Fee Masters & the Transaction Data. Therefore, the following orders are issued:

**7.15.1.1** The DSW, through APCFSS, shall entrust (100) % verification of Course Fee Masters & also Transaction data, for the period 2014-15 to 2019-20, to a competent & reputed 3<sup>rd</sup> Party Agency, having experience in this field.

**7.15.1.2** Similarly, DSW will also take up Risk Assessment of the JnanaBhumi platform.

**7.15.1.3** All Affiliating Authorities shall provide the necessary records/data, as when sought, & assist the 3<sup>rd</sup> Party Agency in the completion of its mandate.

**7.15.1.4** The DSW shall furnish the Course Fee Masters & Transaction Data Verification Report & the Risk Assessment Report to the Government by 30<sup>th</sup> June, 2019.

## **INSTITUTIONAL ARRANGEMENTS**

### **7.16 COMMITTEES AT STATE & DISTRICT LEVELS**

**7.16.1** For effective implementation of JnanaBhumi, following instructions are issued regarding institutional arrangements:

**7.16.1.1** District Level Committees (DLC) shall meet, once in a Fortnight, during May to August, & subsequently once in a month, to ensure smooth implementation.

**7.16.1.2** State Level Committee (SLC) shall meet once in a Month, during April to August, and subsequently once in (2) months, to ensure smooth coordination.

**7.16.1.3** Affiliating Authority Level Committee (ALC), headed by the concerned Registrar shall be established by all Affiliating Authorities. All login users, IT vendors of Affiliating Authority shall be members & trained on **JnanaBhumi 2.0**. The ALC shall be responsible for ensuring all mandatory compliances by the Affiliating Authority & by its affiliated colleges, as per the stipulated timelines & also for student grievances.

**7.16.1.4** The DSW shall ensure the constitution of the ALCs by 12<sup>th</sup> May 2019 & the conduct of training for all stakeholders, to ensure seamless uptake of **JnanaBhumi 2.0**

### **7.17 ROLE OF APCFSS**

**7.17.1.** In addition to tasks already entrusted in the G.O.s in the reference 1<sup>st</sup> & 2<sup>nd</sup> read above, & those mentioned aforesaid, the CEO APCFSS shall ensure the following:

**7.17.1.1** Compliance of JnanaBhumi platform with current or future GOs.

**7.17.1.2** Compliance with latest UIDAI/GOI orders relating to Aadhar/Data Privacy.

**7.17.1.3** Compliance with IT Act, 2000.

**7.17.1.4** Certification from IT & C Department under the GoAP Cybersecurity Policy 2017 & Cyber-Security Framework, by 30<sup>th</sup> May, 2019.

**7.17.1.5** Quarterly Security & Performance audit.

**7.17.1.6.** Yearly Database audit.

**7.17.1.7** Deployment of smart & real-time analytical dashboards.

**7.17.1.8.** User manual, FAQ & Real time dashboards for all services.

**7.17.1.9** Unit/System/Integration testing before deployment of services

- 7.17.1.10 System Downtime only during non-peak hours.  
 7.17.1.11 Intuitive error handling.  
 7.17.1.12 Communication protocol for each user role.  
 7.17.1.13 Effective user ticket handling mechanism.  
 7.17.1.14 Effective student grievance handling mechanism.

## 8. TIME LINES

8.1 To achieve stipulated benchmarks of Monthly MTF & Quarterly RTF, all stake holders shall adhere to timelines as fixed by G.O.s/Memos/etc. from time to time.

8.2. The timelines, approved during the 10<sup>th</sup> SLC meeting held on 02-05-2019, for certain mandatory processes/activities are as detailed below:

SL.	ACTIVITY	RESPONSIBILITY	COMPLETION ON/ BEFORE
1	COLLEGE AFFILIATION APPROVAL	Affiliating Authority	20 <sup>TH</sup> MAY
2	ACADEMIC CALENDAR ENTRY	Affiliating Authority	20 <sup>TH</sup> MAY
3	FEE STRUCTURE ENTRY (GENERAL)	Affiliating Authority	30 <sup>TH</sup> MAY
4	FEE STRUCTURE ENTRY (VARIABLE)	Affiliating Authority	10 DAYS AFTER G.O.
5	STUDENT REGISTRATION(RENEWAL)	College Principals	15 <sup>TH</sup> JULY
6	STUDENT REGISTRATION (FRESH)	College Principals	15 DAYS AFTER ADMISSION
7	STUDENT ONE TIME BIO-METRIC AUTHENTICATION	College Principals	15 DAYS AFTER ADMISSION
8	STUDENT MONTHLY ATTENDANCE	College Principals	1 <sup>ST</sup> (5) WORKING DAYS OF EVERY SUCCEEDING MONTH
9	OTA (ONE TIME APPROVAL) BY COLLEGES	College Principals	ON DAILY BASIS
10	OTA (ONE TIME APPROVAL) BY D.D.	D.D.s, Welfare	ON DAILY BASIS
11	HARDWARE & IP REGISTRATION & LOCKING	CEO,APCFSS	20 <sup>TH</sup> MAY,2019
12	NOTIFYING DAILY BIOMETRIC ATTENDANCE DATE	Affiliating Authority	25 <sup>TH</sup> MAY,2019
13	DEPLOYMENT OF IRIS DEVICES IN COLLEGES	College Principals	25 <sup>TH</sup> MAY 2019
14	AUTOMATION OF EXAMINATION PROCESSES	Controller of Exams.	30 <sup>TH</sup> MAY 2019
15	WEB SERVICE FOR CET ADMISSION DATA	CET Conveners	ON REAL TIME BASIS
16	WEB SERVICE FOR EXAMINATION RESULTS DATA	Affiliating Authorities	ON REAL TIME BASIS
17	STATE LEVEL WORKSHOP ON JNANABHUMI 2.0	Director, SW	15 <sup>TH</sup> MAY 2019
18	DISTRICT LEVEL WORKSHOP ON JNANABHUMI 2.0	D.D.s, SW	18 <sup>TH</sup> MAY 2019

9. The Special C.S./Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labor, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family Welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, BIE, APNMC, APSCHE, SLBC Chairman, APCFSS & all the Affiliating Authorities are requested to take necessary action accordingly.

10. All the Affiliating Authorities/ Principals / Managements of Educational Institutes are directed to implement this G.O in true spirit within the time lines mentioned.

11. All Joint Directors/Deputy Directors/Asst. Directors of Welfare Departments are directed to convey this order to all the Affiliating authorities/College Managements and also to follow the provisions of this G.O. scrupulously.

12. All District Collectors/ Chairman of District Level Committee for JnanaBhumi, are requested to ensure that instructions contained in this G.O are implemented in-toto by all educational institutions/Affiliating Authorities & monitored by all Supervisory Officers & to review the same in meeting of District Level Committee & other review meetings held by them, so as to ensure hassle-free delivery of services to the students.

13. The Director of Social Welfare, A.P. is requested to take necessary steps to implement these orders in co-ordination with all the stakeholders.

14. The CEO, APCFSS is requested to make necessary modifications in the software according to the defined parameters & stipulated timelines.

15. Copy of this order is available on internet and can be accessed at address <http://www.ap.gov.in/goir>

Encl: G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09-06-17.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**SHAMSHER SINGH RAWAT  
PRINCIPAL SECRETARY TO GOVERNMENT**

**To**

The Special Chief Secretary to Government, School Education, A.P., Amaravati  
The Special Chief Secretary to Government, Labour, E&T, A.P, Amaravati  
The Special Chief Secretary to Government, Medical Education, A.P., Amaravati.  
The Special Chief Secretary to Government, Health & Family Welfare, A.P, Amaravati  
The Special Chief Secretary to Government, Finance, A.P, Amaravati  
The Principal Secretary to Government, Agriculture and Cooperation, A.P., Amaravati  
The Principal Secretary to Government, Animal Husbandry, DD & F, A.P. Amaravati.  
The Principal Secretary to Government, Higher Education, A.P., Amaravati.  
The Principal Secretary to Government, IT&C, A.P. Amaravati  
The Principal Secretary to Government, Social Welfare, A.P. Amaravati  
The Principal Secretary to Government, Tribal Welfare, A.P. Amaravati  
The Principal Secretary to Government, BC Welfare, A.P. Amaravati  
The Principal Secretary to Government, Minority Welfare, A.P. Amaravati  
The Secretary to Government, Finance, A.P. Amaravati  
The Secretary to Government, Women & Child, Disabled & S.C. Welfare, A.P. Amaravati  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati  
The Director of Social Welfare, A.P., Amaravati.  
The Director of Tribal Welfare, A.P., Amaravati.  
The Director of B.C. Welfare, A.P., Amaravati.

The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.  
 The Commissioner of Minority Welfare, A.P. Amaravati.  
 The Commissioner of School Education, Ibrahimpatnam, Amaravati, A.P.  
 The Commissioner of Intermediate Education, A.P., Amaravati.  
 The Commissioner of Collegiate Education, AP, Amaravati.  
 The Commissioner of Technical Education, A.P., Amaravati.  
 The Commissioner of Employment & Training, A.P., Amaravati.  
 The Director of Medical Education, A.P., Amaravati.  
 The Chairman, APSCH, A.P., Amaravati.  
 The Vice-Chairman, APSCH, A.P., Amaravati.  
 The Secretary, APSCH, A.P., Amaravati.  
 The Secretary, SBTET, A.P., Amaravati.  
 The Secretary, AP Paramedical Board, A.P., Amaravati.  
 The Secretary, APNMC, A.P., Amaravati.  
 All the Vice Chancellors of Universities concerned.  
 The ESDMeeSeva, Vijayawada, Amaravati, A.P.  
 The CEO, APCFSS, AP, Ibrahimpatnam  
 The Director Treasury, A.P., Ibrahimpatnam.  
 The Convener, SLBC A.P., Amaravati.  
 The Commissioner, I & PR Department  
 All the District Collectors in the State.  
 All P.O. ITDAs in the State.  
 All DD, SW/TW/BCW/WCD/DMWOs in the State.  
 All the Registrars of Universities in the State.

**Copy to: -**

P.S. to Chief Secretary/Principal Secretary to C.M./Spl. C.S. (School Edn). /Spl. C.S. (Health)/Principal Secretary (SW)/ Principal Secretary (TW)/Principal Secretary (BCW)/Secretary (MW)/Secretary (DW)/ Principal Secretary (Higher Edn.) /  
 P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.)/M (Technical Edn.) /M (Medical Edn.) /M (PR)/M (Agriculture)/M (AH, DD & F)/  
 M (L, E & T) / M (Health).  
 Sc/Sf.

//FORWARDED:: BY ORDER//

SECTION OFFICER

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses - Orders – Issued.

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**SOCIAL WELFARE (EDN) DEPARTMENT**

G.O.Ms.No.115

Dated:30-11-2019  
Read the following:-

1. G.O.Ms.No.66, Social Welfare (Edn 2) Department, dated 08- 09-2010.
2. Govt.Memo No.105375/SW.Edn.2/2011-11 Dt.28.09.2012.
3. G.O.Ms.No.84, Social Welfare (Edn 2) Department, dated 29- 10-2013.
4. G.O.Ms.No.85, Social Welfare (Edn 2) Department, dated 29- 10-2013.
5. G.O.Ms.No.86, Social Welfare (Edn 2) Department, dated 29- 10-2013.
6. G.O.Ms.No.72, Social Welfare (Edn 2) Department, dated 18- 10-2014.
7. G.O Ms.No. 103, Social Welfare (Edn.2) Department, dated 24.10.2016.
8. G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09.06.2017.
9. Govt.Circular Memo No.712179/SW.Edn.2/2017 Dt.01.09.2017.
10. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 05.06.2018.
11. G.O.Ms. No.67, Social Welfare (Edn.2) Department dated 18.02.2019.
12. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 07.05.2019.
13. G.O.Ms. No.95, Social Welfare (Edn.2) Department dated 29.07.2019.
14. From the DSW, A.P.e-file No.SOW02-16021/37/2019-D1-SEC-COSW.

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**ORDER:**

The Government of Andhra Pradesh have decided to implementing the Post Metric Scholarships scheme, to all eligible students belonging to the Scheduled Castes (SC) [through the Social Welfare Department], the Scheduled Tribes (ST) [through the Tribal Welfare Department], the Backward Classes (BC), Kapu & Economically Backward Class (EBC) [through the Backward Classes Welfare Department, Minorities [through the Minorities Welfare Department] and the Differently Abled [through the Women Development, Child Welfare & Disabled Welfare Department] categories, on a saturation basis.

2. Government is implementing the Navaratnalu schemes towards up liftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. The Council of Ministers have decided to implement the assurance in letter and spirit from the academic year 2019-20.

3. Government after careful examination of the matter and in partial modification of the instructions/guidelines issued earlier, hereby formulate the two new schemes viz. (i) “Jagananna Vidya Deevena (RTF)”, and (ii) “Jagananna Vasathi Deevena (MTF)” to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies, with the following guidelines.

4. Schemes:

- (a) Jagananna Vidya Deevena (RTF): to provide complete fee reimbursement to every eligible student.
- (b) Jagananna Vasathi Deevena (MTF) : to provide Rs.10,000/- per person to ITI students, Rs.15,000/- per person to Polytechnic students, Rs.20,000/- per person for other Degree and above courses per year to every eligible student for food and hostel expenses.

(Contd..on page.2)

5. Date of Applicability of the schemes:

The schemes “Jagananna Vidya Deevena(RTF)” and “Jagananna Vasathi Deevena(MTF)” shall be applicable from the Financial year 2019-20.

6. Beneficiaries of the Schemes:

(a) Eligible Students: The students under the following categories are eligible for availing the Schemes.

- i. All the students, pursuing Polytechnic, ITI and Degree & above level courses in Government/Aided/Private colleges, affiliated to State Universities / Boards.
- ii. Day scholar students, students in College Attached Hostels (CAH) and Department Attached Hostels (DAH).
- iii. 75% of the aggregate attendance is mandatory for release of scholarships.

(b) In - eligible Students: The students under the following categories are not eligible for availing the Schemes.

- i. Studying in Private Universities / Deemed Universities.
- ii. Pursuing Correspondence / Distance education courses.
- iii. Admitted under Management / Spot Quota.

7. Income Eligibility:

- i. The total family annual income to be less than or equal to Rs.2.50 lakhs.
- ii. The total land holding of the family to be less than 10.00 acres of wet or 25.00 acres of dry or 25.00 acres both wet and dry land together.
- iii. No member of the family should be a government employee/ pensioner (all sanitary workers irrespective of their salary/ recruitment, are eligible. The Social Welfare Department shall develop a robust & fool-proof system of certification of parents of the beneficiaries under category of “Sanitary workers”).
- iv. No member of the family should own a four-wheeler (Taxies/Tractors/Autos are exempted).
- v. A family who owns no property or less than 1500 Sft of built up area (Residential or Commercial) in urban areas is eligible.
- vi. No member of the family should be an income tax payee.

8. Mode of Disbursement:

(a) Jagananna Vidya Deevena shall be credited to the respective College accounts on behalf of students.

(b) Jagananna Vasathi Deevena:

- i. Jagananna Vasathi Deevena shall be credited into the respective account of the mother of the eligible student.
- ii. In case of the demise or absence of the mother, the amount shall be credited to the account of the natural guardian of the student.

9. Entitlements:

(a) Jagananna Vidya Deevena (RTF):

- i. Full fee i.e. Tuition Fee, Special Fees, Other Fees & Exam Fees as defined in the G.O.Ms.No.66, SW(Edn) Dept., dated 8-9-2010 and as fixed by the competent authorities is reimbursed to all eligible students.
- ii. Full fee shall be credited to the respective College accounts on behalf of students.

(b) Jagananna Vasathi Deevena(MTF):

For ITI students : Rs.10,000/- per year.

For Polytechnic Students: Rs.15,000/- per year.

For Other Courses: Rs.20,000/- per year.

- i. The amount shall be provided in two instalments in July and December.
- ii. Jagananna Vasathi Deevena covers all the eligible children in a family.
- iii. The mapping of the mother to the student and also the entry of mothers' bank accounts shall be done by the Welfare and Education Assistant with document upload and will certify the Genuineness of account details.
- iv. The flow of funds under both the (i) Jagananna Vidya Deevena & (ii) Jagananna Vasathi Deevena schemes shall be routed through the corresponding Corporations of the concerned Welfare Department.

10. YSR Navasakam- Fee reimbursement card:

Government is decided to identify the eligible beneficiaries on saturation basis duly checking the eligibility conditions and issue new card for "Jagananna Vidya Devena & Jagananna Vasathi Deevena" Schemes through Social Audit process.

11. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.

12. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minority Welfare/Higher & Technical Education/School Education/Agriculture & Cooperation/Animal Husbandry, Dairy Development & Fisheries/Horticulture & Sericulture/Labour, Employment & Training/Health & Family Welfare & the Director of Social Welfare/ Director of Tribal Welfare/Director of Backward Classes Welfare/Commissioner of Minorities Welfare/Commissioner of Welfare of Differently Abled & Senior Citizens/All affiliating Authorities in the State are requested to follow and implement the above guidelines scrupulously and also convey the above instructions to all the College Managements & other authorities concerned, without fail and ensure that the schemes are implemented accordingly.

13. All the District Collectors in the State, as the Chairman of the District Level Committee for the implementation of Scholarships, are requested to ensure that the instructions/guidelines stipulated in this order are implemented in-to, by all the District Welfare Officers and also by all the Principals of all educational Institutions and review the same in the meeting of the District Level Committee and other review meetings, so as to ensure the smooth implementation of the schemes.

14. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.

15. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/116/2019, (Computer No.1034870), Dated:20-11-2019.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**MUDDADA RAVI CHANDRA  
SECRETARY TO GOVERNMENT**

To

The Spl.Chief Secretary, Backward Classes Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, Tribal Welfare, A.P. Secretariat, Amaravati.

(Contd..on page.4)

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The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.  
The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.  
The Director of Social Welfare, A.P., Amaravati.  
The Director of Tribal Welfare, A.P., Amaravati.  
The Director of BC Welfare, A.P., Amaravati.  
The Commissioner of Minority Welfare, A.P., Amaravati.  
The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.  
The Managing Director, A.P. State Kapu Welfare and Development Corporation.  
All District Collectors in the State.  
The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.  
All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)  
The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.  
The Pay & Accounts Officer, Vijayawada.  
The Accountant General, A.P., Hyderabad

**Copy to:-**

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.  
The Spl. Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.  
The Spl. Chief Secretary to Government, Agriculture & Cooperation, AP, Amaravati.  
The Principal Secretary to Government, School Education, A.P., Amaravati.  
The Principal Secretary to Government, Health, Medical & FW, A.P., Amaravati.  
The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.  
The Principal Secretary to Government, IT&C, A.P., Amaravati.  
The Principal Secretary to Government, Finance, A.P., Amaravati.  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.  
The Commissioner of Collegiate Education, A.P. Amaravati.  
The Commissioner of Technical Education, A.P. Amaravati.  
The Director of Medical Education, A.P. Amaravati  
The Commissioner of Employment & Training, A.P. Amaravati  
The commissioner of Intermediate Education, A.P. Amaravati.  
The Commissioner of School Education, A.P. Amaravati.  
The Commissioner, Information and Public Relations, Vijayawada.  
The Chairman, APSCHE.  
The Secretary, APSCHE.  
The Vice-Chairman, APSCHE.  
The Secretary, SBTET.  
The Secretary, AP Paramedical Board.  
The Secretary, APNMC.  
The CEO, AP CFSS, Ibrahimpatnam.  
The CEO, APCFMS, Amaravati, Ibrahimpatnam.  
All Vice Chancellors of Universities in the State.  
All Affiliating Authorities in the State.  
All Registrars of Universities in the State.  
All RJDs, Collegiate Education in the State.  
All RIOs, Intermediate Education, in the State.  
All DVEOs, Intermediate Education, in the State.  
All DEOs in the State.  
OSD to Chief Secretary to Govt., A.P. Secretariat.  
P.S. to Secretary to C.M.  
P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/  
M(AH)/M(LE&T)/M(Health).  
SF/Spare

**// FORWARDED: BY ORDER //**

**SECTION OFFICER**



GOVERNMENT OF ANDHRA PRADESH  
A B S T R A C T

Higher Education –Jagananna Vidya Deevena Scheme – Guidelines – Orders  
– Issued.

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HIGHER EDUCATION (E.C) DEPARTMENT

G.O.Ms.No. 14.

Dated:23-03-2020  
Read:

G.O.Ms.No.115, Social Welfare (Education) Department,  
Dated:30.11.2019.

O R D E R:-

The Government of Andhra Pradesh is committed to transforming the quality of education, nutrition, health care services, etc., apart from making major investments for women empowerment, farmers' development, far reaching decentralized governance reform, etc., and overall economic development. In this direction, the Government has been implementing a range of major programs covering all sections of people across the State, which together are titled 'NAVARATNALU'.

2. As an integral part of the Government's strong resolve to improve the Gross Enrolment Rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, and equip the students with skills essential for the Fourth Industrial Era, the Government has decided to launch a scheme titled 'Jagananna Vidya Deevena'. Under the scheme, Government will provide 'full-fee reimbursement' to eligible students who are native to the State of Andhra Pradesh, pursuing degree education in the State. The Government has already defined the date of applicability of the scheme, beneficiaries of the scheme, eligibility criteria in the Government Order (GO) read above.

3. To ensure seamless and effective execution of 'Jagananna Vidya Deevena' Program, the Government hereby issues the following guidelines for registration and empanelment of Educational Institutions located in the State of Andhra Pradesh:

**a)Empanelment of Institutions:** To participate in the Scheme, the Managements of Higher Educational Institutions established in the State of Andhra Pradesh shall apply for Empanelment of the Institution under the Scheme

(P.T.O)

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b) To be eligible for coverage under 'Jagananna Vidya Deevena' Program, the Educational Institution is required to submit an application with the supporting documents to the Department of Higher Education in the format prescribed by the Government. Upon receipt of application for Empanelment, the Department of Higher Education would examine the application and Empanel the Applicant Institution for coverage under Jagananna Vidya Deevena Program, provided the institution fulfils the following requirements:

- i. **Shall accept the Fee Structure notified by the Government**, which is based on the recommendations of Andhra Pradesh Higher Education Regulatory and Monitoring Commission.
- ii. **Shall not charge any Capitation Fee or any Unauthorized Amount** under any other head or guise (i.e., donation etc.), either directly or indirectly, other than the fee notified by the Government, as collection of any unauthorized amounts would amount to capitation fee. The surplus (profit) generated from the collection of the Fee must be for the benefit of the institutions and cannot be diverted for other purposes or for personal gain.
- iii. **Shall not Withhold the Certificates** of students eligible for Fee reimbursement under any circumstances.
- iv. **Shall comply with guidelines** issued from time to time by their concerned Affiliating Authorities and Regulatory Authorities such as UGC, AICTE, PCI, APSCHE, etc.
- v. **Shall Adopt Online Affiliation Module and Online Admission Module** to avoid data errors/missing data/delays that could adversely affect the system integrity in sharing admission data.
- vi. **Shall Upload the Academic Performance Record** of each student in the Student Academic Service of the Institution immediately after declaration of results of Semester / End of Year examinations as applicable to the course and share the academic results data, on a real-time basis, by secure web service in prescribed format to the concerned affiliating authorities. The academic performance of the Institution /College which depends on the performance of the students in the semester / end of year examination will be the basis for being eligible for renewal of empanelment of the institution.

(vii) **Shall Implement Daily Aadhaar Enabled Biometric Attendance System** for all teaching and non-teaching staff (regular/contract/outourcing) and for all students (admitted in the convener, management, NRI quota of seats and spot admissions, etc.), whether or not receiving the fee reimbursement, to avoid fragmented information on admissions and attendance relating to the students studying in the institutions. Not less than 75% of aggregate attendance of each student so recorded shall be used for the full fee reimbursement scheme. There shall be no provision for entering backlog attendance.

**Viii) Shall follow Security / Data Privacy Protocols** as issued by the Government from time to time to provide hassle-free services for all the stakeholders while making the education ecosystem resilient, secure, seamless and paperless to the extent possible.

- c) The institutions are informed that the fixation of Fee structure by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission will not by itself enable or permit the managements to run the relevant courses in their institutions unless the courses are recognized and permitted by the Government or concerned Regulatory/affiliating authority at any relevant time.
- d) In case of any established willful delay / misrepresentation / non-compliance with any guidelines issued by the Government, the management of the institution including the person responsible are liable for penal consequences including debarment of the institution from participating in the fee reimbursement scheme. The concerned affiliating/regulatory authority may *Suo moto* after proper enquiry may recommend to the Government for taking necessary actions against the violations.

4. For the purpose of enabling its students, subject to their income eligibility, to apply for Full Fee Reimbursement Scheme, every College or Institution, which is affiliated to State / Central University or recognized by State / Central Government recognized Board or its equivalent body, shall register itself by submitting an application (as in the format appended to this order) duly authorized by the appropriate signatory. However, Deemed-to-be Universities and Private Universities are not eligible for benefits under this

(P.T.O)

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scheme. The students pursuing distance/correspondence courses and students admitted under management quota, NRI quota or spot admissions are not covered under the scheme.

5. The Social Welfare Department will be the Nodal Department for execution of the scheme in close collaboration with the departments of Higher Education, Tribal Welfare, Backward Classes Welfare, Minority Welfare and the Department of Finance.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To  
The Secretary, A.P. Higher Education Regulatory and Monitoring  
Commission, Tadepalli  
The Commissioner of Collegiate Education, A.P., Vijayawada  
The Secretary, A.P. State Council for Higher Education, Mangalagiri  
All the Registrars of the Universities in the State

Copy to:

The Principal Secretary to Government, Social Welfare Department  
The Principal Secretary to Government, Tribal Social Welfare Department  
The Principal Secretary to Government, B.C. Welfare Department  
The Principal Secretary to Government, Minorities Welfare Department  
The Principal Secretary to Government, Women, Child, Disabled and Senior  
Citizens Welfare Department.  
The P.S. to Chief Secretary to Government  
The P.S. to Addl. Secretary to Chief Minister  
The OSD to Minister (Education)  
The P.S. to Spl. Chief Secy. to Govt., Higher Education Dept.  
SF/SCs.

/FORWARDED:: BY ORDER//

SECTION OFFICER

**Application for Empanelment of Institution / College  
under Jagananna Vidya Deevena (Full Fee Reimbursement Scheme)**

- Name of the Institution/College:
- Year of Establishment:
- Address:
- Type of Management:
- Details of Head of the Institution:
  - Name:
  - Designation:
  - Email ID:
  - Office Number:
  - Cell Number:
- Affiliating Authority:
- Affiliation Type (Temporary/Permanent) :
- Date of First Affiliation by the University:
- Regulatory Authority:

I, \_\_\_\_\_, on behalf of the institution, hereby gives the undertaking that the institution accepts and abides by all the guidelines issued in the GO.Ms.No.14, Higher Education (EC) Department, dated:23.03.2020 and in case of any deviation from the guidelines issued by the competent authorities, the institution, including the person(s) responsible, will be liable for penal consequences for misusing fee reimbursement scheme, including debarment of the institution from participating in the fee reimbursement scheme.

**AUTHORIZED SIGNATORY**  
(Signature, Name and Stamp)